

# SELF STUDY REPORT

2005-2010

Submitted to NAAC



## Vivekananda College

*(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)*

*(UGC Recognized 2(f) and 12(B) Institution)*

Agasteeswaram, Kanyakumari- Dist,  
Tamil Nadu.



Prepared by IQAC

APRIL 2017

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## Preface

*It gives me immense pleasure to submit the Self Study Report (SSR) of our college to the National Assessment and Accreditation Council (NAAC), Bangalore for Accreditation. Our College is situated in a rural area and students coming from the most backward area in education and so it is important that we should improve their standard and build confidence to the knowledge seekers.*

*While imparting quality education at an affordable cost, the institution focuses on synchronizing tradition and modernity as well as blending values and ethics with strong global competence in the contemporary universal scenario. The dimensions and quality of education keep on changing with time. It can be monitored through the changes in national and global trends in teaching and learning. We wish to benchmark ourselves with institutions of high repute at the national level.*

*This SSR has given us an opportunity to know our strengths and weaknesses so that we could further strengthen our quest for Quality. This report is the outcome of the collective efforts of the entire campus community. For the past six months, everyone in the campus worked so hard to bring out this report. I deeply appreciate the innate involvement and sincere collaborative efforts of the entire IQAC team.*

*We are pleased to submit the Self Study Report (SSR) as per the NAAC formats. This report is the outcome of the precious efforts of teachers and support staff who work together to achieve success. This document is prepared with utmost sincerity and honesty to the best of our knowledge and belief.*

*I will be very happy to hear your decision on Peer Team Visit as early as possible.*

*Dr. P. Malarasu*

*Principal*

## Vision, Mission, Goal and Motto

### Vision Statement

Our vision is to reach the best of its ability to impart world class education to the youth of this country in general and educationally and economically backward community of the locality in particular.

### Mission Statement

Our mission is to achieve excellence by providing quality education to the downtrodden and backward people in and around Kanyakumari District and to develop Vivekananda College into a modern centre of higher education with the best available faculty, infrastructure and equipment.

### Objectives

To provide quality education with suitable courses through class room teaching, training in self-study, field work etc.

To arrange guest lectures, discussions, camps, competitions etc. to promote moral values.

To make the youth aware of the benefits of being citizens of a large democratic nation and thereby, promote national integration.

To serve the surrounding rural population, with Swamiji's teaching and Indian culture.

### Motto

Vivekananda College upholds the motto of "**Ullathanayathu Uyarvu**" which means "**Magnanimity of mind makeover man Magnificent**" i.e., the rise of one depends on the thoughts of one's mind.

To hold the students belonging to different faiths to grasp the significance of our indigenous culture and ancient heritage through a study of the teaching of Swami Vivekananda and thereby promoting the cause of national integration and world peace.

## Executive Summary

Vivekananda College volunteers for the second cycle of accreditation, submitting its **Self-Study Report (SSR 2005-2010)**, a document that faithfully conforms to NAAC's guidelines and records its vision, mission and innovative initiatives in its pursuit of excellence.

Vivekananda College, Agasteeswaram, affiliated to the Manonmaniam Sundaranar University, Tirunelveli, was founded in 1965 by the Vivekananda Educational Society, Agasteeswaram. As one of the colleges in the districts of Kanyakumari for rural youth, Vivekananda College is committed to empower rural youth to think independently, to understand the complexities and challenges of today's life and transform them into opportunities, to set benchmarks for others and finally to epitomize the change they seek to bring in the world and like torchbearers, lead it towards a brighter future. Upholding the noble traditions laid down by the Vivekananda Educational Society, the institution surges ahead towards excellence. The performance appraisal of the institution is summarized below:

### **1. Curricular Aspects:**

Vivekananda College upholds the motto of **"Ullathanayathu Uyarvu"** which means **"Magnanimity of mind makeover man Magnificent"** i.e., the rise of one depends on the thoughts of one's mind. In the realization of its vision of emancipation and empowerment of rural youth through value-based holistic higher education. The college offers 11 UG, 07 PG and 02 Research programmes affiliated to Manonmaniam Sundaranar University, Tirunelveli. The curriculum is further strengthened and supplemented by an Add-on course. The curriculum of every academic programme is strategically planned and implemented faithfully according to the University directions. The exposure of faculty in recent advances through participation in and organization of National and Regional conferences, seminars and workshops and feedback from students and alumni give the right impetus and direction for necessary changes in the curriculum. Feedback on curriculum obtained from students, parents and stakeholders have facilitated to forward the needed changes in the curriculum, to the University. The Career Guidance and Placement Cell equip the students in soft skills and virtually every aspect of personality. The Department of English ensures proficiency in

English through a Diploma Course in Functional English. Introduction of new courses has led to an increase in admission. Many of the staff as members of Board of Studies has made significant contribution in making the curriculum. The designing and framing of the curriculum for add-on course was managed solely by the faculty of the college. Exposure to industrial organizations through industrial visits, invited talks by business experts and interface with successful entrepreneurs are organized at regular intervals. Eminent resource persons in various disciplines have visited the institution.

## **2. Teaching-Learning and Evaluation:**

Admission to the programmes is by a transparent, well-administered mechanism, complying with all the norms of the affiliated University. The college ensures equity and wide access by following the policy to admit students from different socio economic, cultural and educational backgrounds. Since the students admitted to Vivekananda College are from a rural background, the college organizes special orientation programme on the first day to initiate the students into the Vivekananda College ethos and make their stay in the college comfortable. The entry of the fresher is made comfortable with a formal welcome accorded by the seniors of each Department. The college has adequate in-built mechanisms which are continually updated to achieve the goals of academic excellence. The college plans and organizes teaching, learning and evaluation schedules by strictly following the Academic Calendar. Fully aware of the extent and significance of institutional accountability in the teaching learning and evaluation process, individualized teaching-learning programmes and coaching are conducted to cater to the broad spectrum of academic caliber of students admitted. Continuous internal assessments and class tests are conducted to assess the academic performance of the students. Slow learners and advanced learners are identified through an analysis of the formative tests, and remedial classes are arranged to help the slow learners to adapt to the rigorous teaching learning process and to make credible academic progress. Slow learners are given remedial coaching after the regular classes. Independent learning methods through seminars, assignments and quizzes are some of the best practices followed. Student mentoring and guidance services are provided for the students at the academic, personal and psycho-social levels by the teacher in-charge. The college also organizes programmes to sensitize the faculty and students on gender inclusion and environment. The college maintains a student-centric and learner-centric atmosphere to achieve the desired learning outcomes. The teachers employ

interactive and participatory approach creating a feeling of responsibility in learning and make learning a process of construction of knowledge. Seminar hall with availability of portable LCD projectors and a separate computer lab for the students are used extensively for dissemination of knowledge. Interactive instructional techniques like group discussions, projects both at UG level and PG level enrich the teaching-learning experience. Creating question banks, regular evaluation and assessment of questions for summative exams are some of the best practices of the college. Regional and National seminars, conferences and workshops, invited talks, and discussions are an integral part of our learning process.

Teacher Quality is assured by recharging the faculty members in their own discipline and on general professional competence through training programmes and Faculty Improvement Programmes. Faculty takes initiative to learn and keep abreast of the latest developments, to innovate continuously, to seek improvement in their work and to strive for individual and institutional excellence. The strong feed-back mechanism by faculty self-appraisal, feedback from students, stakeholders and Head of the institution help faculty members to enhance their professional competency. Responsibility of implementing, monitoring and reviewing the student centric teaching-learning plan and evaluation is vested in the Examination Committee. With the support of IQAC, the college has introduced many evaluation reforms in the recent past. Innovative evaluation process of internal assessment helps to gauge the knowledge and skills acquired and also enhance the competence of students.

### **3. Research, Consultancy and Extension:**

Research, Consultancy and Extension have been one of our major focuses in recent years. The college encourages the staff to take up research activities and engage in interdisciplinary and interdepartmental research activities. Promotion and development of research activities are monitored by Research and Development Committee. The Committee acts as facilitator for the faculty research providing the details of funding agencies in different research areas. This has resulted in the submission of one minor research project and one major research project to UGC and one student research project to TNSCST. Promotion of Research culture and aptitude among students is done by the respective Departments through projects and social surveys. The college encourages research on topics and issues of contemporary relevance and global significance through projects to promote

research among the staff and the students. The college provides full support in terms of administrative, academic and human resources required to enable faculty to submit project proposals and approach funding agencies for mobilizing resources for Research.

The Department of Information Technology is carrying on their project works with other software companies. Many members of faculty are also engaged in active research by way of publication of articles in national and international journals. Many books have been published by the faculty members. The college magazine provides a platform for students to sharpen and exhibit their creative skills. Consultancy services to the petty shopkeepers are done by the faculty members of the college.

The college has a wide range of extension and outreach programmes with special focus on the under-privileged and the vulnerable sections of society. The Extension Programmes namely NSS, NCC, YRC and Eco Club provide innumerable opportunities to students to reach out programmes and contribute their mite in ameliorating the lot of people who are oppressed, powerless and disadvantaged. Workshops, seminars, discussions, awareness campaigns and rallies are regularly organized by the NSS, NCC and YRC units. To make the campus eco-friendly rain water harvesting, plastic free and tobacco free campus and plantation programmes are conducted.

#### **4. Infrastructure and Learning Resources:**

Infrastructure facilities are the key for effective and efficient conduct of the educational programmes. The Institution has 44 well-furnished class rooms, 7 labs and an auditorium. Keeping in view the role and impact of technological advancements on higher education, the college has upgraded technology to give a new direction to teaching - learning experience. The college is having BSNL broadband in the campus for connectivity of internet. The access of internet is provided to administrative office and IQAC. The College has partially automated in the administrative office. The computer labs have 64 computers for the students.

The college has spacious playgrounds. The Library has an open access system with a seating capacity of 75. The library is also equipped with a computer. The hostels for both boys and girls are situated within the precincts of the college to accommodate UG and PG students. Elaborate arrangements have been made in the hostel to provide academically conducive, safe and secure accommodation with homely ambience.

## **5. Student Support and Progression:**

The diverse programmes in curriculum and co-curriculum as well as sports, cultural and scientific activities are well synchronized and reinforced with an effective support system to produce enlightened and self-reliant men and women as visualized in the vision and mission of the college. The college has the requisite provisions which facilitate progression of students from one level of education to the next higher level or towards gainful employment. The academic committee takes care of all the student support activities. Rank holder awards and Endowment awards for the students achieving in studies, have been instituted as a token of appreciation for the students with proven record of excellence. Teacher in-charge mentoring aims at the all-round progress of students. The teacher in-charge ensures their professional, physical, personal and psychosocial well-being. Anti-Eve Teasing Committee effectively functions in the campus. Sports day, Fine Arts Day, Teacher's Day, Pongal celebrations and celebration of different national and international days with fervour ensure the participation of students in extracurricular and co-curricular events. The SC and BC and economically needy students are provided scholarships. Efforts are made to uplift them by organizing remedial classes. The college pays special attention in terms of support services to the differentially abled students.

The college atmosphere is enriched with curricular and co-curricular activities. The Department and faculty members encourage students to participate in curricular and co-curricular programmes. The teacher taps and channelizes the potential of the students. The course on personality development helps the students to nurture leadership skills and life skills. The individual talent is tapped, nurtured and channelized through clubs. which keep the campus alive and vibrant with numerous activities. The Career Guidance and Placement Cell is doing a commendable job with regard to placements by organizing campus recruitment and training programmes. Canteen with a variety of food is available for boys and girls in the campus. The College has a very strong track record in sports. In the intercollegiate competitions organized by the university, the college has carved an enviable niche for itself in the annals of sports. Remarkable sports students are encouraged by the management through scholarship, special diet during camps and sports wears. The college has a dynamic relationship with the alumni and the college has adopted fresh mechanisms to strengthen these bonds. Their feedbacks are of high appreciation.

## **6. Governance and Leadership:**

The college has a visionary and transformative leadership which has steered the college to its present status. Rooted firmly in the belief that education is the pathway to the empowerment of rural youth, the enlightened management provides clear vision and mission of the institution which is in tune with the higher education policies of the nation. Regular meetings of General Body, Executive Committee, College Administrative Committee, IQAC, Staff Council and conveners of various committees and Heads of Departments offer a platform to present and discuss the perspective plans of the college and help in effective implementation of institutional policies. Dissemination of information for smooth and effective functioning is facilitated through the officials, Heads and faculties. The institution adopts quality management strategies in all academic and administrative aspects. Quality sustenance of the college is assessed on the basis of objectives embodied in the Quality Policy. The supportive management provides a host of welfare schemes for faculty and non-teaching staff such as loans through thrift society with minimum interest, advance paying of the salary and fee concession to the children of non-teaching staff. The management ensures professional development of the faculty by permitting leave for research under FIP. The Management adopts a strategy of careful faculty recruitment and the fresh recruits are given an intense orientation in the beginning of the academic year to imbibe the core values and ethos of the college. Professional competence of the staff is updated regularly. Mechanisms for regular performance appraisal of staff have been evolved to ensure academic excellence.

The departmental allotment of money is approved by the Principal and forwarded to the Secretary for sanctioning. The college has an established mechanism for mobilizing resources and ensuring transparency in the financial management of the institution. An external chartered accountant has been appointed to monitor efficient and effective use of finances. The income and expenditure of the institution are subjected to regular internal and external audit. In compliance with NAAC regulations, Internal Quality Assurance Cell (IQAC) has been functioning since 2009. Regular meetings of IQAC and Heads of Departments help in effective planning and implementation of institutional policies. Feedbacks are collected from all stakeholders and analysed. The college caters to the holistic development of the students under its care and thus follows a number of healthy

practices. The Department wise farewell programme is the feature of the college where the juniors express their gratitude for the guidance of their seniors by offering them gifts and performing a cultural programme. The good qualities of the seniors are pronounced in public to encourage them. Pongal festival is celebrated in Departments to infuse the spirit of Tamil culture among the students and to create the sense of belongingness to the College and Departments. Our institution strives to provide a learner-centric environment conducive for quality education. In addition to the regular teaching, remedial classes are conducted after regular class hours to develop competencies for support and progression. Interdisciplinary studies which are considered a major trend in teaching and research are given due importance and encouragement through Core, Allied, NME and Skill Based courses. Add-on courses on “Tour and Travel” give the opportunity to compete the students in the competitive job market. The college is highly conscious of its responsibility to the student community, the society, the nation and the environment. In order to fulfill social responsibility of the institution and to foster that spirit in students, a variety of community development programmes are conducted through NSS, NCC and YRC units.

## **7. Innovations and Best Practices**

The conduct of Green Audit of its campus, conscientisation programmes to instill in all, a love of nature and a desire to conserve energy and water. Rainwater harvesting, ban on plastics, planting saplings on the campus are some of the initiatives that motivate the students to protect the environment. College with its vision of empowering rural youth through the light of knowledge has been serving since 1965 with its unique and innovative ways of teaching and learning. The youngsters educated in this campus go out with a purpose to contribute to the society by doing justice to their profession, building ideal families and moulding a new generation with values. The quest for excellence which has been the priority of the Management is still leading the college in its onward journey.

### **Strength**

- The college has established itself as crusader of educating the rural youth.
- The exposure of faculty in recent advances through participation in and organization of National/ Regional Conferences, Seminars and Workshops.
- Impressive range of learning resources ranging in the well- stocked library.
- Add-on course is to develop the skills of the students for better employment.

- Exposure to industrial organizations through industrial visits, invited talks by experts, interface with successful entrepreneurs.
- The student-centric and learner-centric atmosphere to achieve the desired learning outcomes.
- Evaluation pattern with higher weightage to formative evaluation.
- Unlimited extension opportunities through outreach programme to infuse students with an ardent sense of responsible citizenship for nation building.
- Eco-friendly and tobacco free campus.
- Up gradation of technology to give a new direction to teaching learning experience.
- Research culture and academic ambience on the campus by the visits of eminent scientists and acclaimed academicians during Regional / National Conferences / Workshops / Seminars.
- Numerous facilities, scholarships and financial aid available to meritorious, deserving students and outstanding sports Stars.
- Infrastructural facilities of the institution to facilitate smooth higher level education.
- Environment friendly initiatives, Awareness Rallies etc., to empower the marginalized and downtrodden.
- Strong mentoring and student support system taking care of all students' campus needs on the campus.

### **Weakness**

- In order to improve transport facilities our college proposed to buy buses.

### **Opportunities**

- Possibility of UGC funding for various major/minor projects to improve the research aptitude of the staff.
- Possibility of collaboration with various research bodies and industries to provide practical knowledge to the students.
- Limitless knowledge using and accessing the e-content to reach out to the global pool of knowledge.

**Challenges**

- To motivate the faculty members for changing and progressive paradigms in Higher Education.
- Sprouting of new colleges that affect the admission.
- To achieve academic excellence despite the moving of teachers.

**Future Plans**

- Organizing International and National seminars.
- Starting research centre in Tamil Literature and Economics.

+. Profile of the College

**1. Name and Address of the College:**

Name :	VIVEKANANDA COLLEGE	
Address :	AGASTEESWARAM, AGASTEESWARAM POST.	
City : NAGERCOIL	Pin :629701	State :TAMIL NADU
Website :	www.vivekanandacollege.net	

**2. For Communication:**

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. P. MALARASU	O:04652-270245 R: 04652-270909	91-9442306001	04652-271892	vivekanandacollege@sancharnet.in
Vice Principal	-	-	-	-	-
Steering Committee Coordinator	Dr. N. NEELAMOHAN	O:04652-270840	91-9942325564	04652-271892	shanthineelamohan@yahoo.com

**3. Status of the Institution:**

Affiliated College

Constituent College

Any other (specify)

**4. Type of Institution:**

a. By Gender

i. For Men

ii. For Women

iii. Co-education

b. By Shift

i. Regular

ii. Day

iii. Evening

5. It is a recognized minority institution?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government	<input type="checkbox"/>
Grant-in-aid	<input checked="" type="checkbox"/>
Self-financing	<input checked="" type="checkbox"/>
Any other	<input type="checkbox"/>

7. a. Date of establishment of the college: 11/08/1965 (dd/mm/yyyy)  
 b. University to which the college is affiliated /or which governs the college  
 (If it is a constituent college) Manonmaniam Sundaranar University, Tirunelveli.  
 c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	07-11-1988	College established in 1965 in Kanyakumari District, Tamil Nadu State and affiliated to Manonmaniam Sundaranar University.
ii. 12 (B)	07-11-1988	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

**Refer Annexure- I**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/ Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes  No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes

No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	60720
Built up area in sq. mts.	5296.45

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

**Halls and Rooms**

Auditorium	-	1
Department Staff Rooms	-	14
Class Rooms	-	44
Students Rest Rooms	-	2
Room for Management	-	1
Room for Principal	-	1

Room for IQAC	-	1
Room for Office	-	2
Room for NCC	-	1
Room for Physical Education	-	1

**Laboratory**

Computer Laboratories	-	2
Physics Laboratory	-	1
Chemistry Laboratory	-	1
Botany Laboratory	-	1
Zoology Laboratories	-	2

**Sports Facilities**

Play ground	-	3
Swimming pool	-	No
Gymnasium	-	1

**Hostel Facilities**

**Boys' Hostel:**

No. Boys' Hostel:	-	2
No. of inmates	-	15
No. of Rooms	-	20
Warden Room	-	1
Dining Hall	-	1
Generator	-	Yes
Drinking Water	-	Yes
TV	-	Yes
Fan	-	Yes
Light	-	Yes
Bathing Tank	-	Yes
Bath Facilities	-	Yes
Toilet Facilities	-	Yes

**Girls' hostel:**

No. of Hostels	-	3		
Number of inmates	-	38		
Warden Room	-	1		
Dining Hall	-	1		
Generator	-	Yes		
Drinking Water	-	Yes		
TV	-	Yes		
Fan	-	Yes		
Light	-	Yes		
Bathing Tank	-	Yes		
Bath Facilities	-	Yes		
Toilet Facilities	-	Yes		
Cafeteria	—	One		
Health centre	-	One		
Health centre staff –				
Qualified Doctor- 1	Full time	<input type="checkbox"/>	Part-time	<input checked="" type="checkbox"/>
Qualified Nurse- 1	Full time	<input type="checkbox"/>	Part-time	<input checked="" type="checkbox"/>
Book shops	-	Yes		
Transport facilities to cater to the needs of students and staff				
Generator	-	Two (45 KV, 15KV)		
Waste water management	-	No		
Water harvesting	-	Yes		
Bore well	-	Four		
Water tank	-	Two		
Bathing Tank	-	Five		
Drinking Water	-	Five		
Bath Room	-	Twelve		

## 12. Details of programmes offered by the college (Give data for current academic year: 2009-10)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B.A- Tamil	3 Years	H. Sc	English & Tamil	40	40
		B.A- English				60	60
		B.A- Economics				64	64
		B.Sc- Mathematics				44	44
		B.Sc- Physics				40	33
		B.Sc- Chemistry				40	33
		B.Sc- Botany				32	32
		B.Sc- Zoology				32	32
		B.Com- Commerce				64	64
		B.Com CA				48	48
		BCA				48	30
	Post-Graduate	M.A- Economics	2 Years	B.A- Economics	English	25	25
		M.Sc- Mathematics		B.Sc-Mathematics	English	30	30
		M.A- Tamil		B.A- Tamil	Tamil	16	11
		M.A- English		B.A- English	English	16	08
		M.Sc- Zoology		B.Sc- Zoology	English	16+9	24
		M.Com- Commerce		B.Com, B.Com	English	25	20
		M.Sc- IT & E-Com		CA	English	48	29
	M.Phil.	Tamil	1 Year	M.A- Tamil	Tamil	12	12
		Economics		M.A-Economics	English	15	12
	Ph. D	-	-	-	-	-	-
	Certificate courses	Tour and Travel	1 Year	H.Sc	English	40	40
	UG Diploma	Tour and Travel	1 Year	H. Sc and Certificate Course in Tour and Travel	English	40	38

## 13. Does the college offer self-financed Programmes?

Yes  No 

If yes, how many?

09

Out of nine one is discontinued.

## 14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	06
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15. List the Departments: (respond if applicable only and do not list facilities like Library, Physical Education as Departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the Departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Mathematics, Physics, Chemistry, Botany, Zoology, Computer Application	6	3	-
Arts	Tamil, English, Economics	3	5	2
Commerce	Commerce, Commerce with Computer Application	2	1	-
Any Other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system	2
b. semester system	20
c. trimester system	

17. Number of Programmes with

a. Choice Based Credit System	19
b. Inter/Multidisciplinary Approach	
c. Any other (specify and provide details)	

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes

No

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable) Notification

No.....

Date: ..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>	-	-	16	8	17	15	17	5	3	1
<i>Yet to recruit</i>	-	-	-	-	10		11		-	-
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	-	-	-	-	11	21	8	2	2	-
<i>Yet to recruit</i>	Nil									

\*M-Male \*F-Female

## 21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Mal	Femal	Male	Female	
Permanent teachers (Aided Courses)							
D.Sc./D.Litt.							
Ph.D.	-	-	09	04	04	02	19
M.Phil.			10	04	11	11	36
PG	-	-	-	-	-	-	-
Temporary teachers							
Ph.D.							
M.Phil.					01	03	04
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG					01	-	01
Others (Librarian and Physical Director)					02	-	02
Permanent Teachers (Self- Financed Courses)							
Ph. D					01	01	02
M.Phil					11	23	34

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

05

23. Furnish the number of students admitted to the college during the last four academic years.

Categories	Year 1 (2005-06)		Year 2 (2006-07)		Year 3 (2007-08)		Year 4 (2008-09)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	3	6	21	15	15	28	20	39
ST	-	-	1	-	-	-	-	-
MBC			15	44	11	45	11	33
OBC	95	247	268	747	186	638	128	667
OC	9	4	12	28	9	19	4	22
Others	-	-	-	-	-	-	-	-
<b>Total</b>	<b>107</b>	<b>257</b>	<b>317</b>	<b>834</b>	<b>221</b>	<b>730</b>	<b>163</b>	<b>761</b>

24. Details on students enrollment in the college during the current academic year: (2009-2010)

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	944	108	24	-	1076
Students from other states of	-	-	-	-	
NRI students	-	-	-	-	
Foreign students	-	-	-	-	
Total	944	108	24	-	1076

25. Dropout rate in UG and PG (average of the last two batches)

UG  PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )

(a) including the salary component

(b) excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes  No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered

Name of the Programme	Teacher Student Ratio
B.A- Tamil	
B.A- English	
B.A- Economics	
B.Sc- Mathematics	
B.Sc- Physics	1:6
B.Sc- Chemistry	
B.Sc- Botany	1:17
B.Sc- Zoology	1:18
B.Com	
B.Com CA	1:10
BCA	1:9
M.A- Tamil	1:6
M.A- English	1:10
M.Sc- Zoology	1:7
M.Sc- IT	1:8
M.Com	1:5

29. Is the college applying for

Accreditation : Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: May-2006 (dd/mm/yyyy) Accreditation Outcome/Result 75.80.

Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

\* *Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

**Refer Annexure- II**

31. Number of working days during the last academic year.

180

32. Number of teaching days during the last academic year

*(Teaching days means days on which lectures were engaged excluding the examination days)*

180
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33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC established on 18/04/2009 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

- i. AQAR 2014-15 submitted to NAAC on 12/04/2017 (DD/MM/YYYY)
- ii. AQAR 2013-14 submitted to NAAC on 12/04/2017 (DD/MM/YYYY)
- iii. AQAR 2012-13 submitted to NAAC on 12/04/2017 (DD/MM/YYYY)
- iv. AQAR 2011-12 submitted to NAAC on 29/10/2014 (DD/MM/YYYY)
- v. AQAR 2010-11 submitted to NAAC on 29/10/2014 (DD/MM/YYYY)
- vi. AQAR 2009-10 submitted to NAAC on 22/10/2011 (DD/MM/YYYY)
- vii. AQAR 2008-09 submitted to NAAC on 13/09/2011 (DD/MM/YYYY)
- viii. AQAR 2007-08 submitted to NAAC on 30/08/2011 (DD/MM/YYYY)
- ix. AQAR 2006-07 submitted to NAAC on 19/08/2011 (DD/MM/YYYY)
- x. AQAR 2005-06 submitted to NAAC on 24/04/2011 (DD/MM/YYYY)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

Nil

Criterion wise Inputs

## CRITERION I: CURRICULAR ASPECTS

### 1.1 Curriculum Planning and Implementation

- 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

#### **Vision Statement**

Our vision is to reach the best of its ability to impart world class education to the youth of this country in general and educationally and economically backward community of the locality in particular.

#### **Mission Statement**

Our mission is to achieve excellence by providing quality education to the downtrodden and backward people in and around Kanyakumari District and to develop Vivekananda College into a modern centre of higher education with the best available faculty, infrastructure and equipment.

#### **Objectives**

To provide quality education with suitable courses through class room teaching, training in self study, field work etc.

To arrange lectures, discussions, camps, competitions etc to promote moral values.

To make the youth aware of the benefits of being citizens of a large democratic nation and thereby, promote national integration.

To serve the surrounding rural population, with Swamiji's teaching and Indian culture.

#### **Motto**

To hold the students belonging to different faiths to grasp the significance of our indigenous culture and ancient heritage through a study of the teaching of Swami Vivekananda and

thereby promoting the cause of national integration and world peace.

The vision, mission, motto and objectives are communicated to various stakeholders through college website and college calendar which is distributed to the staff and students at the beginning of every academic year.

The vision and mission statements and the college motto are displayed at prominent places on college campus.

The Principal clearly explains the vision, mission, motto and objectives of the college to the students in the orientation programme conducted at the beginning of the academic year.

The Principal encourages the staff to dedicate themselves to the mission, vision and objectives of the college in the general staff meeting convened on the reopening day.

The Principal and the Head of the Departments explain the vision, mission, motto and objectives to the parents in the Parent - Teachers meeting convened during the first meeting conducted in the month of July every year.

- 1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college meticulously plans and develops action plans for effective implementation of the curriculum which is in line with the institution's goal to integrate academic excellence in teaching, research and extension.

The Principal convenes the meeting of Head of the Departments regarding action plans to be developed for the whole academic year. The action plans based on completion of syllabi, dates for conduct of internal assessments and one model examination, conduct of weekly test for each subject, planning of national and regional seminars, association meetings and academic club activities, extracurricular and extension activities.

As per the direction of the Principal, the Head of the Departments discuss the action plan with their respective Department staff members.

The staff members implement the action plan in the form of lesson plan to the head of the departments for verification and the same is submitted to the Principal for his counter signature. Planning of the examination is done by the staff council which is implemented by the examination committee. The committee prepares the time table for the two internal tests and one model examination and conducts the same accordingly.

Weekly tests, assignments and seminars are conducted by the respective staff members and mark register is maintained in the Departments.

Conduct of weekly tests, dates for submission of assignments and dates for presenting papers in seminars are announced to the students well in advance by the staff members with the approval of the Head of the Departments. The dates for the internal assessments and model examination are clearly indicated in notice board.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- Orientation and refresher courses organized by different Universities are attended by the teachers to impart their teaching.
- Before the implementation of a new curriculum, the college encourages the faculty to participate in orientation and refresher courses conducted by the University.
- The academic performance of the staff is analyzed by the students' feedback at the end of every semester and the

feedback report is discussed with the staff for further improvement.

- 1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

In the Department staff meeting, after due consideration and consultation the Head of the Departments allots the subjects to every staff of the Department. Each faculty submits lesson plan every week to the Head of the Departments.

For effective curriculum transaction by the faculty, the college has equipped one seminar hall with portable LCD projector, OHP and other facilities.

- Two more LCDs are available one in the Department of Commerce and another one is available in the Department of Physics.
- In order to improve the communicative skills of the students the college has arranged special spoken English classes by the Department of English.
- Twenty internet connections are available in various Departments.
- For difficult and recent topics, suitable study materials are prepared by the staff and the same is provided to the students in printed form.
- Regular industrial visits, field visits, national and regional seminars, association activities and project works are arranged by the institution for effective curriculum delivery and transaction.

As Choice Based Credit System (CBCS) is enforced; effective participation of staff in the interdisciplinary and

interdepartmental courses contributes for effective curriculum delivery.

- 1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The college networks and interacts with stakeholders from industry, research bodies and the University in effective operationalisation of the curriculum.

Various Departments organize regular industrial visits for imparting first hand-practical knowledge to the students. The following are the industries linked with Departments:

1. Department of Chemistry organized Industrial visit to SPIC, Tuticorin.

2. Department of Botany organized field visit on 18/09/2008 to Idinthakarai, Uvari, Manapad and Tiruchendur for algae collection.

3. Department of Botany organized field visit on 25/09/2009 to Chinnamuttom for algae collection.

4. Department of Botany organized field visit on 09/10/2009 to Avaraikulam, Rajavoor and Kuzhipallam (Kerala) to know the method of cultivation of Jasmine, Rose, Polyanthes, Anthurium and Orchids.

5. Department of Botany organized field visit to Govt. Horticulture Fruit Farm on 14/10/2009.

6. Department of Chemistry organized field visit on 18/01/2010 to Dharani Sugars and Chemicals Ltd.

The University designs the curriculum value based, need based and innovative to compete with global education. Being an affiliated college, we are following the curriculum framed by the University. As an affiliated College, updating of

syllabi was made only by University. Every three years there will be revision of syllabi by the Board of Studies.

- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Our management encourages the staff members to attend Orientation and Refresher courses.

Our members of the staff are there in member of Board of Studies in various subjects for curriculum development. The list is given as follows:

1. Dr. S. Ramakrishnamoorthy, Head of the Department in Economics acts as a member of Board of Studies of Economics in Manonmaniam Sundaranar University, Tirunelveli for the period of past three years.
2. Dr. T. Sri Renganayahi, Reader in the Department of Economics acts as a member of Board of Studies of Economics in Manonmaniam Sundaranar University, Tirunelveli for the period of three years.
3. Dr. P. Kohila, Associate Professor in the Department of Chemistry acts as a member of Board of Studies of B.Sc- Chemistry in Manonmaniam Sundaranar University, Tirunelveli for the period of past three years.
4. Prof. A. Mariakuttikan, Head of the Department of Zoology acts as a member of Board of Studies of B.Sc- Zoology in Manonmaniam Sundaranar University,

Tirunelveli for the period of three years.

5. Prof. M. Jeyakumar, Selection Grade Lecturer in the Department of Zoology acts as a member of Board of Studies of B.Sc- Zoology in Manonmaniam Sundaranar University, Tirunelveli for the period of three years.
6. Dr. S. Murugan, Head of the Department of Commerce acts as a member of Board of Studies of B.Com in Manonmaniam Sundaranar University, Tirunelveli for the period of three years.

The College holds meetings to review the adequacy and viability of the existing courses and the changes required are discussed by the faculty members.

Feedback from students and parents on the desired changes in the curriculum are also obtained. The course content is discussed in the Department staff meeting and a consolidated report of the suggested modification is forwarded to the University through the Principal of the College at the time of the revision of the curriculum.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Yes. The College offers the add-on course on "Tour and Travel", for which the curriculum is designed by the faculty members of respective Department and approved by the University. In addition the following courses were conducted.

1. UGC's approved scheme of coaching classes for P.G students appearing for NET/SLET Examination.

2. Coaching classes for entry into services in various organizations.
3. Coaching classes for SC/ST and minority students appearing for Bank Examination.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The knowledge gained and understanding of the subjects by the students is assessed continuously through class tests, seminars, assignments and final examination conducted by the University also.

## **1.2 Academic Flexibility**

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The college offers add-on courses both Diploma and Certificate course in “Tour and Travel”, Spoken English, Typewriting, Fur-Doll making and tailoring courses which address the needs of society and are in line with and reflect the institution’s goal to empower students through quality education. The curriculum is designed and implemented by the faculty of respective Departments to find ample placements in various industries with the following goal and objectives.

### **Goal:**

To offer courses that will ensure skill development in undergraduate students.

### **Add-on course and Certificate Courses and objectives:**

The college is conducting the add-on courses and certificate courses to enhance the competitive abilities of undergraduate students and make them employable.

1.2.2 Does the institution offer programmes that facilitate twinning / dual degree? If 'yes', give details.

Under the purview of the University curriculum, dual degree is not permitted.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college  
Till the academic year 2007-08, the Manonmaniam Sundaranar University, Tirunelveli offered Major and Allied System of syllabi and our college followed the same.
- Choice Based Credit System and range of subject options

With effect from the Academic year 2008-09, the University is offering Choice Based Credit System (CBCS) in the curriculum. Accordingly the syllabi will be revised every three years.

- Courses offered in modular form  
Courses are provided unit wise and are arranged in the modular form at the U.G and P.G level by the Board of Studies of the University. The components so arranged are also used for testing the students in the Internal Assessments and preparing for the University Examinations.
- Credit transfer and accumulation facility  
With effect from the Academic Year 2008-09, the University is offering CBCS pattern in curriculum, credit transfer and accumulation facilities are followed.

- Lateral and vertical mobility within and across programmes and courses

Not Applicable

- Enrichment courses

Syllabus is framed by the Board of Studies of Manonmaniam Sundaranar University and followed by our college. In order to enrich the courses, we introduce innovative programmes such as seminars/ workshops/ conferences/field works /Project works /study tours and use of library etc.

- 1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes. With due recognition and approval by the University, we offer 2 UG and 7 PG programmes.

The UG programmes offered are:

1. Bachelor of Commerce with Computer Application (B.Com CA) and
2. Bachelor of Computer Application (BCA).

The PG programmes offered are,

1. M.A- Tamil
2. M.A- English
3. M.Com- Commerce
4. M.Sc- Zoology
5. M.Sc- Information Technology and E-Commerce
6. M.Phil- Tamil and
7. M.Phil- Economics

### **Admission**

The admission notification is published through college website, newspapers, local TV channels and display boards.

The students are admitted, based on the eligibility criteria given by the University and the marks secured by them in the qualifying examination.

### Curriculum

The curriculum prescribed by the affiliating university is followed by the college.

### Fee Structure

The fees collected by the college for UG and PG programmes are lower than the fees stipulated by the University. This is done because the college wants to offer the higher education at an affordable cost to encourage the needy. The details of fees prescribed by the University and the fee collected by the college for the different programmes are as follows:

Sl. No	Name of the Programme	Fee Received (Semester)		Total in Rs
		Course Fee	Library Fee	
1.	B. Com CA	5,000	-	5,000
2.	BCA	7,500	-	7,500
3.	M.A- Tamil	5,000	-	5,000
4.	M.A- English	5,000	-	5,000
5.	M.Com- Commerce	5,000	-	5,000
6.	M.Sc- Zoology	7,000	-	7,000
7.	M.Sc- IT & E-Com	-	-	-
8.	M.Phil- Tamil	10,000	-	10,000
9.	M.Phil- Economics	10,000	-	10,000
10.	Ph.D- Tamil	-	2,000	2,000
11.	Ph.D- Economics	-	2,000	2,000

### Teacher Qualification

Qualified teachers are appointed by the institution for different programmes and the details are as follows:

Highest Qualification	Assistant Professor		Total
	Male	Female	
Ph.D	01	01	02
M.Phil	11	23	34

### Salary

The Teachers' salary ranges from Rs. 4,400/- to Rs. 6,000/- per month based on their qualification and teaching experience. Yearly increment is also given to the staff members. The management also contributes 12% of staff salary towards EPF.

- 1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes. The college provides skill oriented programmes relevant to regional and global employment markets to keep pace with the changing global trends and requirements.

As per the syllabus prescribed by the University, the college offers different non major electives and skill based subjects to the UG students for the development of their skill.

In addition to this, the college offers an add-on course "Tour and Travel" to enhance the employability and competitive abilities to keep pace with global employment market.

The knowledge of typewriting has become the most needed basic skill for the present generation in order to pick up speed in computer operation. Having realized this, our college started Typewriting classes for the students. About 40 students got training during free hours.

Our College is situated in a rural surrounding. Most of the students admitted here are also from rural areas. About 90%

of students studying in our college receive Government scholarships. That means, the annual income of 90% of the parents of students learning in this college is less than Rs. 50,000/-. Hence most of the students of our college are economically backward. Keeping this point in mind “**Earn While Learn**” scheme is introduced for our students. Under this scheme, students are given training on fur-doll making, tailoring, typewriting etc. in the evening hours. These trainings help them to earn while they learn.

To compete in the job market, the student must have good communication skill. Keeping this in mind, our students are given an opportunity to learn Spoken English. The Director of Distance Education of Manonmaniam Sundaranar University conducts a Diploma Course of Functional English in our College. 50 students of our College are admitted in this course and this course is run in the evening hours.

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

Yes. The University provides flexibility for combining the conventional face to- face and distance mode of education. The students who have discontinued their regular studies due to valuable reasons were helped by the College to complete their studies through distance mode of education and vice versa.

### **1.3 Curriculum Enrichment**

- 1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

The College aims to inculcate the highest intellectual standards through accurate academic commitment and

discipline. Students are inspired to aspire for higher level of academic achievement by mastering the subject chosen for study. The institution strives hard towards overall development of students and quality enhancement of learners through various aspects of holistic personality development, orientation programmes and add-on courses, association meetings, national and regional seminars, club activities conducted during their period of studies that focuses on managerial skills, communication skills, leadership qualities, analytical skills, group discussion, awareness on environment, moral and ethical values, role and scope of women in uplifting the society. The College ensures that the University curriculum is followed in the best of the spirit. The Principal makes sure that the curriculum framed by the University is supplemented in such a way that it reflects the mission and vision of the Institution. Regular feedback obtained from the stakeholders, with respect to the quality of the enrichment programmes, are monitored and evaluated by the IQAC and necessary remedial measures are incorporated for the future.

- 1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Personality Development courses are offered through syllabus to make the students fit for appointment in various positions. Various skill based courses and non-major elective courses are offered to the students to develop their skills to compete in the job market.

The College takes initiatives to enrich the curriculum by arranging industrial visits and field visits.

The College helps the students to become organizers and leaders by allowing them to organize the club activities,

association meeting with the consultation of the staff members. It helps the students to develop their organizational and leadership skills to cater to the needs of the employment market.

Career Guidance and Placement Cell takes extra effort by arranging guest lectures and campus interviews to cater to the needs of the dynamic employment market.

During the academic year 2006-07, District Revenue Officer Tmt. P.Jothi Nirmala and District Employment Officer Mr. P. Pandaram Pillai visited and gave valuable lectures on career guidance to the outgoing students. K.A. Ahilam, student of III B.Sc-Physics and Hartina, student of III BCA attended campus interview conducted by WIPRO at Noorul Islam College of Arts and Science, Kumaracoil and got selected as Software Engineers.

During the academic year 2007-08, N. Pon Vigneswaran, student of III B.Sc- Chemistry, attended a campus interview conducted by Southernland MNC at VINS Engineering College, Chunkankadai and got selected.

During the academic year 2008-09, our final year students attended the campus interview conducted by Karur Visya Bank, SKN Medicals and ICICI Bank at our college. Ten students were selected.

- 1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Our College has always actively responded to the significant issues of our society and socio-political environment of the world. To integrate the cross cutting issues like gender, climate change, environment education, human rights, ICT etc. included positively into the curriculum.

### **Gender sensitization:**

The International Women's Day is celebrated every year. The College has an Anti Eve Teasing Committee and a Students Grievance Cell. The girl students can approach the committee with their problems and those will be discussed and immediate necessary actions were taken by the committee. The committee suggests certain measures to be taken by the Principal and the Principal takes actions if needed.

### **Climate Change and Environmental Education:**

Environmental Studies is a compulsory subject in curriculum in UG level for inculcating Environmental Awareness and Climate Change etc. Our college has an Evergreen Committee which conducted various awareness programmes and saplings were planted in the college campus. Also saplings were distributed to the students and local people to strengthen the plantations.

During the academic year 2009-10, our college organized a plastic awareness programme. Kanyakumari District Collector Mr. Rajendra Rathnu and Kanyakumari District Pollution Control Engineer Mr. Kirubanantha Rajan visited our college and gave valuable lectures to create awareness among the students.

### **Human Rights**

The Students Grievance Cell is active in our College. This Cell organized an awareness programme on "Human Rights and Law" under the presidentship of Kanyakumari District Judge Mr. Saravanan, to create awareness on human rights among the students and local community.

In addition Youth Red Cross (YRC), Red Ribbon Club (RRC) and National Service Scheme (NSS) are actively functioning in our College to serve the humanity.

1.3.4 What are the various value-added courses/

enrichment programmes offered to ensure holistic development of students?

§ moral and ethical values

To hold the students belonging to different faiths together to grasp the significance of our indigenous culture and ancient heritage through the study of the teaching of Swami Vivekananda and thereby promoting the cause of national integration and world peace.

§ employable and life skills

Yes. The College provides skill oriented programmes relevant to regional and global employment markets to keep pace with the changing global trends and requirements.

The College offers different non major electives and skilled based subjects to the UG students for their skill development as per the syllabus prescribed by the University.

In addition to this, the College offers an add-on course "Tour and Travel" to enhance the employability and competitive abilities to keep pace with global employment market.

The knowledge for typewriting has become the most needed basic skill for the present generation in order to pick up speed in computer operation. Having realized this, our College started Typewriting classes for the students. Nearly 40 students are given training during free hours.

Our College is situated in a rural surrounding. The students admitted here are also from rural areas. About 90% of students studying in our College receive Government scholarships. That means, the annual income of 90% of the parents of students learning in this College is less than Rs. 50,000/-. Hence most of the students of our College are economically backward. Keeping this point in mind **"Earn While**

**Learn”** scheme is introduced. Under this scheme, students are given training on fur-doll making, tailoring, typewriting etc. in the evening hours. These trainings help them to earn while they learn.

To compete in the job market, a student must have good communication skill. Keeping this in mind, our students are given an opportunity to learn Spoken English. The Director of Distance Education of Manonmaniam Sundaranar University conducts a Diploma Course of Functional English in our College. This course is conducted in the evening hours and 50 students of our College are admitted.

#### § Better career options

Career Guidance and Placement Cell takes extra effort by arranging guest lectures and campus interviews to cater to the needs of the dynamic employment market.

During the academic year 2006-07, District Revenue Officer Tmt. P. Jothi Nirmala and District Employment Officer Mr. P. Pandaram Pillai visited and gave valuable lectures on career guidance to the outgoing students. K.A. Ahilam, a student of III B.Sc-Physics and Hartina, a student of III BCA attended the campus interview conducted by WIPRO at Noorul Islam College of Arts and Sciences, Kumaracoil and got selected as Software Engineers.

During the academic year 2007-08, N. Pon Vigneswaran, student of III B.Sc- Chemistry, attended a campus interview conducted by Sourthenland MNC at VINS Engineering College, Chunkankadai and got selected.

During the academic year 2008-09, our final year students attended the campus interview conducted by Karur

Visya Bank, SKN Medicals and ICICI Bank at our college. Ten students were selected to occupy officers in the above firms.

#### § Community orientation

Community Orientation activities are reflected through Blood Donation Camps, Camps for Awareness of Aids, Rain Water Harvesting, Banning Plastics, Environmental Conservation, Women's Rights and Road Safety.

- 1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The College collects and documents responses on curriculum from the stakeholders. The students express their opinion on curriculum through structured questionnaire. Feedback from parents is obtained during Parent Teacher Association meeting conducted every year. The IQAC analyses feedback on curriculum and teaching methodology in staff council meetings and the suggestions were sent to the parental University through our representatives of academic council and to be put before the Syndicate, Senate and Board of Studies for necessary action to be taken.

- 1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The College uses education as the tool for empowering the rural and first generation students and through the transaction of aided and unaided courses. The Head of the Departments monitor the process of the courses and it is fine-tuned according to the suggestions given by the Department faculty.

## 1.4 Feedback System

- 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The College cannot design the curriculum, as it is an affiliated college under Manonmaniam Sundaranar University. The curricula are framed by the Board of Studies and approved by the Academic Council of the University. The design and development of curriculum is possible with participation of the faculty members from the affiliated colleges through Board of Studies. As members of the Board of Studies, teachers of our College also take active part in framing and modifying the University syllabus.

- 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes. There is a formal mechanism to obtain feedback from students and stakeholders on curriculum. All the questions on feedbacks are prepared and received by the IQAC with the help of the staff members. The staff members obtain the feedback on curriculum from the students. The IQAC collects feedback on curriculum from the staff members.

In addition, feedback on effective implementation of the curriculum is obtained from final year UG and second year PG students through structured questionnaire and the outcome of the analysis is presented to the Principal in the form of a consolidated report for taking suitable steps that would ensure effective implementation of the curriculum.

The Teachers from our college who are members of Board of Studies and Academic Councils of Manonmaniam

Sundaranar University communicate the suggestions for improvements to the parental University.

- 1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Five PG programmes and one UG programme have been introduced during last four years. The details are as follows.

Programme	Academic Years			
	2006-07	2007-08	2008-09	2009-10
UG	-	-	B.Com with CA	-
PG	M.A- Tamil M.Com	M.A- English M.Phil-Economics	M.Phil- Tamil	-

Any other relevant information regarding curricular aspects which the college would like to include.

The introduction of the new programmes enables the rural students to acquire higher education within their reach. The students with rural background benefit immensely from the new programme.

## **CRITERION II: TEACHING - LEARNING AND EVALUATION**

### **2.1 Student Enrollment and Profile**

2.1.1 How does the college ensure publicity and transparency in the admission process?

The admission notification is published through college prospectus, college web site, regional newspapers, brochures, local TV channels and display boards. The students are admitted, based on the eligibility criteria prescribed by the University and the marks secured by them in the qualifying examination.

#### **College Prospectus**

The college ensures wide publicity for the admission by printing College Prospectus, depicting campus profile, location, details of academic programmes, eligibility criteria, admission procedure, distinct and unique facilities available in the college and hostel to fulfill the needs of the students.

#### **College Website**

College website gives complete details to facilitate online access to the requisite information about the college.

#### **Advertisement in Regional Newspapers**

Advertisement is given in leading local newspapers to ensure wide publicity.

#### **Any other (specify)**

Announcement through public address system and display boards are ensuring wide publicity.

#### **Transparency in the admission process:**

To make sure transparency in the admission procedure after scrutinizing all the applications, students are ranked on the basis of +2 marks. The provisional selection rank lists are exhibited on the notice boards of the college and the students are informed of the date of counselling, admission and other

required information through admission call letters to the students.

- 2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

**Admission Criteria:**

The college follows the reservation policies for admission to both UG and PG programmes as per Government and University norms and guidelines.

- Academic performance will be considered.
- Students from SC/ST will be considered on Government norms.
- Preference to women.
- Preference to first generation learners.
- Differently-able will be considered.
- Preference to economically backward students.
- Sports personnel will be considered.

**Process of Admission**

The students are selected for admission to various courses at U.G and P.G level through counselling. Marks secured by the candidates in subject concerned in Higher Secondary for UG programmes and Part-III marks in degree courses for PG programmes are the main criteria for admission.

- 2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Cut of percentage for admission at entry level is as follows.

Minimum - 40%

Maximum - 90%

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes. The institution assures that all admissions are done as per the norms and regulations of the Government and Manonmaniam Sundaranar University.

Students are admitted to each programme after careful scrutiny of their credentials and qualifications, and the admission process is undertaken by the Admission Committee, which meticulously reviews the process.

The profiles of students undergoing each programme are collected at the beginning of every academic year and their skills and interests are identified by the faculty members of respective programme. The students are subsequently motivated to stand out in the respective areas and an assessment is done at the end of each academic year to review their achievements and growth.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- \* SC/ST
- \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other

Our college decisively follows the Tamil Nadu Government norms to implement the reservation policy. 90% of our students are from educationally and economically backward.

Government has reserved 69% for disadvantaged section of societies (30% for BC, 20% for MBC, 18% for SC and 1% for ST).

The 3% of sanctioned strength is allotted each for the children of ex-service men, differently-able candidates and the achievers in sports. After filling up the vacancies in the open competition and disadvantaged sections, physically handicapped quota shall be filled up. 3 seats out of every 100 seats are filled as per the Tamil Nadu State Government norms.

Muslims belonging to Backward Community are given 3.5% of reservation within the reservation of BC.

As per the Government norms, woman students are admitted up to 30% of the total strength. There are many schemes of scholarships sponsored by Government to enable them to pursue higher education.

- 2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Sl.No	Level of Programme	Programmes offered by the Institution	2005-06			2006-07			2007-08			2008-09			2009-10		
			No Application Received	No Students Admitted	Demand Ratio	No Application Received	No students admitted	Demand Ratio	No Application Received	No students admitted	Demand Ratio	No Application Received	No students admitted	Demand Ratio	No Application Received	No students admitted	Demand Ratio
1	UG	B.A- Tamil	75	32	1:2	41	26	1:2	59	32	1:2	54	40	1:1	68	40	1:1
		B.A- English	63	32	1:2	44	29	1:1	61	32	1:2	93	60	1:2	112	64	1:2
		B.A- Economics	88	60	1:1	55	38	1:1	99	64	1:1	81	64	1:1	97	40	1:2
		B.Sc- Mathematics	59	31	1:2	47	31	1:1	70	33	1:2	51	45	1:1	70	48	1:2
		B.Sc- Physics	44	17	1:2	23	18	1:1	35	21	1:2	45	33	1:1	55	40	1:1
		B.Sc- Chemistry	54	26	1:2	28	20	1:1	42	27	1:2	35	33	1:1	43	40	1:1
		B.Sc- Botany	49	20	1:2	29	20	1:1	39	24	1:1	36	32	1:1	50	21	1:2
		B.Sc- Zoology	76	27	1:3	33	17	1:2	31	23	1:1	39	32	1:1	38	24	1:1
		B.Com	176	64	1:2	140	64	1:2	157	64	1:2	161	64	1:2	151	64	1:2
		BCA	26	23	1:1	35	32	1:1	46	41	1:1	54	48	1:1	36	30	1:1
		B.Com CA	-	-	-	-	-	-	-	-	-	-	48	42	1:1	55	48
2	PG	M.A- Economics	42	30	1:3	38	30	1:1	39	30	1:1	38	30	1:1	34	30	1:1
		M.Sc- Mathematics	90	25	1:3	58	25	1:2	48	25	1:2	45	25	1:2	39	25	1:1
		M.A- Tamil	-	-	-	17	16	1:1	15	13	1:1	16	16	1:1	12	11	1:1
		M.A- English	-	-	-	-	-	-	10	10	1:1	09	09	1:1	10	08	1:1
		M.Sc- Zoology	25	21	1:1	10	10	1:1	09	09	1:1	15	13	1:1	28	23	1:1
		M.Sc- IT	09	09	1:1	23	21	1:1	30	27	1:1	-	-	-	-	-	-
		M.Com	-	-	-	15	13	1:1	15	14	1:1	15	15	1:1	20	20	1:1
3	M.Phil	Tamil	-	-	-	-	-	-	-	-	-	12	12	1:1	16	12	1:1
		Economics	-	-	-	-	-	-	15	12	1:1	15	12	1:1	14	12	1:1
4	Diploma Course	Tour and Travel															
5	Certificate Course	Tour and Travel															

## 2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Reservation quota is strictly followed in the admission of differently-abled students. The college takes steps to provide the necessary equipments such as wheel chairs, tricycle to differently-abled students. Allocation of class rooms and seating arrangements are made for their convenience.

Co-students help the differently-able students to move from one place to another with ease and comfort.

Cash incentives and fee concessions are given to eligible differently-abled students. Many schemes of scholarships are sponsored by government to the differentially-abled students to enable them to pursue higher education.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes. This college is situated in the backward areas and majority of the students belong to rural background. Hence, at the entry level for a week in the beginning of the first semester we have been conducting bridge course for newcomers in UG programmes. From the second semester onwards, based on the pervious semester marks, the faculty members of respective Departments segregate the students into different groups such as slow learners, average and fast learners. The faculty members of respective programmes conduct remedial classes and extra coaching classes to the slow and average learners. The fast learners are motivated to attend seminars, workshops, conferences etc.

The skills of the newly admitted students are identified when they exhibit their talents during the welcome function.

- 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The institution conducts bridge course in English for all UG students. Remedial classes are conducted after the regular working hours, especially for the students, who failed in Part-II English, in the University examination.

A special class on Yoga, Religion and Culture is conducted in the evening after the regular hours.

A special class on “Swami Vivekananda” is conducted in the evening after the regular classes.

Coaching classes for entry into services in various organizations are conducted.

The college offers add-on course both Diploma and Certificate course in “**Tour and Travel**”. In addition to Spoken English, Typewriting, Fur-Doll making, tailoring and DTP courses are conducted during free hours to compete in the job market.

- 2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

#### **Gender Issues**

Anti Eve Teasing Committee and Students Grievance Cell are functioning in our college. They are concerned with the female students against sexual harassment and related issues. The affected students may report to the committee and immediate necessary actions will be taken by the committee. The Principal will take necessary actions, if needed.

In addition every year, the NSS units of our college organize an awareness programme on “**Women’s Rights**” to create awareness among the woman students.

### **Issues on Inclusion and Environment**

Students Grievance Cell organized an awareness programme on **“Human Rights and Law”** under the presidentship of Kanyakumari District Judge, Mr. Saravanan to create awareness among the students.

NCC, NSS and YRC units are functioning in our college in a successful manner. They conducted a special camp and organized a community oriented programme on **“Healthy Youth for Healthy India”** at Mathavapuram village. In addition, the NSS units organized various awareness programmes on inclusion and environment issues such as Health Care, Environmental Conservation, Banning Plastics, Religious Assimilation, Rain Water Harvesting and AIDS awareness. They organize rally on various issues related to the gender sensitization, inclusion, environment etc. These units also give training to the local youths for self employment.

The Evergreen Committee of our college conducted various awareness programmes on environmental issues and saplings were planted in the college campus to maintain the campus eco- friendly. Also saplings were distributed to the students and local people to propagate the plantations.

#### 2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Based on the performance of first internal test/first semester examination, the advanced learners are identified and are constantly motivated and encouraged to use the facilities like question bank available in the Departments and College library to get themselves acquainted with the latest trends and developments in their subjects. The staff members train and encourage the students to secure university ranks.

The advanced learners are encouraged to participate and present papers in seminars/workshops etc. They are encouraged to participate in the competitions. The advanced learners are also encouraged to write articles on the magazines published by the College and Departments.

Coaching classes are conducted for advanced learners to enable them to enter Government services.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Each Department collects the data on academic performance of the students after the internal assessments, model and university examinations. The collected data are analyzed and the reasons of the students at risk of drop out are identified and are taken to the knowledge of Head of the Departments and class in-charges for consultation. Based on the data analyzed, the following remedial measures are taken:

- Remedial Classes are organized for the disadvantaged sections of society and slow learners.
- Scholarships are arranged to students of economically weaker sections of society.
- Physically challenged students are given extra care and attention by the teacher in-charge.
- Slow learners are identified through the first internal test/first semester examination. Repeated tests (weekly, monthly) are conducted to make them thorough with the subjects.

- State Government provides sufficient scholarships and travel concession ticket to all the students. The above steps were taken in order to prevent the dropouts and to improve the percentage of higher education in the society.

## **2.3 Teaching-Learning Process**

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The planning and organizing of the teaching, learning and evaluation schedules for all courses are decided by the Staff Council consisting of Principal and Heads of the Departments.

### **Academic Calendar**

The academic calendar is prepared by the Calendar Committee and approval by the Principal. The college calendar gives a synopsis of the college. The college calendar is distributed to all the staff and students at the beginning of the academic year.

### **Teaching Plan**

At the beginning of the academic year, every Department conducts Department staff meeting to discuss the allotment of subjects to individual staff. The faculty members are given freedom to adopt various teaching methodology. The Department tentatively discusses the dates to organize seminar, association meeting and other related programmes. Prepared lesson plans of every week are submitted by every staff to the Head of the Departments.

### **Evaluation blue print**

The academic progress of the students is monitored regularly by adopting the strategy of internal assessments, model test, assignment, project work etc. We evaluate the

students, as per CBCS pattern of education 25% of marks assigned for internal assessment and 75% of marks for external examination.

2.3.2 How does IQAC contribute to improve the teaching – learning process?

The IQAC of our college takes the following steps with regard to the improvement of the teaching-learning process.

- With the approval of the Head of the Departments, the format of the lesson plan is decided.
- Collects students' feedback on curriculum implementation that includes questions on curriculum, teaching-learning process and subject wise evaluation of teachers' performance.
- The feedback obtained from the students are analyzed and the areas to be improved and strengthened with regard to teaching and learning are identified and presented to the Principal to take appropriate steps for enhancing the teaching-learning process.
- Encourages the faculty members to attend seminars and conferences organized by other institutions and act as a resource person as well.
- Documents the various activities of the Departments and the College and their outcome for future guidance.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made more student-centric by laying stress on specific learning outcomes for all courses and making the programme more students participatory and interactive through the following methods.

- Group discussion
- Problem solving session
- Preparation of Assignment
- Project work
- Field Visit/Industrial Visit
- ICT based learning and
- Participation on Seminar/workshop etc.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The various curricular and co-curricular programmes help the students to improve their communication skill, analytical ability, emotional quotient, decision making skill, self-esteem and creative thinking.

Participation in NSS, NCC and YRC programmes can also boost their team work, skills, self-esteem and individuality. The college has achieved self-sufficiency in many respects through these measures. The students are encouraged to prepare innovative project works to foster scientific temper.

The creativity of the students is kindled by encouraging them to write and publish their inspiration in the 'Yearly Magazine' of our college.

In addition to this, the college takes special efforts to instill and nurture creativity and scientific temper among the learners by providing opportunities through the following:

- Academic projects
- Field work
- Industrial visits
- Participation in competitions
- Participation in academic activities at Regional and National levels

- Organizing academic activities at Departmental level.
- Research paper presentation at the Regional / National level.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Setting minds free, allowing them the pleasure of exploring the subject without the barrier of blind and rote teaching, are the basic principles governing our teaching methodology. To do that, the staff members can use the following teaching aids available in the college to make their teaching more effective to the learners:

- Computer
- LCD Projector
- Over Head Projector and
- Well equipped laboratories for science subjects

Students are motivated to collect resources related to their subject through e-resources. The college general library has linkage with the UGC INFLIBNET and students can access over 5,000 books and journals through e-resources. The students are encouraged to access e-resources to prepare their assignments, seminars and projects.

ICT enabled internet facilities are provided to all the Departments. At present, the college avails 18 independent internet connections.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The institution follows mentoring system (tutor ward system). Under this system, the students are given special care by concerned mentor so as to improve their academic standards. The students are encouraged to attend debates, workshops, discussions and seminars.

The teachers are encouraged to attend refresher and orientation courses at the UGC academic staff colleges in Tamilnadu and other states.

The staff members are exposed to advanced level of knowledge and skill by attending seminars, conferences and workshops organized by other institutions. The college invites experts from various fields and arranges lectures, seminars, workshops and conferences on new trends to update the knowledge of the staff and the students.

**Faculty participation in Seminars / Workshops / Conferences:**

The following are the faculties participated in seminars, workshops and conferences for the past five years.

Department	No. of Faculty Participation				
	2005-06	2006-07	2007-08	2008-09	2009-10
Tamil	03	-	02	-	06
English	02	01	01	02	06
Economics	07	04	04	05	04
Mathematics	02	01	02	-	05
Physics	04	-	02	01	04
Chemistry	02	03	02	02	06
Botany	04	03	02	04	05
Zoology	03	-	01	03	02
Commerce	02	-	04	01	03
Information Technology	01	04	03	01	06
PG- Tamil	-	01	03	01	04

<b>PG- Zoology</b>	-	02	01	05	03
<b>PG- Commerce</b>	-	-	01	01	-
<b>Total</b>	<b>30</b>	<b>19</b>	<b>28</b>	<b>19</b>	<b>54</b>

**Faculty presented research papers in Seminars / Workshops / Conferences:**

The following are the faculties participated and presented research papers in seminars, workshops and conferences for the past five years.

<b>Department</b>	<b>No. of Faculty Participation</b>				
	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
<b>Tamil</b>	02	-	-	05	06
<b>English</b>	-	-	-	-	01
<b>Economics</b>	03	01	-	01	02
<b>Mathematics</b>	-	-	-	-	-
<b>Physics</b>	-	-	-	-	01
<b>Chemistry</b>	01	-	-	01	01
<b>Botany</b>	01	-	-	-	04
<b>Zoology</b>	-	-	-	-	02
<b>Commerce</b>	-	-	-	-	01
<b>Information Technology</b>	-	-	-	-	-
<b>PG- Tamil</b>	-	-	-	-	01
<b>PG- Zoology</b>	-	-	-	02	01
<b>PG- Commerce</b>	-	-	-	-	-
<b>M.Phil- Tamil</b>	-	-	-	01	01
<b>Total</b>	<b>07</b>	<b>01</b>	<b>0</b>	<b>10</b>	<b>21</b>

### Seminars / Workshops / Conferences organized by the Departments

The following are the seminars and workshops organized by our College to expose the staff and students to advanced learning.

Department	No of Seminars/Workshops/Conferences organized				
	2005-06	2006-07	2007-08	2008-09	2009-10
Tamil	-	-	-	02	-
English	-	-	-	02	-
Economics	-	-	-	-	01
Mathematics	01	-	-	-	01
Physics	-	-	-	02	01
Chemistry	-	01	01	-	01
Botany	-	-	-	01	02
Zoology	01	-	-	01	04
Commerce	02	-	01	01	03
Information Technology	02	-	-	-	01
PG- Tamil	-	-	-	-	01
PG- English	-	-	-	01	-
PG- Zoology	03	03	-	-	01
PG- Commerce	-	-	-	01	-
M.Phil- Tamil	-	-	-	-	01
<b>Total</b>	<b>09</b>	<b>04</b>	<b>02</b>	<b>11</b>	<b>17</b>

### Faculty Participation in Orientation and Refresher Courses

The following are the faculties participated in Orientation and Refresher courses during past five years.

Department	No of Faculty Participation				
	2005-06	2006-07	2007-08	2008-09	2009-10
Tamil	-	-	-	01	03
English	-	-	-	01	03
Economics	01	01	01	01	04
Mathematics	02	02	-	01	-
Physics	01	-	-	-	01
Chemistry	-	02	-	-	03
Botany	01	-	-	-	-
Zoology	-	-	-	-	02
<b>Total</b>	<b>05</b>	<b>05</b>	<b>01</b>	<b>04</b>	<b>16</b>

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling /mentoring/ academic advise) provided to students?

Each Department follows a mentoring system for the benefit of students in academic, personal and psychological level. The students are grouped into smaller sections and are assigned to a staff. The staff advisor meets the students frequently and renders guidance if required.

2.3.8 Provide details of innovative teaching approaches/ methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching methods have been adopted by the faculty to boost the learners. Our college encourages the faculty to complete the syllabus with practical skills through various teaching methodologies. The innovative teaching methods adopted by the Departments are as follows:

- Group Discussion

- Interactive Method
- Over Head Projector (OHP)
- LCD Projector
- Project based learning
- Computer assisted learning
- Experimental learning
- Seminars organized by the Departments itself
- Quiz program conducted in concerned subject.
- Field visit/ Industrial visit.

2.3.9 How are library resources used to augment the teaching- learning process?

Each Department has a library and a teacher is in-charge of the library. It has sufficient number of text books and reference books based on the syllabi. The college has a general library with large number of books, journals and back volumes. Students are encouraged to make use of library services. Both staff and students are provided with the library token, which enables them to receive books on their account from the library. The Library Working Committee monitors these activities. Students are also taken to the library during the leisure hours to inculcate the reading habits among them.

The library provides the latest magazines on current affairs. In addition, some faculty members have their personal collection of a large number of books and they share the books with the fellow colleagues, the PG and UG students.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

No.

2.3.11 How does the institute monitor and evaluate the quality

of teaching learning?

The college takes the following steps to monitor and evaluate the quality of teaching-learning adopted by the faculty.

- The Principal and Head of the Departments regularly inspect the classes.
- The principal convenes frequent meetings with Heads of the Departments. In these meetings, various academic issues are discussed to monitor and evaluate the quality of teaching learning.
- The Internal Quality Assurance Cell (IQAC) monitors the evaluation of the teachers by students annually through feedback. A structured questionnaire based on NAAC recommendation is prepared to evaluate the standard of the curriculum, teachers, library, environment and administration of the college. This is done on a 4 point scale. Each Head of the Department consolidates the same and the outcomes are informed to the respective staff for further improvement.

## 2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Mal	Femal	Male	Female	
Permanent teachers (Aided Courses)							
D.Sc./D.Litt.							
Ph.D.	-	-	09	04	04	02	19
M.Phil.			10	04	11	11	36
PG	-	-	-	-	-	-	-

Temporary teachers							
Ph.D.							
M.Phil.					01	03	04
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG					01	-	01
Others (Librarian, Physical Director)					02	-	02
Permanent Teachers (Self- Financed Courses)							
Ph. D					01	01	02
M.Phil					11	23	34

The total strength of the teaching faculty in the College is 55. All the teaching posts are filled by the management as per UGC norms and guidelines. The mode of appointment of teaching faculties is done by the management with the approval of Government of Tamil Nadu by advertising in local and national newspapers and by conducting Interview.

All norms and regulations framed by the UGC are followed in appointments.

As a stopgap honorary lecturers are appointed by the Management in the place of retired staff and temporary teachers are recruited in the place of the faculty members who go on Faculty Development Programme.

Similarly when the new courses are offered by the college under self support, the faculty members are appointed by the Management by adhering to the norms.

- 2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this

direction and the outcome during the last three years.

Additional qualified staff are appointed on introduction of new programmes.

Our College organizes seminars on modern areas of curriculum by inviting experts from outside.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of Faculty Participated			
	2006-07	2007-08	2008-09	2009-10
Refresher courses	02	-	04	03
HRD programmes	-	-	-	-
Orientation programmes	03	01	-	12
Staff training conducted by the university	-	-	-	-
Staff training conducted by other institutions	-	-	01	01
Summer / winter schools, workshops, etc.	-	-	-	-
<b>Total</b>	<b>05</b>	<b>01</b>	<b>05</b>	<b>16</b>

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

No faculty training programmes organized by the Institution during 2005 to 2010.

- ✓ Teaching learning methods/approaches
- ✓ Handling new curriculum
- ✓ Content/knowledge management
- ✓ Selection, development and use of enrichment materials

- ✓ Assessment
- ✓ Cross cutting issues
- ✓ Audio Visual Aids/multimedia

c) Percentage of faculty

- \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies

Sl. No	Name of Faculty	Institution	Topic	Date
1.	Dr. S. Ramalingam, HOD, Dept of Physics	St. John's College, Palayamkottai	Origin of Universe	08-05-2009
2.	Mr. D. Anbuvel, Dept of Chemistry	Vivekananda Kendra Vidyalaya Metric Higher Secondary School, Kanyakumari	Scientific Thoughts	11-02-2009

- \* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies

Department	No of Faculty Participation				
	2005-06	2006-07	2007-08	2008-09	2009-10
Tamil	03	-	02	-	06
English	02	01	01	02	06
Economics	07	04	04	05	04
Mathematics	02	01	02	-	05
Physics	04	-	02	01	04
Chemistry	02	03	02	02	06
Botany	04	03	02	04	05
Zoology	03	-	01	03	02
Commerce	02	-	04	01	03
Information Technology	01	04	03	01	06

<b>PG- Tamil</b>	-	01	03	01	04
<b>PG- Zoology</b>	-	02	01	05	03
<b>PG- Commerce</b>	-	-	01	01	-
<b>Total</b>	<b>30</b>	<b>19</b>	<b>28</b>	<b>19</b>	<b>54</b>

\* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

<b>Department</b>	<b>No of Faculty Participation</b>				
	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
<b>Tamil</b>	02	-	-	05	06
<b>English</b>	-	-	-	-	01
<b>Economics</b>	03	01	-	01	02
<b>Mathematics</b>	-	-	-	-	-
<b>Physics</b>	-	-	-	-	01
<b>Chemistry</b>	01	-	-	01	01
<b>Botany</b>	01	-	-	-	04
<b>Zoology</b>	-	-	-	-	02
<b>Commerce</b>	-	-	-	-	01
<b>Information Technology</b>	-	-	-	-	-
<b>PG- Tamil</b>	-	-	-	-	01
<b>PG- Zoology</b>	-	-	-	02	01
<b>PG- Commerce</b>	-	-	-	-	-
<b>M.Phil- Tamil</b>	-	-	-	01	01
<b>Total</b>	<b>07</b>	<b>01</b>	<b>0</b>	<b>10</b>	<b>21</b>

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The College provides excellent support for the professional development of the faculty, by facilitating the recharge of teachers through its various policies.

Staff members are encouraged to attend orientation and refresher courses.

For discipline-specific seminars/ workshops/ conferences staff members are deputed from the Department based on their specialization / interest.

Staff members are encouraged to undertake research projects in their respective discipline.

Application for UGC research grants for major and minor projects are encouraged, recommended and forwarded.

The staff members are encouraged to pursue their Ph.D. through part-time/full time.

The College encourages to organize seminars, workshops and special lectures for the benefit of the faculty.

Staff are encouraged to publish research articles in National and International journals.

Staff are granted leave facilities to do research.

- 2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Academic Year	Award	Faculty
2009-10	Best Social Worker Award from Tamizhan TV, Chennai.	Mr. T.C. Mahesh, Dept of Zoology

- 2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

YES.

#### **Evaluation of Teachers by the Students:**

The College has introduced evaluation of the teachers by the students. The feedbacks from the students are obtained teacher-wise and course-wise. The structured questionnaire issued by the NAAC is used as a model to prepare the feedback form for this purpose. IQAC collects and analyses these feedbacks forms and gives the teacher-wise analyzed evaluative report to the Principal. These analyzed evaluated reports are perused by the Principal and the outcome of the feedback analysis is informed to the concerned teacher for further improvement and encouragement. The outcome of the evaluation and its analysis are intimated to the individual teachers to understand their strength and weaknesses.

#### **Evaluation of Teachers by External Peers:**

The Regional Joint Director of Collegiate Education visited the College for evaluation for all administrative and academic affairs including teachers. External peers in the form of experts come to our College during Seminars. Some of them interact with teachers and convey their opinion about them to the respective Head of the Department.

### **2.5 Evaluation Process and Reforms**

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The evaluation procedure followed is explained in detail to the newly admitted students and their parents during the opening day of the academic year.

The complete evaluation system followed by the college for theory and practical subjects is explained by the Head and staff of each Department to the students of respective

Departments. They also explain the newly introduced Choice Based Credit System (CBCS) for theory and practical subjects.

The commencement of semester Examination, question paper pattern for University examination and the eligibility criteria for passing theory subjects and practical are explained to the students in detail.

- 2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The University follows the CBCS system from 2008 onwards. The CBCS system has two components for assessment. One is internal examination and the other is external examination. The internal mark is 25 for core, allied and elective theory papers. For Non-major Elective and the Skill Based Subjects, the internal mark is for 40. Internal mark for practical is 40. The external examination is conducted by the University. It carries 75 marks for core, allied and elective theory subjects. For Non-major Elective, Skill Based Subjects and Practical subjects are 60 marks.

- 2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college ensures effective implementation of the evaluation reforms of the University. For core, allied and elective courses, two internal tests and one assignment or one seminar or quiz are conducted.

For the practical subjects, attendance, regular performance in lab sessions and maintenance of record note books are assessed by the course teacher.

- 2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively

impacted the system.

#### **Formative Evaluation**

Formative evaluation procedure followed for each core, elective, allied subjects, non-major elective and skill based subjects consist of three written tests, seminar or assignment or quiz programme. For Practical subjects, two practical tests are conducted.

#### **Summative Evaluation**

For assessing internal marks out of three internal tests, best two test marks were taken into consideration and out of it average is calculated and the marks for assignment or seminar or quiz is added.

#### **Impact made on students**

Slow and average learners are identified and remedial classes are conducted for them. For example, special classes in Part-II English were arranged for many students who found it difficult to cope with part -II English and that resulted positively.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc).

- The answer scripts are shown to the students for verification and to understand their drawbacks and mistakes and suggestions are given to improve their performance.
- Result of Internal Examination is regularly displayed in the Department notice board.
- The parents of the students are informed regarding their performance in internal examinations through post.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

Our College pays more attention on the behaviour of the students, insists on regular visit of library by the students and also gives importance to improve their communicative skill. The graduates who obtained degree from our college are having the following qualities such as

i) To obtain Government Jobs both in Central and State Government Sectors.

ii) To make themselves fit for Teaching Professions

iii) To occupy the jobs in Private Sectors

By achieving these positions, our students are having the characteristics of serving the nation without hesitation. The college ensures the students to attain these positions by practicing hard work, good relationships, communication skill, decision making, and leadership qualities.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- The answer scripts of Internal Examinations and Model Examination are shown to the students to let them know their drawbacks and mistakes, and also suggestions are given to improve their performance.
- A student who has failed in only one subject, at the end of the Degree programme, is allowed to appear for instant examination conducted by the University within a month from the date of publication of the results.

- There is a possibility of getting the Xerox copy of the answer script of the external examination from the University and every chance to rectify the defects in valuation of the answer scripts by paying the admitted fee to the University.

## **2.6. Student performance and Learning Outcomes**

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes. The college expects well defined learning outcomes through vision and mission. The vision of the college envisages world class education to the educationally and economically backward community of the locality.

The mission of our college inculcates the achievement of excellence by providing quality education to the downtrodden and backward people, in and around, Kanyakumari District. The following are achieved through,

- Conducting Aided and self financed programmes.
- Remedial coaching classes help the academically disadvantaged students to complete the programme successfully.
- NSS, NCC, YRC and RRC units create social awareness and commitment among the students.
- Special camps conducted by NSS, field visits, adopting villages etc, which creates moral, social and spiritual values for building self reliant and responsible citizens.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide

an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The institution monitors the academic performance of students through internal assessment, model examination and external university semester examination.

**Internal Assessment:**

As per CBCS pattern of education, three internal examinations must be conducted by the institution, for each subject, to assess the progress and performance of the students.

**External Assessment**

The University conducts external examination for each subject at the end of every semester and publishes the results of semester examination subsequently. The results are analyzed by respective Departments to assess the progress and performance of the students.

**Model Examination**

The institution also conducts model examination for each programme at the end of each semester before the commencement of university semester examination.

IQAC prepares the format of Result Analysis Report and handover it to the individual faculty through the Head of the Department. The Department wise Result Analysis Report is collected by the IQAC within stipulated time interval and it would be analysed by the Result Analysis Committee, and the progress and performance of the students are communicated to the Principal.

### Result Analysis

Sl. No	Programme	Course wise pass percentage				
		2005-06	2006-07	2007-08	2008-09	2009-10
1.	B.A- Tamil	43%	55%	67%	90%	96%
2.	B.A- English	29%	52%	68%	67%	75%
3.	B.A- Economics	30%	57%	54%	89%	96%
4.	B.Sc- Mathematics	68%	67%	68%	94%	91%
5.	B.Sc- Physics	57%	80%		90%	74%
6.	B.Sc- Chemistry	38%	74%	80%	89%	92%
7.	B.Sc- Botany	59%	69%	74%	94%	97%
8.	B.Sc- Zoology	90%	93%	69%	93%	98%
9.	B.Com- Commerce	68%	63%	72%	97%	94%
10.	BCA	-	-	93%	97%	96%
11.	B.Com with CA	-	-	-	-	80%
12.	M.A- Economics	58%	47%	47%	85%	92%
13.	M.Sc- Mathematics	37%	61%	61%	71%	96%
14.	M.A- Tamil	-	-	-	94%	96%
15.	M.A- English	-	-	-	79%	82%
16.	M.Sc- Zoology	44%		32%	63%	86%
17.	M.Sc- IT & E.Com	100%		100%	99%	96%
18.	M.Com- Commerce	-	-	-	87%	88%
19.	M.Phil- Tamil	-	-	-	-	100%
20.	M.Phil- Economics	-	-	-	100%	100%

### Achievements of the Students

Year	Programme	Name of the Student	Rank
2005-06	B.Sc- Botany	C. Renuga	I (Gold Medal)
	M.Sc- IT & E.Com	V. Nirmala	I (Gold Medal)
	B.Sc- Zoology	M. Vijayakumar	II

	B.Sc- Botany	Siluvai Michael Raja	V
	B.Sc- Zoology	P. Rajendran	VIII
	B.Sc- Zoology	J. Raja Selvam	XIII
<b>2006-07</b>	Part –II English	P. Chitra Devi	IV
	M.A- Economics	T. Maheswari	V
	B.Sc- Zoology	G. Michael Sabina	XII
	M.Sc- IT & E.Com	A. Padmaja	I (Gold Medal)
	M.Sc- IT & E.Com	R.K. Ramesh	II
<b>2007-08</b>	M.Sc- Mathematics	A. Jebal Ajitha	IV
	M.Sc- Mathematics	M. Thangam	IX
	M.Sc- Zoology	M. Vijayakumar	I (Gold Medal)
	BCA	R. Agatha	I (Gold Medal)
	M.Sc- Zoology	R. Anitha	XVIII
<b>2008-09</b>	B.A- English	N. Sivakami	XX
	B.Sc- Zoology	G. Sumithra Kani	II
	M.Sc- IT & E.Com	A.L. Sivakami Sundari	I (Gold Medal)
	M.Sc- IT & E.Com	S.V. Revathi	II
	M.Sc- IT & E.Com	R. Twinklin	III
	M.Sc- IT & E.Com	G. Christal Prabha	V
<b>2009-10</b>	M.A- Tamil	S. Anilin	I (Gold Medal)
	M.A- Economics	P. Vijayalekshmi	I (Gold Medal)
	M.Sc- Zoology	A. Vadivukarasi	IV
	M.A- Economics	S.K. Jacinth Meba Rose	VI
	M.Sc- Mathematics	C. Kalaivani	VIII
	M.Sc- Zoology	A. Sivasankari	X
	B.Sc- Zoology	M. Muhamathu Baruk	IV
	B.Sc- Botany	T. Preethi	VII
BCA	S. Shilaja	XX	

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the institution are structured to facilitate the achievement of the intended learning outcomes through:

- Well-equipped laboratories
- Well-equipped library
- Spacious, well-ventilated classrooms
- Audio-visual teaching aids
- Class tests, written assignments, unit tests, group discussions & interactive sessions.
- Three internal assessment tests.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

Campus Interviews are organised through the Placement Cell, which is functioning in our college in a successful manner. Our final year students attended the campus interviews conducted by Karur Visya Bank, SKN Medicals and ICICI Bank at our college. Ten students were selected.

The college ensures that the courses being offered are in synchronization with the present day global needs.

National and Regional Seminars and Conferences on emerging trends and techniques in diverse fields are organised to pave the way for the faculty and the students to have interaction with many innovations in their fields.

Research aptitude is developed through project work for under graduate and post graduate students.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Students' learning outcomes are maintained by the concerned members of the faculty and submitted to the Head of the Department for analysing the collected data. The staff advisor (Teacher in-charge) gives guidelines to the slow learners now and then. If their performance seems to be the same, then the Head of the Departments personally call them and enquire their problems. In order to improve the performance of the students, remedial classes for the slow learners, special coaching classes for the average learners and special guidance for the advanced learners are arranged. The results of internal examinations are recorded and maintained in the Department.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The College monitors the achievement of learning outcomes through IQAC and Academic Council and both to ensure the achievement of learning outcomes by:

- Finding slow and advance learners and making policies to improve their learning outcomes.
- Conducting regular class tests.
- Holding class discussions.
- Organizing seminars etc.
- Conducting remedial classes.
- Relieving stress on preparing assignments.
- Taking feedback from students and
- Motivation.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning

objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes. The College tries to enable the students to mould their personality by developing their talents and skill. All the faculty members of the institution are also aware of their responsibilities and obligations to the society and nation. They work hard to impart moral, cultural, intellectual, social and spiritual knowledge among the students. All the activities of the institution bear some social, cultural, moral, spiritual or national relevance. The College strives to make the students responsible citizens of the nation. Such efforts of the College have resulted positively which is reflected in the vision and mission of our college.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

- Special facilities like incentives and coaching classes are provided for advanced and slow learners respectively.
- To make teaching/learning effective and enjoyable, a combination of traditional and innovative methods is practiced, depending on the requirement of the subject and the mental ability of the learners and making changes according to the latest developments in all the subjects.
- The evaluation processes are student-friendly and reliable.
- A number of effective measures have been adopted to assess the performance of faculty to prevent their stagnation and complacency.

#### **Annexure – VII and VIII**

## CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

### 3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

Yes. Our institution is a recognized research centre. The following Departments were recognized as Research Departments by the Manonmaniam Sundaranar University, Tirunelveli and facilitate the students for doing M.Phil programmes.

- Tamil and
- Economics

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes. Principal is the Convener of the Research Committee and he is assisted by three faculty members from various disciplines. The Committee acts as facilitator for the faculty research providing the details of funding agencies in different research areas.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The college has well established laboratories and libraries to facilitate research activities. The following measures were taken by the institution to implement the research schemes and projects.

§ autonomy to the principal investigator

Full autonomy is granted to the Principal Investigator by the institution to facilitate smooth progress and implementation of research schemes/projects.

§ timely availability or release of resources

The Institution makes all necessary arrangements to release the resources for smooth progress and implementation of research schemes/projects.

§ adequate infrastructure and human resources

Adequate infrastructure and human resources are provided by the institution for smooth progress and implementation of research schemes/projects. The college authority has permitted the staff and the students in each Department to carry out major and minor research projects and research activities.

§ time-off, reduced teaching load, special leave etc. to teachers

The college provides possible leave and reduced the teaching load for the Principal Investigator of the major/minor projects to collect primary data for the successful completion of the projects in a stipulated time gap, according to the UGC norms.

§ support in terms of technology and information needs

A well established laboratory and library connected with INFLIBNET facility. In addition all the Departments have internet connection to access information about research activities.

§ facilitate timely auditing and submission of utilization certificate to the funding authorities

The College insists all the Principal Investigators to send the utilization and audit certificates to the funding authorities in time on completion of the major/ minor projects.

- 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The post graduate students have to do the project works in the IV semester and they also study a subject on research methodology as a core paper. Further both PG and research students are encouraged to present research papers in seminars, workshops, conferences etc, in our college and also in other colleges.

In order to develop the research attitude among the students, various Departments conducted UGC sponsored National level seminars during the academic years. These measures were taken by the college in developing scientific temper and research culture and aptitude among students.

- 3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

#### **Guiding Student Research**

During the last five academic years 2005-2010 the following staff members of the college have been guiding Ph.D. and M.Phil student research and the details are as follows:

Name of the Guide	Major	No. of Students Registered		No. of Students Awarded	
		M.Phil	Ph.D	M.Phil	Ph.D
<b>Dr. N. Neelamohan</b>	Tamil	10	09	10	01
<b>Dr. S. Soma Sundaram</b>	Tamil	07	08	04	-
<b>Dr. S. Ramalingam</b>	Physics	02	06	02	-
<b>Dr. M. Chandran</b>	Chemistry	01	03	01	01

<b>Dr. R. Thirumal Thangam</b>	Botany	02	-	02	-
<b>Dr. S. Ramakrishnamoorthy</b>	Economics	02	-	02	-
<b>Dr. S. Natarajan</b>	Economics	36	-	36	-
<b>Dr. R. Kannan</b>	Economics	02	-	02	-
<b>Dr. P. Balamirtham</b>	Economics	02	-	02	-
<b>Dr. C. Rajasekar</b>	Economics	03	-	03	-
<b>Dr.S. Murugan</b>	Commerce	40	09	40	01
<b>Dr. C. Retnasigamoni</b>	Commerce	-	05	-	-
<b>Dr. R. Thilaga</b>	Tamil	03	05	03	-

### Faculty involved in Research Projects

- Dr. P. Balamirtham, Associate Professor of Economics undertook a Major Research Project entitled “A Comparative study on the post effective of Tsunami in Kanyakumari District and Ramnad District” in the year 2006-2007 with the financial assistance of Rs. 3,48,200/- from University Grant Commission, New Delhi.
- Dr. R. Thirumal Thangam, Selection Grade Lecturer of Botany undertook a Minor Research Project entitled “Invitro studies on Sugarcane using SLF 2006-2007” with the financial assistance of Rs. 64,000/- from University Grant Commission, New Delhi.
- Tamil Nadu State Council for Science and Technology (TNSCST) granted Rs. 5,000 for a student research project entitled “Eco friendly treatment of coconut husk retting ground water and its sustainable utilization” by Miss. Suba, II M.Sc student, Department of PG Zoology, under the guidance of Miss. P. Mathana, Department of PG Zoology as the Principal Investigator.

3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Various Departments conducted research related seminars/ workshops/ training programmes etc.

Sl. No	Name of the Programme	Department	Date
1	Seminar on "Surfactants and Future prospects for chemistry students"	Chemistry	07-03-2008
2	Seminar on "Research Tools"	PG Commerce	02-04-2009
3	Seminar on Nano Technology"	Zoology	27-06-2008
4	Seminar on "Facing Problems"	Economics	14-10-2009
5	Seminar on "A Compact approach to CSIR-NET"	Mathematics	31-03-2010
6	Workshop on "Entrepreneurial Development for Commerce Students"	Commerce	16-04-2010

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

- **Priority areas of Research among the Arts Faculty:**

Anthroponomy, Folk Lore, Small Scale Industry, Agriculture, Agricultural Economics, Agricultural Finance and Population Studies are the research areas in Arts.

The available experts in the Institution for the above areas are

1. Dr. N. Neelamohan, Dept of Tamil - Folk Lore
2. Dr. S. Soma Sundaram, Dept of Tamil - Folk Lore
3. Dr. R. Thilaga, Dept of M.Phil- Tamil -Anthroponomy
4. Dr. S. Ramakrishnamoorthy, Dept of Economics- Small Scale Industry
5. Dr. S. Natarajan, Dept of Economics -Agricultural Economics
6. Dr. R. Kannan, Dept of Economics -Agricultural

#### Economics

7. Dr. P. Balalmirtham, Dept of Economics- Agriculture
8. Prof. A. Kuruswamy, Dept of Economics- Agricultural Finance
9. Dr. E. Neela Perumal, Dept of Economics- Rural Poverty
10. Dr. C. Rajasekar, Dept of Economics - Population Studies

- **Priority areas of Research among the Science Faculty:**

Algae, Crystal Growth and Electro Chemistry are the research areas in Science.

The available experts in the Institution for the above areas are

1. Dr. M. Chandran, Dept of Chemistry -Electro Chemistry
2. Dr. R. Thirumal Thangam, Dept of Botany- Algae
3. Dr. S. Ramalingom, Dept of Physics- Crystal Growth

- **Priority areas of Research among the Commerce Faculty** is Marketing, Finance and Insurance.

- 3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The College has made concerted efforts to attract researchers of eminence and academicians to visit the campus and interact with teachers and students through organizing of National and Regional Conferences, Workshops and Seminars.

- 3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The Sabbatical leave has not been utilized by any faculty for research activity in this college till now.

- 3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

- Encourages faculty and research scholar to present research papers in different International and National Conferences.
- Encourages the faculty to publish research findings in International and National referred journals, books, articles, seminar proceedings etc.

### **3.2 Resource Mobilization for Research**

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation and actual utilization.

The individual researcher usually mobilizes the financial resources from UGC, DST, ICMR, TNSCST etc. The institution provides necessary help to the researcher as required and permitted within the rules.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision in the institution to provide seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no provision in the institution to provide financial assistance to support research projects by students.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The various Departments and staff of the College interact with each other in undertaking inter-disciplinary research.

- Botany with Zoology
- Physics with Chemistry
- Zoology with Chemistry
- Mathematics with Computer

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution ensures optimal use of various equipment and research facilities of the institution by its staff and students:

- By sharing of the available equipment amongst staff and students for effective transfer of technical skills by various Departments under faculty of science that is Physics, Chemistry, Botany and Zoology.
- By providing internet facility to teachers engaged in Major as well as Minor Research Projects.
- By planning the time schedule for the full utilization of the equipment without wastage of time e.g. computers.
- By dividing the students into small groups for analyzing effective learning of technical skills as required for operating various sophisticated equipment such as, spectrophotometer, pH-meter, micro centrifuge, binocular & microscopes, electronic balance, etc.
- By providing easy and uninterrupted access to various equipment.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution has not received any special grants or finances from any industry or other beneficiary agency for developing research facility so far.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received
				Sanctioned	Received	
Minor projects	2006- 2007	Invitro studies on Sugarcane using SLF 2006-2007	UGC	₹ 64,000	₹ 64,000	₹ 64,000
Major projects	01-04-2008 to 31-03-2011	A Comparative study on the post effective of Tsunami in Kanyakumari District and Ramnad District	UGC	₹ 3,48,200	₹ 3,48,200	₹ 348,200
Inter disciplinary projects						
Industry sponsored						
Students' research projects	2008- 2009	Eco friendly treatment of coconut husk retting ground water and its sustainable utilization		₹ 5,000	₹ 5,000	₹ 5,000
Any other (specify)						

### 3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college is facilitated with the following research facilities for the students and the research scholars to carryout research activity effectively.

- Availability of national and international journals in the college library.
- Xerox facility is available for taking copies of research materials from journals and advanced materials.
- Lab facilities are available for science subjects with the latest equipment.
- LCD, printers, and Internet facilities are available.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The College has set up Research Committee to chalk out institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers. It has stipulated the following strategies:

- Keeping track of the various research projects funded by UGC, CSIR, DST, TNSCST, TANSCHÉ etc.,
- Updating the knowledge of the teachers regarding the various fellowships available and facilitate to apply for the same.
- Monitor the infrastructural facilities available in the College premises to carry out Major and Minor Research Projects.
- It is planned to subscribe the online research journals in all subjects.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

No. The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facilities so far.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The following research facilities are made available to the students and research scholars outside the campus / other research laboratories:

- It is planned to equip with new instruments in all research laboratories.
- The Ph.D (Part-time) scholars from other colleges are allowed to utilize the research facilities available in our college.
- Guides from our college help the outsiders too.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The following facilities are available specifically for the researchers:

- General Library with Internet facilities.
- Each Department has separate Department library.
- Each Department has Internet facility.
- Physics, Chemistry, Botany and Zoology Departments provided with the latest equipment.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The college has not developed any collaborative research facility so far.

### 3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

\* Patents obtained and filed (process and product)

Nil

\* Original research contributing to product improvement

\* Research studies or surveys benefiting the community or improving the services

\* Research inputs contributing to new initiatives and social development

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The college does not publish any research journal at present, either solely or in partnership with others.

3.4.3 Give details of publications by the faculty and students:

\* Publication per faculty

The following faculty members have presented research papers in state level/national level seminars for the past five years.

Academic Year	Staff Name	Name of the Seminar	Title of Paper presented	Organized by	Venue & Date	Level
2005-06	Dr. S. Soma Sundaram, Dept of Tamil	Bharathium penn viduthalaiium	Bharathi- in penn siru theiva vazhipadu	Dept of Tamil, Scott Christian College	Scott Christian College, Nagercoil. 30-03-05 & 31-03-05	National
	Dr. N. Neelamohan, Dept of Tamil	XIV All India Conference of FOSSILS	Marabu vazhi myladi sirpakalai	FOSSILS & Scott Christian College	Scott Christian College, Nagercoil. 17-11-05 to 19-11-05	National

	Prof. A. Kuruswamy, Dept of Economics	Indian Economic Conference					
2006-07	Prof. A. Kuruswamy, Dept of Economics	Seminar on Environmental Management	Save Water Save Earth	Ministry of Environment and Forest	St. Mary's College, Thoothukudi. 08-09-06 & 09-09-06	National	

\* Number of papers published by faculty and students in peer reviewed journals (national / international)

The following faculty members have published research papers in national and international journals for the past five years.

Name of the Faculty	Title of the Paper	Name of the Journal	Year of publication
Dr. S. Ramalingom, Dept. of Physics	"Tetraaquadiglycine magnesium (II) hexaqua magnesium (II) bis (sulphate)"	E63 (2007) m2901-m2902, Acta Crystallographysica Section E (International)	2007
Dr. R. Thirumal Thangam, Dept. of Botany	"Studies on in-vitro effect of SLF on callus development in explants of Sugarcane varieties"	Seaweed Res. Utiln., 30 (1 & 2): 175- 181	2008
Dr. M. Chandran, Dept. of Chemistry	"Influence of bitter on germination of magnesium demanding horticultural crops"	Journal of theoretical and experimental Biology, 5 (1 and 2), 11.	2008
Dr. M. Chandran, Dept. of Chemistry	"Radioactivity with common salt and estimation of ingestion dose to the general public"	Journal of Current Science, 97 (5), 685.	2009
Dr. R. Meena, Dept. of Botany	"Ethnomedicinal shrubs of Marunduvalmalai, Western Ghates, Tamil Nadu, India"	Journal of Basic and Applied Biology 2(1 & 2) pp. 67-70.	2009
Dr. S. Murugan, Dept. of Commerce	"Financial Problems of Sick Small Scale Industries in Thiruvananthapuram	Journal of B-Research (ISBN: 0974-5920) Vol-5, July-December, 2009.	2009

	District- An analysis under recent economic crises”		
<b>Dr. S. Murugan, Dept. of Commerce</b>	“Buying Pattern of Life Insurance Products- An analysis”	Life Insurance Today, Vol-V, No:11, ISSN: 0973-4813, Feb-2010.	2010
<b>Dr. E. Neela Perumal, Dept. of Economics</b>	“Global Financial Crisis and its Impact on Market”	Voice of the HINDECON, Vol-XVIII.	2010

\* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

The following faculty members published books during the academic year 2006-07.

1. “Rama+Krishna=Ramakrishna”, by Dr. E. Ponnulingam.
2. “Madurai Veeran Kathai” – Research book by Dr. N. Neelamohan

\* Books with ISBN/ISSN numbers with details of publishers

**Dr. S. Ramachandran, Dept. of Mathematics** published the following books.

1. “University Modern Algebra”, Tamil Nadu Text Book Society, 1973.
2. “Invitation to Graph Theory”, (1982) Reprinted by Scitech Publishers, Chennai, 2000

**Dr. N. Arumugam, Dept. of Zoology** published the following books.

1. A text book of Embryology

2. Organic Evolution
3. Concepts of Ecology
4. Cell Biology
5. Invertebrate Zoology
6. Chordate Zoology
7. Cytology, Genetics & Evolution
8. Embryology, Ecology & Physiology
9. Developmental Biology
10. Environmental Biology

- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

#### 3.4.4 Provide details (if any) of

- \* research awards received by the faculty

The following faculty members were awarded their Doctoral Degree during the past five years.

Academic Year	Name of the Faculty	Discipline
2005-06	Dr. S. Ramalingom	Physics
	Dr. R. Thirumal Thangam	Botany
2006-07	Dr. E. Ponnulingam	Tamil
2007-08	Dr. C. Retnasigamony	Commerce
2008-09	Dr. K. Ganesan	Commerce
	Dr. S. Soma Sundaram	Tamil
	Dr. S. Jeyakumari	Tamil
	Dr. R. Meena	Botany
	Dr. T. Sri Devi Kumari	Zoology

2009-10

Dr. R. Kannan

Economics

- \* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

There is no recognition received by the faculty from any professional bodies.

- \* incentives given to faculty for receiving state, national and international recognitions for research contributions.

Nil

### 3.5 Consultancy

- 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The following systems and strategies are adopted for establishing institute-industry interface.

- Students from Department of Commerce visit Sun Paper Mill (P) Ltd., Cheranmahadevi every year.

- 3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The faculty members of the College indulge in social activities such as Lions Club, Rotary Club, Youth Red Cross etc. The faculty members of the Department of Commerce give free consultancy to the local shop keepers to assess income tax.

The institution publicizes the expertise available for consultancy services.

- 3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Faculties engaged in consultancy services are provided with on Other Duty (O.D).

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- Free consultancy to the local shop keepers to assess income tax file return.
- Free guidance for M.Phil and Ph.D scholars of other Universities.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Consultancy is provided by the College faculty only on the gratuitous basis and no revenue is generated from the same. The College does not take any share of the honorarium of the faculty offered by the beneficiary agencies as the faculty members do offer their services after doing their due duties of the institution.

### 3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college promotes institution-neighbourhood-community network and student engagement in many ways:

- Adoption of Villages.
- Conducting Camps and Visits by NSS units in neighbourhood villages.
- Conducting extension activities by NSS, NCC and YRC units.
- Spoken English and Computer courses are conducted for local school students.

- Community Orientation activities are reflected through Blood Donation Camps, Camps for awareness of Aids, Rain Water Harvesting, Ban on Plastics, Environmental Conservation, Women's Rights and Road Safety.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

Independence Day, Republic Day, National Integration Day and Voters Day are celebrated with active participation of students for inculcating the values of good citizenship.

Students are motivated to take active participation in NSS, NCC, RRC and YRC units for social movement activities to promote good citizenship.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college solicits stakeholder perception on the overall performance and quality of the college through feedback from the students, Parents, Alumni and Staff.

- The students are satisfied with learning resources.
- The students had expressed that the cultural events of the college are useful to develop their skills in extracurricular activities.
- The seminar halls with mounted LCD projectors are helpful to conduct seminar.
- The students agree that the outreach programme and adoption of village is very helpful.
- The majority of the students agree that the facilities available in the college are conducive for learning.
- The infrastructures available in the college are helpful to create a learning atmosphere.

- The students are satisfied that internal and model examination evaluation procedures are transparent and objective.
- The students agree that staff encourage independent learning.
- The College solicits Parents' perception through interaction with them at Parent Teachers Association Meeting.
- The College solicits Alumni's perception through interaction with them at Alumni Meets.
- The College solicits staff perception through interaction with them at Staff Meeting.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institution plans and organizes its extension and outreach programmes through,

- NSS Units of the College
- NCC Unit of the College and
- RRC Unit of the College

**Extension Activities for the Year 2007-2008:**

- NSS Units 106 and 107 conducted special camp at Santhayadi Village for ten days.
- NSS Unit 108 conducted special camp at Sundanparappu Village for ten days.
- A special camp on free blood check up to the students was conducted at our institution by NCC, with the assistance of doctors from Dr. Kumaraswamy Health

Centre, Perumalpuram. Our students are donating blood for the needy.

- Our students involved in social activities like AIDS Rally, Pollution Rally and Anti Tobacco Rally etc.

**Extension Activities for the Year 2008-2009:**

- NSS Units conducted various awareness programmes such as AIDS Awareness, Environmental Conservation and Women's Rights.

**Extension Activities for the Year 2009-2010:**

- NSS Units organized a community oriented programme "Healthy Youth for Healthy India" at Mathavapuram village.
- NSS Units conducted special camp at Mathavapuram village for seven days on,
  - AIDS awareness programme
  - Awareness programme on Health Care
  - Awareness programme on Environmental Conservation
  - Awareness programme on Ban on Plastics
  - Awareness programme on Women's Rights
  - Awareness programme on Religious Assimilation
  - Awareness programme on small savings
  - Taking care of old age people and
  - Training for Self Employment.
- The Red Ribbon Club (RRC) of our college conducted AIDS awareness programme for the local community and a rally was conducted in and around Agasteeswaram village.
- Our college organized an awareness programme on "Human Rights and Law" under the presidentship of

Kanyakumari District Judge Mr. Saravanan, to create awareness among the students and local community.

- Our college organized awareness on ban on plastic programme. Kanyakumari District collector Mr. Rajendra Rathnu and Kanyakumari District Pollution Control Engineer Mr. Kirubanantha Rajan visited our institution and gave valuable lecture on this programme to create awareness among the students.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The Institution has NCC, NSS and YRC Units. The students are informed about the extension activities available through the Programme Officers of NSS, NCC and YRC units at the time of admission. They are encouraged for active participation in the extension activities.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

**“Earn While Learn” Scheme**

Our college is situated in a rural surrounding. The students admitted here are also from rural areas. About 90% of students studying in our college receive Government scholarships. That means, the annual income of 90% of the parents is less than Rs. 50,000. Most of the students of our college are economically backward. Keeping this point in mind **“Earn While Learn”** scheme is introduced for our students. Under this scheme, students are given training on fur-doll making, tailoring, typewriting etc., in the evening hours. These trainings help them to earn while they learn.

### **Village Adoption Programme**

The Department of Commerce adopted Sundanparappu village, which is in the vicinity of Kanyakumari. The inaugural function for the village adoption was held in the village. Training on doll making, tailoring etc., was given to the villagers. The students of the village who secured first rank in 10<sup>th</sup> and 12<sup>th</sup> std were also given cash awards.

- 3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Students learn the following skills through extension activities.

- Inculcating social responsibility and understand the role they have to play in the development of the nation.
- Spirit of team work.
- Understand the living conditions and basic needs of village people.
- Develop the sense of co-operation.
- Inculcate helping mentality.
- Develop leadership quality.

The following are the experiences received by the students from extension activities:

- By understanding the suffering of people to earn money, the students realize that they should not be spend-thrift.
- By witnessing the struggles of the people for livelihood, they understand the value of life.
- By understanding the illiteracy of the village people, they understand the value of education.

- Learn to lead a simple life as they are motivated by the simplicity of village people.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college is committed to develop the social welfare through its extension activities independently and also in collaboration with local municipality, Government Organizations and different Non Governmental Organizations. Through its NSS, NCC, YRC and RRC units, the institution pays attention related to different issues of the local community and contribute to the community development.

- Promotion of National Integration, AIDS Awareness and Health Awareness Camp by the NSS, NCC and YRC Units.
- Blood Donation Camp organised every year by the NSS and NCC Units.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

A special camp on free blood checkup to the students was conducted at our institution by NCC, with the assistance of doctors from Dr. Kumaraswamy Health Centre, Perumalpuram.

Our institution provides the college buildings and other facilities for conducting the public election.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

During the year 2006-07, P.R. Thanga Bharathi, III B.A-Tamil received the award from the Governor of Tamilnadu for

getting first prize in State Level Elocution Competition in Tamil.

Proposal for getting the awards are sent to Manonmaniam Sundaranar University, Tirunelveli and NSS, Government of Tamil Nadu. Dr.K. Elamkumar, Assistant Professor of Tamil received the best NSS Programme Officer award.

### **3.7 Collaboration**

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Collaborative activities with research centers in Scott Christian College, Nagercoil, S.T.Hindu College, Nagercoil and Women's Christian College, Nagercoil for Ph.D programmes are undertaken. 10 Ph.D scholars had completed their Ph.D and 8 Ph.D scholars were undergoing Ph.D programme under the guidance of Dr. S. Murugan, Department of Commerce. Dr. C. Retnasigamony, Department of Commerce is guiding 6 Ph.D scholars.

- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology / placement services etc.

Placement Cell has been consistently striving to provide placement opportunities for UG / PG students in Private/ Public/ Government sectors. Placement Cell is also providing information and advice regarding career advancement.

Students are encouraged to enhance their skills to meet the requirements.

- 3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The regional and national seminars conducted amounts to 43 during the academic years from 2005 to 2010.

- 3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated
- a) Curriculum development/enrichment
  - b) Internship/ On-the-job training
  - c) Summer placement
  - d) Faculty exchange and professional development
  - e) Research
  - f) Consultancy
  - g) Extension
  - h) Publication
  - i) Student Placement

The College has Career Guidance and Placement Cell. This cell arranges seminars and training programmes by inviting experts on career guidance.

During the year 2006-07, District Revenue Officer Tmt. P. Jothi Nirmala and District Employment Officer Mr. P. Pandaram Pillai visited and gave valuable lectures on career guidance to the outgoing students.

During the year 2006-07, K.A. Ahilan, a student of III B.Sc-Physics and Hartina, a student of III BCA attended a campus interview at Noorul Islam College of Arts and Science, Kumaracoil, conducted by WIPRO and got selected as Software Engineers.

- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Nil

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil

## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college has a well-defined policy of augmenting infrastructural facilities as a catalyst for ensuring academic excellence. The college has adequate physical facilities and infrastructure for the existing academic programmes, administrative functions, co-curricular and extra-curricular activities.

Our college has 17 Departments with sufficient class rooms, science laboratories, Central library with internet facilities, Departmental Library, Computer lab, Book store, well-furnished auditorium, sports grounds for various games, canteen, two separate hostels for boys and girls.

The students are provided with excellent transport facilities. The government plies number of buses in the morning and evening to provide safe travel for the students.

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces. botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

#### **Class Room**

There are 44 class rooms available in the college. Out of 44 class rooms, 27 are used for Aided Courses and the rest are occupied by self financed courses. All are ventilated with free aeration.

### **Technology Enabled Learning Spaces**

Central Library is upgraded with INFLIBNET facility. Every Department has internet access facility. For that our Management provided 18 broad band connections under the scheme of ICT.

### **Laboratories**

All Science Departments have well equipped laboratories.

### **Botanical Garden**

The Department Botany has established a well-planned botanical garden and also saplings are produced for the promotion of forestation in the campus as well as neighbouring places.

### **Animal House**

There is an animal house in the college maintained by the Department of Zoology.

### **Equipment for Teaching, Learning and Research**

The college has following instruments used by all Departments in common.

- LCD Projector
- OH Projector
- Audio and Visual aids etc.

b) Extra -curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

### **Sports**

Our college is well known for its sports activities. Students take part in Inter-collegiate, District, State and National Level competitions in various events. The College has a big play ground of its own. Our college has won laurels in volley ball.

The Department of Physical Education organizes a three day District Level “Veerathuravi Vivekanandar” Volleyball Tournament every year, to improve and induce sports and games among the school and college students.

#### **Gymnasium**

Gymnasium is available with all amenities.

#### **Auditorium**

An Auditorium is available in the college which accommodates 350 students. It is used for academic purposes such as conducting seminars, convocations and also general functions.

#### **NSS, NCC**

The college has provided separate rooms for NSS and NCC Units. Our college has three NSS units and each has 100 volunteers and one NCC unit. Our NSS and NCC volunteers participated in various social and community oriented services.

#### **Cultural Activities**

Vivekananda Arts Academy is functioning in our college in a successful manner.

#### **Public Speaking**

The students are given enough training in the art of public speaking by the Department of Tamil and English.

#### **Communication Skill Development**

Spoken English classes are conducted in the evening after the regular classes. Bridge course and orientation for the first year students are conducted on the reopening day by the Department of English.

#### **Yoga, Health and Hygiene**

Special classes on Yoga, Health and Hygiene were conducted in the evening after the regular hours.

4.1.3 How does the institution plan and ensure that the

available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The available infrastructure caters the needs of the students and teaching faculty. The class rooms are optimally utilized from early morning to evening for teaching programmes.

New Departmental rooms and class rooms for the Department of Commerce with Computer Application, Research Department of Tamil, and Research Department of Economics are constructed.

#### **Refer Annexure- III**

- 4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Generally classes are adjusted accordingly. Ample facilities are made available to fulfill the requirement of the physically disabled students. Not only that but also the co-students are landing all possible help to them to move from one place to another.

- 4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available

Within the campus the college has two separate Hostels for men and women. Besides these Hostels Government Welfare Hostel is also functioning inside the campus for men. Apart from these, Government Welfare Hostel for Women is also functioning in the adjacent campus.

The Hostel is maintained by wardens, watchmen, watchwomen, cooks and menial staff.

- Recreational facilities, gymnasium, yoga center, etc.

The Hostel has a dining hall, T.V hall and reading room. The College Hostel mess is run by the College Administration by dividing system with high quality, and healthy food on subsidized rate.

Hostel students are given training in yoga, indoor games like carom and chess etc.

- Computer facility including access to internet in hostel  
No

- Facilities for medical emergencies

Emergency call from the Hostel will be attended by Dr. Kartheesan, Sivanthi Hospital, Kanyakumari. Also College reference hospitals for medical emergencies such as,

- Government Hospital, Agasteeswaram.
- Sivanthi Hospital, Kanyakumari.

- Library facility in the hostels  
Nil

- Internet and Wi-Fi facility  
Nil

- Recreational facility-common room with audio-visual equipments

The Hostel has a common T.V hall and a common reading room facility.

- Available residential facility for the staff and occupancy

Residential Deputy Wardens are available in the Hostels.

- Constant supply of safe drinking water

Purified water facility is provided in the main parts of the College campus.

- Security

Securities were arranged by the Management for day and night.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

A separate room for the doctor is available. Visiting doctor and nurse is available during the evening hours.

College reference hospitals of the campus,

- Government Hospital, Agasteeswaram.
- Sivanthi Hospital, Kanyakumari

4.1.7 Give details of the Common Facilities available on the campus

–spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

#### **IQAC**

Internal Quality Assurance Cell was established during the academic year 2008-2009. Dr. N. Neelamohan, Associate Professor, Department of Tamil is the coordinator. This Cell has a separate room with all provisions like Computer, Internet, Xerox machine and Printer. It plans and supports effective implementation of total quality management.

#### **Students Grievance Cell**

The College has a “Student Grievance Cell” to redress the grievances of the stakeholders. The students approach the Cell for their grievances regarding academic, financial matters, health services, library and other services.

#### **Career Guidance and Placement Cell**

The Career Guidance and Placement Cell is functioning effectively in our college for the past five years.

#### **Health Centre**

A separate room for the visiting doctor is available.

### **Canteen**

There is a canteen in the campus to meet all the needs of the staff and students. Also subsidized food is available for both boys and girls on all working days.

### **Recreational spaces**

Recreational room is available.

### **Safe drinking water facility**

Purified drinking water is provided to the students. The drinking water facility is available on major centers in the campus.

### **Auditorium**

Auditorium is available in the campus.

## **4.2 Library as a Learning Resource**

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes. The College has a Library Working Committee consisting of Dr. P. Kokila, HOD of Chemistry as the Convener and Tmt. P. Sasikala, Dept. of Tamil, Selvan M. Senthil Kumar, Dept of English, Tmt. P.Selvakumari, Dept of Chemistry, Tmt. Rathika, Dept of Physics, Thiru G. Selvamoni, Record Clerk and Thiru P. Ponraj, Lab Assistant are as the members. This committee considers the proper utilization of UGC and management funds for purchasing new books and journals. The library has the following initiatives,

- The Library has enough space for keeping books and other periodicals.
- Accession Numbering System and Cataloguing of all books.
- Reference facility.
- Computer is available.

- Information on Competitive Examinations is the unique facility available for career planning and development programmes.
- Online search through INFLIBNET available.

4.2.2 Provide details of the following:

- \* Total area of the library (in Sq. Mts.)

The total area of the library constructed is 21.4 Meters.

- \* Total seating capacity

Seating capacity of the library is 75.

- \* Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

On working days, the library functions from 9.00 a.m to 12.00 p.m in the morning and from 12.45 p.m to 5.00 p.m in the evening. During examination days the library remains opened from 09.00 a.m to 5.15 p.m. During vocation and holidays, the library is working from 10.00 a.m to 12.00 p.m.

- \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Carrels- Yes

Lounge- Yes

- Students identify the location of books through prominently displayed signboards.
- The map of the campus displays the location of the library and the plan of the library is displayed at the entrance of the library.
- The Librarian maintains a register to record the number of daily users and visitors.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The demands of the users of the library for the purchase of the latest materials and journals were fulfilled by the Library Working Committee.

Library holdings	2005-06		2006-07		2007-08		2008-09		2009-10	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	241	61174	324	36678	194	36217	-	-	-	-
Reference	40		60		85		-	-	-	-
Journals/ Periodicals	-	-	-	-	21	11735	-	-	-	-
e-resources	-	-	-	-	-	-	-	-	-	-
Any other (specify)	-	-	-	-	-	-	-	-	-	-

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

\* OPAC

Nil

\* Electronic Resource Management package for e-journals

Nil

\* Federated searching tools to search articles in multiple databases

[www.google.com](http://www.google.com)

\* Library Website

Our library has no individual website. College website [www.vivekanandacollege.net](http://www.vivekanandacollege.net) is used in the library.

\* In-house/remote access to e-publications

\* Library automation

It is under consideration.

\* Total number of computers for public access

\* Total number of printers for public access

\* Internet band width/ speed  2mbps  10 mbps  1 gb (GB)

- \* Institutional Repository
- \* Content management system for e-learning  
Nil
- \* Participation in Resource sharing networks/consortia (like Inflibnet)

Our library is connected with INFLIBNET facility.

4.2.5 Provide details on the following items:

- \* Average number of walk-ins  
Average number of walk- ins per day is 100.
- \* Average number of books issued/returned  
Average number of books issued and returned per day is 60.
- \* Ratio of library books to students enrolled  
The ratio of library books and students enrolled is 23:1.
- \* Average number of books added during last three years
- \* Average number of login to opac (OPAC)
- \* Average number of login to e-resources
- \* Average number of e-resources downloaded/printed
- \* Number of information literacy trainings organized
- \* Details of “weeding out” of books and other materials

4.2.6 Give details of the specialized services provided by the library

- \* Manuscripts  
No manuscripts are available in our college.
- \* Reference  
Totally 27,840 textbooks including references are available in the library.
- \* Reprography  
Nil
- \* ILL (Inter Library Loan Service)  
Nil
- \* Information deployment and notification (Information Deployment and Notification)
- \* Download
- \* Printing

- \* Reading list/ Bibliography compilation
- \* In-house/remote access to e-resources
- \* User Orientation and awareness
- \* Assistance in searching Databases
- \* INFLIBNET/IUC facilities

INFLIBNET facility is available.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The support provided by the Library staff, to the students and teachers of the college, is in the form of,

- To help readers to trace the books.
- Reading room for students and a separate study table for staff.
- Display of new arrivals, are arranged to encourage readers.
- The Library has a collection of text and reference books, stored separately in closed access and is provided on demand.
- Maintaining peace.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

If needed, library assistant will land all the disabled.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Yes, the librarian receives complaints, suggestions and recommendations from the users of the library. The Library Working Committee analyses these complaints and suggestions, and forward them to the Principal for appropriate action.

### 4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)

Sl.No	Department	Configuration	Quantity
1	B.Com CA Lab	AMD Athlan™ 11*640 processor 3.01GHz, 803MHz, 2 GB RAM	10
		Pentium Dual Core CPU E5700@3.100GHz, 299GHz, 2GB RAM	1
		Intel Core 2 Dual CPU E-4500@220GHz, 1.18GHz, 504GB Ram	4
2	BCA Lab	HCL- CPU: Intel Core 2 Duo 2.4 GHz Mother Board, 80 GB Sata Hard Disk, 512 MB DDR2 RAM, CD/DVD- Multi Recorder CD Drive, HCL Keyboard, Logitech Mouse, HCL 14" Color Monitor	24
		Mercury CPU: Intel PIV 3.0 GHz Processor, Intel D945 Mother Board, 512 MB DDR2 RAM, Seagate 80GB (Sata Hard Disk), Samsung 15" Color Monitor, LG DVD/CD Writer, Logitech Optical Mouse, Logitech Keyboard	2
		Zenith PC Intel Mother Board, 256 MB RAM, 40GB Hard Disk, LG-CD Drive, Samsung Monitor, Zenith PC Keyboard, Logitech Mouse	1
		Intel BX PIV 1.69H2 CPU: Intel 845 WW Original Motherboard, 128 MB RAM, 40 GB Hard Disk, LG-CD Drive, Samsung Multimedia Keyboard, Logitech Scroll Mouse, 15" Samtron Color Monitor	22
3	IQAC	Dell PC: Intel Core i3-4150 CPU @ 3.50 GHz, 4GB RAM, 500 GB Hard Disk, DVD Writer, Dell Keyboard, Dell Optical Mouse, Dell 14" Color Monitor, HCL UPS	1

		Konica Minolta 163v Xerox Machine	1
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- Computer-student ratio:

The Computer-student ratio of the Department of B.Com CA is 1:9 and the Department of BCA is 1:1.

- Stand alone facility : Available in 40 systems
- LAN facility : Available in 40 systems
- Wifi facility : Nil
- Licensed software :

The following are the licensed software available in the Department of BCA:

Sl. No	Name of the Software	Number
1	Visual Studio- 6.0	1
2	Internet Guard Dog- MC AFEE	1
3	Windows 2000 Professional	1
4	Turbo C++ Suite	1
5	Adobe Photoshop 5.5	1
6	Windows 2000 Server	1
7	Norton Anti Virus 2001	1

- Number of nodes/ computers with Internet facility
- Any other

#### 4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The following internet facilities are made available to staff and students in the campus.

- IQAC - One system is provided with Internet facility.
- Management Office -One system is provided with Internet Facility.
- Faculty -One system is provided for each Department with Internet facility.

- 4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Each Department is provided with a computer and internet connection. There is a plan to construct a Computer Centre to be utilized by all.

- 4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

There is no annual budget prepared for procurement, deployment and maintenance of computer. The computers are maintained as and when basis.

- 4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The College has planned for preparation of power point presentation for teaching.

Inducing the students is to prepare notes and practical training through online searching.

- 4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching

- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Nil

- 4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The college has not availed this facility so far.

#### 4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a.	Building
b.	Furniture
c.	Equipment
d.	Computers
e.	Vehicles
f.	Any other

#### Refer Annexure- IV and V

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Minor repair works and renovation of building that includes electrical fitting and pipe connection are undertaken every year during the summer vacation.

Whitewashing and painting are undertaken once in two years.

Black boards are painted every year.

#### Science lab

Lab technician rectifies the minor repairs. If major repairs occur, they are given to service personnel or suppliers.

All the electrical works are maintained by a qualified electrician.

#### Computer lab

The Computer Lab Assistants take care of all computer terminals on campus. In case the system requires service and

replacement of accessories, qualified computer service personnel are invited for repairing.

**Furniture**

Repair is undertaken by carpenter during summer.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The laboratory equipments are maintained through College lab. Lab Assistants will take care of the equipments available in the Department.

The laboratory equipments are maintained annually. College Development Fund and annual grants received from the UGC are utilized for the replacement and maintenance.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The major steps taken for location, upkeep and maintenance of sensitive equipment are given below:

- The College Electrician and the supporting staff are responsible for the upkeep of electrical equipment and their maintenance.
- The laboratory staff keeps a strict vigil regarding the maintenance and upkeep of the scientific instruments and Chemicals. The repair or replacement or another required upkeep is fully undertaken in their supervision. Equipment are safeguarded and maintained at proper places.
- The college has the Generator facility.

## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The college publishes its updated prospectus, hand books and college magazine every year regularly.

#### Prospectus

The updated prospectus and application is issued by the institution at the time of admission of students in UG and PG programmes. The prospectus focuses information like courses offered by the institution, fee structure, college vision and mission.

#### Hand book

Every year, the updated hand book of the institutions is issued to all the students and faculties. It contains the information like History of the College, Vision and Mission, Quality policy, Department faculty, Various Committees, working days and holidays, rules regarding admission, Physical Education, Library, Scholarship etc.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Types of Scholarship	Amount in ₹				
	2005-06	2006-07	2007-08	2008-09	2009-10
BC Scholarship	3,31,283.75	2,82,337.50	2,19,120.00	3,35,805.00	1,31,402.00
BC First Generation Scholarship	15,29,958.00	6,67,289.00	3,21,277.00	3,67,523.00	-
Tsunami Relief Fund	-	3,426.00	-	-	-
BC Free Education Scholarship	-	-	-	-	6,34,195.00
MBC Scholarship	74,441.00	78,202.00	49,267.00	40,458.00	58,256.00

Post Metric Scholarship	-	-	-	64,108.00	3,18,215.00
E.V.R Scholarship	-	-	-	750.00	750.00
Agri. Labour Scholarship	-	-	2,22,750.00	3,41,250.00	4,17,250.00
SC/ST Christian Converted	-	-	-	1,54,283.00	41,042.00
Beedi workers Scholarship	-	-	27,000.00	3,000.00	-
SC/ST Scholarship	1,81,829.00	1,45,938.00	9,558.00	2,72,356.00	2,75,916.00
SC/ST Loan Scholarship	-	-	-	58,500.00	6,500.00
<b>Total</b>	<b>21,17,511.75</b>	<b>11,77,192.50</b>	<b>8,48,972.00</b>	<b>16,38,033.00</b>	<b>18,83,526.00</b>

Yes. The financial assistance was disbursed to the students on time.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Mostly 95 percent of the students receive financial assistance from State and Central Government.

5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections  
Government scholarships are provided for SC/ST, MBC and BC students.
- ✓ Students with physical disabilities  
There is a fee concession, tricycle and special seating arrangement for differently-able students.
- ✓ Overseas students  
There is no overseas student in this College.
- ✓ Students to participate in various competitions/  
National and International  
Students participate in various competitions such as Inter- department, Inter-collegiate, University, District and State level. The staff in-charge guides and accompanies the students.
- ✓ Medical assistance to students: health centre, health insurance etc.

Free medical camps are conducted for the students periodically. A Health Centre is available with a part time Doctor and Nurse.

- ✓ Organizing coaching classes for competitive exams

UGC's approved scheme of coaching classes for P.G students appearing for NET/SLET Examinations are conducted.

Coaching classes are conducted for entry into services in various organizations.

Coaching classes for SC/ST students appearing for Bank Examination is also conducted.

- ✓ Skill development (spoken English, computer literacy, etc.)  
Spoken English classes are conducted by the Department of English.

- ✓ Support for "slow learners"  
Remedial coaching classes are conducted to slow learners to complete their course in time. To improve the slow learners, the following initiatives have been introduced.

- Extra classes
- Motivation classes
- Counseling for slow learners
- Moral support / opportunity

Remedial coaching classes have been conducted by the Department of English in the evening, especially for the students who failed in Part II-English in University Examinations.

- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc.

The Students participated and presented papers in State and National seminars conducted by other institutions.

✓ Publication of student magazines

The College Annual Magazine gives priority to the students to expose their valuable ideas in the form of poetry, essay, short stories, wits and drawings.

- 5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

In order to train the students as an entrepreneur and enhance their leadership qualities, the institution conducted seminars, guest lectures and training to the students through experts, academicians, and successful entrepreneurs. In addition to this, Industrial visit and training are also arranged to the students.

- 5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The interest of the students in sports, games, quiz, debate, discussion and cultural activities are traced and they were given special coaching and training to improve their skill in the respective field by respective Departments.

The teachers encourage and motivate the students to participate in extracurricular and co-curricular activities.

- 5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Our institution conducted an UGC's approved scheme of coaching classes for PG students appearing for NET/SLET Examinations.

Our institution conducted coaching classes for SC/ST students appearing for Bank Examination.

- 5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

Academic, personal, career counseling and psycho-social problems of the students are overcome by the proper counselling given by the teacher in-charge of the students. All the faculties are involved in personal counselling through ward system. The faculty meets their wards periodically and assesses their academic performance. This would enable them to overcome their difficulties in studies. The faculty would understand the student's emotional, physical and financial problems and help them to get rid of their problems at all times.

- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes. The College has Career Guidance and Placement Cell. This Cell arranges seminars and training programmes by inviting experts on career guidance.

During the year 2006-07, District Revenue Officer Tmt. P. Jothi Nirmala and District Employment Officer Mr. P. Pandaram Pillai visited and gave valuable lectures on career guidance to the outgoing students.

During the year 2006-07, K.A. Ahilan, a student of III B.Sc-Physics and Hartina, a student of III BCA attended a campus interview at Noorul Islam College of Arts and Science,

Kumaracoil, conducted by WIPRO and got selected as Software Engineers.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes. The college has Students Grievance Cell. This Cell deals with the academic and personal grievances of all the students.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The College has an Anti Eve Teasing Committee. The problems related to sexual harassment are handled by the convener of this committee. The committee analyses the problems and suitable remedial measures are taken through the Principal.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. An Anti Ragging Committee is constituted under the headship of the Principal. No ragging activity has happened in the Collage till date.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The following are the welfare schemes made available to students by the Management,

- Canteen Facilities- subsidized price
- Hostel facilities for Boys and Girls
- Purified Water Distribution.
- Staff are approachable at all times for all problems.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes. The Alumni Association proposed to construct a separate fully medically equipped room.

The Alumni conducts cultural and religious examination with the support of Vivekananda Arts Association (VAA) every year.

The participants are provided with books at free of cost worth Rs. 60.

## 5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Employed	
- Campus selection	
- Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

### Programme wise pass percentage

Sl. No	Programme	Course wise pass percentage				
		2005-06	2006-07	2007-08	2008-09	2009-10
1.	B.A- Tamil	43%	55%	67%	90%	96%
2.	B.A- English	29%	52%	68%	67%	75%
3.	B.A- Economics	30%	57%	54%	89%	96%
4.	B.Sc- Mathematics	68%	67%	68%	94%	91%
5.	B.Sc- Physics	57%	80%		90%	74%
6.	B.Sc- Chemistry	38%	74%	80%	89%	92%
7.	B.Sc- Botany	59%	69%	74%	94%	97%
8.	B.Sc- Zoology	90%	93%	69%	93%	98%
9.	B.Com- Commerce	68%	63%	72%	97%	94%
10.	BCA	-	-	93%	97%	96%
11.	B.Com with CA	-	-	-	-	80%
12.	M.A- Economics	58%	47%	47%	85%	92%
13.	M.Sc- Mathematics	37%	61%	61%	71%	96%
14.	M.A- Tamil	-	-	-	94%	96%
15.	M.A- English	-	-	-	79%	82%
16.	M.Sc- Zoology	44%		32%	63%	86%
17.	M.Sc- IT & E.Com	100%		100%	99%	96%
18.	M.Com- Commerce	-	-	-	87%	88%
19.	M.Phil- Tamil	-	-	-	-	100%
20.	M.Phil- Economics	-	-	-	100%	100%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The Institution facilitates student progression to higher level of education by providing information about the innovative programmes available in our College and also in other institutions through the respective Departments.

The Career Guidance and Placement Cell of the College conduct placement programmes for the outgoing students to get employment. Campus interviews are arranged by the Cell for the welfare of the students.

- 5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Special coaching classes are conducted for the students who are at the risk of failure.

Our Management extends financial support in the form of fee concession, hostel mess fee concession, bus fee concession and arranging Government scholarship to all the needy students belonging to socially and economically backward section of the society to reduce the dropouts.

### **5.3 Student Participation and Activities**

- 5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The range of outdoor games available in the institution is Volley Ball, Basket Ball, Kho-Kho and Kabadi for both sexes.

The indoor games available for both boys and girls are Table Tennis, Carom and Chess.

“Veera Thuravi Vivekananda” sports competition is a unique sports festival conducted in our institution every year. More than 50 teams from various schools and colleges used to participate in the tournament.

Annual Sports Day is conducted in our College every year and the students engage themselves in different sports and games enthusiastically.

- 5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

**Achievements of students in co-curricular, extracurricular and cultural activities during the year 2007-2008:**

- Annual Training Camp for 700 NCC cadets of Kanyakumari, Tirunelveli and Madurai District was held at Scott Christian College, Nagercoil for 12 days. In this camp S. Maragatha Vel. II B.Com-Commerce of our College won first prize in the shooting competition.
- K. Sangeetha, II B.A- English, participated and won first prize in English Literary Competition organized by Women's Christian College, Nagercoil.
- Pratheeba and Mariathai, II B.A-English participated and won third prize in one act play organized by Women's Christian College, Nagercoil.
- Six students of M.A-Economics participated and won second prize in Quiz competition organized by St.Xavier's College, Palayamkottai.
- Sunitha, I M.A- Economics, participated and won third prize in Essay writing competition organized by Kanyakumari Vivekananda Panpattu Kalvi Kazhagam.

**Achievements of students in co-curricular, extracurricular and cultural activities during the year 2008-2009:**

- Annual Training Camp for NCC Cadets of Kanyakumari, Tirunelveli and Madurai District was held at our College for 12 days. In this camp, our students Suseela and Jeyasudha are received the best cadet award.
- P.R. Thanga Bharathi, I B.A-Tamil, participated and won first prize in Elocution Competition organized

by our College on Swami Vivekananda Birth Day Celebration.

- P. Anusha Devi and R. Saranya, B.Sc-Mathematics participated and won first prize in Quiz competition organized by Kamaraj College, Tuticorin.
- S. Nanthini, R. Pallavi Reka and C. Kalaivani, students of M.Sc-Mathematics participated and won third prize in Quiz competition organized by Scott Christian College, Nagercoil.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The Internal Quality Assurance Cell collects feedback from the graduates through structured questionnaire of the NAAC regarding teaching and learning processes at the time of convocation. The inputs obtained from the graduates are analyzed by the IQAC. The IQAC discusses the conclusion in detail and recommends the Principal and the Management to improve the overall performance and quality of the institution.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

Magazine Committee has been constituted for preparing the College Magazine. The students are also given representation in the committee. The committee receives articles and other materials from the students and scrutinizes them. In the Magazine the creations of the students are given first priority.

5.3.5 Does the college have a Student Council or any similar body?

Give details on its selection, constitution, activities and funding.

Yes. For the welfare of the students each Department has organized its own association.

1. Tamil Department Association
2. English Department Association
3. Economics Department Association
4. Mathematics Department Association
5. Physics Department Association
6. Chemistry Department Association
7. Botany Department Association
8. Zoology Department Association
9. Commerce Department Association
10. PG Department Economics Association
11. PG Department Mathematics Association
12. The College has a Student Union. The Union consisted of Chairman, Secretary and also Women Secretary. The Student's Union Chairman and Secretary are elected from among third year UG students. All the UG students are eligible to vote. The Women Secretary is elected by all the UG women students from the third year UG only. Apart from this, a Secretary for Fine Arts Club is also elected directly by all the students from final year UG.

The Principal is the ex-officio president of all the Associations. The Head of the respective Department will act as the ex-officio president of the respective Department Association.

Every Department has to select a final year UG student

as the Secretary of the Department Association.

Meetings are organized by the Department Association Secretary with the consultation of the Principal and the Head of the Department.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The College has the student representative in the following committees.

- NSS, NCC, YRC and other clubs.
- Department Association

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The Alumni offer financial assistance, especially for the College functions. Former faculty members are recognized and invited for Department Association Programmes.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

#### **Vision Statement**

Our vision is to reach the best of its ability to impart world class education to the youth of this country in general and educationally and economically backward community of the locality in particular.

#### **Mission Statement**

Our mission is to achieve excellence by providing quality education to the downtrodden and backward people in and around Kanyakumari District and to develop Vivekananda College into a modern centre of higher education with the best available faculty, infrastructure and equipment.

#### **Objectives**

To provide quality education with suitable courses through class room teaching, training in self study, field work etc.

To arrange lectures, discussions, camps, competitions etc to promote moral values.

To make the youth aware of the benefits of being citizens of a large democratic nation and thereby promote national integration.

To serve the surrounding rural population with Swamiji's teaching and Indian culture.

### **Motto**

To hold the students belonging to different faiths to grasp the significance of our indigenous culture and ancient heritage through a study of the teaching of Swami Vivekananda and thereby promoting the cause of national integration and world peace.

The vision, mission, motto and objectives are communicated to various stakeholders through College Website and College Calendar, distributed to the staff and students at the beginning of every academic year.

The vision and mission statements and the college motto are displayed at prominent places in College campus.

The Principal clearly explains the vision, mission, motto and objectives of the College to the students in the orientation programme conducted at the beginning of the academic year.

The Principal encourages the staff to dedicate themselves to the mission, vision and objectives of the College in the general staff meeting convened on the reopening day.

The Principal and the Head of the Departments explain the vision, mission, motto and objectives to the parents in the Parent - Teachers Meeting convened during the first meeting, generally conducted in the month of July every year.

#### 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

All the policies and plans of the College are effectively implemented by the Board of Management, College Administrative Committee and Staff Council.

The quality policy is designed by the Board of Management aiming at providing education to the aspirants so that they gain employment or self-employed or becoming entrepreneurs or professionals. All the policy decisions pertaining to appointment, enhancing learning resources and

salary structure are undertaken by the Board of Management. All financial matters like fund allocation to new building and upgradation of infrastructure are taken care of by the Board of Management. It reviews the functioning and achievement of the College annually. It also analyzes the expenditure made during the year. It also reviews the academic performance of the students in the University examinations.

Principal and the faculty completely involve themselves in all the decision making process and takes appropriate decisions for carrying out curricular, co-curricular and extra-curricular activities of the College and monitors their proper implementation and checks areas that need to be improved further and places suggestion to the Board of Management.

6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission

The faculty is intimated about the introduction of new programmes and projects pertaining to quality and the policy of the College through the First Staff Council meeting.

Through orientation programmes conducted by the Head of the institution in the beginning of the academic session, the faculty is given instructions regarding the new programmes and projects adhering to the quality policy of the institutions.

- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

While formulating the action plans, the College takes care of all its thrust areas. To the academic demands, the College plans its academic terms and examination programmes. Similarly sports and cultural programmes are also planned and executed properly. However the institution always takes initiative to run innovative programmes.

- Interaction with stakeholders

The leadership has adopted the strategy of periodical tutorial system, parent-teacher association meetings, discussion with the students' union and class representatives, and various extension activities in the neighbourhood community for sustainable interaction with the stakeholders.

- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

The Management ensures proper support from stakeholders. It receives feedbacks from stakeholders and modifies valuable inputs on academics, administration and examination matters.

- Reinforcing the culture of excellence

The College reinforces the culture of excellence through workshops, awareness programmes, special lectures on quality innovations, Curricula, Teaching- Learning and Evaluation, Research oriented seminars, applying for research grants and project managing, plans and implementation of advanced Learning Resources, kind of Leadership, governance pattern and in strategic perspective planning.

- Champion organizational change

- Modern teaching-learning aids to make the curriculum interesting and effective.
- Promotion of Research activities.
- Encouragement to organize seminars, workshops etc.
- Promote social-justice and good citizenship amongst the students.
- Blood donation camp, Gender sensitization and empowerment of women students.

- 6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The College administration is monitored by the College Administrative Council. It is also evaluated by the IQAC. The policies and plans of the Government are effectively implemented. Outcomes and reviews are studied and are incorporated in the system.

- 6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The Head of the Institution constitutes a number of committees consisting of the Principal as the Convener, the teachers are the members. This committee carries out the day to day activities in a successful manner.

The Head of the Departments are empowered to hold seminars and debates.

To make the laboratories hi-tech according to the need of the present era.

To prescribe and purchase the books to cater the needs of the concerned Department.

- 6.1.6 How does the college groom leadership at various levels?

College Administrative Committee-> Principal-> Staff Council-> Departments.

The College takes steps to develop leadership quality at various levels. The Principal gives authorisation to the Head of the Department. He gives directions and allows them to act autonomously.

The Heads of the Departments delegate their authority to the Department staff by assigning various tasks related to the activities of the Department. By delegating his authority of

power to his staff, the Head of the Department gets chance to groom their leadership quality.

The Convener of various committees, in consultation with various members of the committee, charts out plans. Convener gives full freedom and responsibility to members of the committee who can avail the support and guidance of the staff.

Student Chairman and Secretaries are elected by the students. The students get an opportunity to groom their leadership quality by being the Secretaries of the Department Associations also. The students learn to plan and organize association meetings in consultation with the staff-in-charge. If any difficulty arises, the students approach the staff-in-charge of the committee or club, or the Heads of the Department. The Conveners or the Heads take the problem to the Principal and proper remedy is probed.

- 6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The Board of Management gives full freedom to the Secretary in matters related to administration. The Principal delegates his power to the Heads of the Departments, Conveners of various committees and clubs for effective functioning.

The Heads of the Department decentralize their power by delegating their authority to the Department staff.

The Principal appoints Programme Officer, Conveners and Coordinators to various committees like NSS, NCC, Fine Arts Club, Quiz Club and Youth Red Cross etc. He gives them full freedom to act accordingly. The Conveners empower the

students' representatives of the Association and Committees to plan and act with the co-operation of the staff.

The teaching staff are given full freedom to adopt their teaching methodology. The staff members can arrange seminars and other functions with the consent of the Principal. The Principal forwards the proposal for seminar or workshop to the Secretary who finalises the programme.

The Superintendent is the Head of office and in-charge of other non teaching staff. The works are allocated to them by the superintendent. They are supervised by the Superintendent, the Principal and the Secretary.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes. The College constitutes committees for general and academic development. The committee includes faculty, non-teaching staff and students. The Principal welcomes the innovative ideas, concepts and thoughts from the different committee members.

## **6.2 Strategy Development and Deployment**

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes. The College has formally stated quality policy based on the vision and mission of the College and is the guiding star that helps Departments to plan their activities.

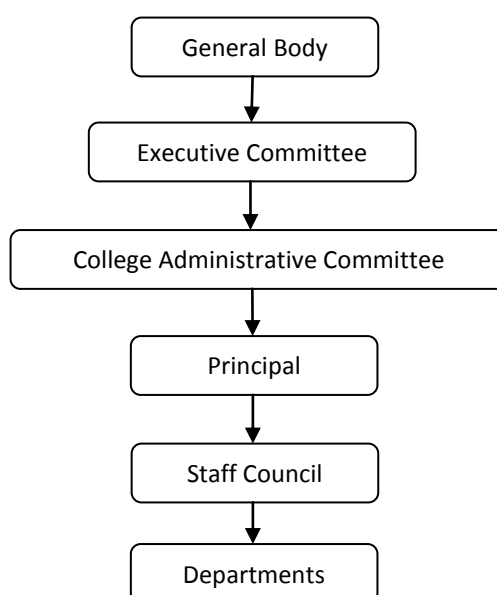
The vision and mission embodied in quality objective is communicated to all the staff and the students. The IQAC prepares perspective plans and policies based on the quality policy. This action plan is submitted to the Management for approval. The Management monitors and reviews the plans implemented. To achieve the desired results in the academic activities and update their knowledge, teachers are encouraged

to participate in seminar, conferences, workshops and refresher and orientation courses. The faculty has been provided with adequate facilities to materialize these quality statements. The students are encouraged to understand their social responsibility. Awareness rallies and programmes on AIDS, Ban on Plastics, Anti tobacco rally, Water Harvesting etc., were conducted. Various seminars are arranged in the College for the students and staff to inculcate academic excellence.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes. The College has perspective plans for development. The perspective plan is drawn as short-term and long term goals in the different aspects of the new techniques in teaching and learning, Research and Development, Community engagement, Human Resource Planning, and Infrastructure etc., are inserted. To implement these plans in a meaningful manner, adequate measures are taken to mobilize resources through generous donors.

6.2.3 Describe the internal organizational structure and decision making processes.



The Secretary is the administrative head and the Principal is the academic head. Both teaching and non teaching staff works together for the effective and smooth functioning of the College. The College has efficient internal coordinating and monitoring mechanisms. In appreciation with the educational needs and demands of the nation in general and beneficiaries of the College in particular, the goals are set through collaborative and collective efforts of various components of the College. The responsibilities are assigned to individual teachers and the Departments.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

The College has specific plans for development in its academic and administrative units and strategy for its implementation to improve the overall quality of the College.

- Teaching & Learning

#### **Teaching Methods**

Various teaching methods are adopted to achieve the intended learning outcomes.

- Recruiting highly qualified and competent teaching faculty.
- Encouraging the teachers to attend orientation and refresher courses.
- Teacher-centric learning methods through lectures and experimental session.
- Student-centric learning methods through assignments, seminars, project works, field visits and industrial visit, group discussion, lab sessions etc.

### **Learning Methods**

Assignments are given to the students to induce self-learning habits and are assessed by the teacher in a stipulated time and are graded. The register of these grades are maintained by the respective teacher. It helps the teacher to evaluate and assess the students' strength and needs. It is a useful tool to improve their skills.

### **Assessment Strategies**

The students are evaluated and reviewed on the basis of their performance in the examinations. There are three internal assessments. The best two of the three assessments are taken into consideration and the average of the two will be the internal marks along with assignment. The external examination is conducted by the University for 75 marks. The students' strength is assessed and special classes are designed for them according to the needs. The support needed is provided to the students to improve their calibre in the respective subject. It enhances the confidence of students and prepares them to face the final examinations without getting nervous.

- To adopt Learner-centric education modern teaching-learning aids are in vogue.
- Learner-centric education approach through appropriate methodologies like Interactive instructional techniques, debates, projects, paper presentations, Field work, surveys, experiments and practical classes etc.
- College has well equipped Laboratories to meet the necessity of the revised syllabus.

- Research & Development
  - Mechanism to promote research, research publication and professional development, the faculty members are motivated.
  - The Research Committee encourages and monitors the research activities of the College. The required infrastructure is arranged to the faculty members to carry out research activities.
  - Full autonomy is given to the principal investigator by the institution to facilitate smooth progress and implementation of research schemes/projects, funded by various agencies like UGC and TANSOST.
  - The Institution makes all necessary arrangements to release of resources in time for smooth progress and implementation of research schemes/projects.
  - Conferences and Seminars organised by the Departments and invited the resource persons of eminence to visit the campus and interact with teachers and students.
  - Encouraging the faculty members for the presentation of papers in National and State level Seminars/ Conferences.
  - Supporting the faculty to publish the research works in reputed National and International Journals. The members of the faculty are motivated to publish books and write articles in reputed peer and non-peer review journals.
  - To facilitate the research the Departments are equipped with necessary instrumentation.
  
- Community engagement
  - The institution promotes community engagement

through the students, faculty and Programme Officers.

- Three NSS Units, one NCC unit and YRC unit of the College are actively involved in the Community engagement.
- Environment awareness, AIDS awareness, Plastic awareness and awareness on Rain Water Harvesting are the most important subjects to carry out the community engagement.
- Special camp on free blood check up to the students was conducted at our institution by NCC with the assistance of doctors from Dr. Kumaraswamy Health Centre, Perumalpuram.
- Red Ribbon Club (RRC) of our College conducted AIDS awareness programme for the local community and a rally was conducted in and around Agasteeswaram village.
- Our college organized an awareness programme on “Human Rights and Law” under the presidentship of Kanyakumari District Judge Mr. Saravanan, to create awareness on human rights among the students and local community.
- Our College organized a plastic awareness programme. Kanyakumari District Collector Mr. Rajendra Rathnu and Kanyakumari District Pollution Control Engineer Mr. Kirubanantha Rajan visited our institution and gave valuable lectures to create awareness on plastic among the students and local community.

- Human Resource Management

The College has a very effective mechanism for assessing adequate human resource requirements, staff recruitment, monitoring and planning professional development programmes for faculty development and obtaining feedback on teachers. There are many staff welfare schemes. Faculty Development Programmes are organized periodically to update the knowledge base and pedagogical skills of teachers. The Institution recruits faculty members and staff as per guidelines provided by the University.

- Industry interaction

Periodical industrial visits/field visits are organized by various Departments to know the innovation in their respective fields.

Department of Commerce arranges industrial visits every year. They used to visit Sun Paper Mills (P) Ltd, Cheranmagadevi and Sugar Factory at Madurai.

Department of Botany conducts periodical visit to local places for collection of plants. The Department of Zoology used to visit farms.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the Institution is having interaction among the teachers, non-teaching staff, students and parents to review the activities of the institution periodically. The Principal gathers information through feedback in the structured questionnaire and also in person from students, parents, faculty and the public

with regard to the teaching quality, extracurricular activities, infrastructural facilities etc. The information gathered from different sources is discussed in the Staff Council Meeting. After thorough discussion and deliberation the matter is taken to the College Administrative Committee. The Secretary along with its executive members, after discussion, takes necessary steps for the improvement in the existing systems.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The Management encourages the staff members for getting funds from various agencies like UGC, CSIR and TANSOST.
- The Management encourages the staff members to involve in various developmental activities and decision making process related to the curricular, extra-curricular and co-curricular activities of the College.
- The staff members involve themselves voluntarily in various committees such as Admission Committee, UGC Committee, Discipline Committee, Students Grievance Cell, Anti Eve Teasing Committee, Internal Quality Assurance Cell etc.
- The conveners of each Committee are allowed to give their suggestions and opinions in the staff council meetings. These recommendations are given due to consideration before making any decisions.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

**Refer Annexure-VI**

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

Yes. The College has a "Students Grievance Cell". The grievances of staff, non teaching staff and students are settled by the Cell. The students may approach the Cell for their grievances regarding academic matters, financial matters, health, library and other personal matters. The Cell sorts out their problems promptly and judiciously and redresses the grievances of the stakeholders as and when required. As a result of this mechanism, the College has pleasant and ambient atmosphere.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes. The institution has a mechanism to analyse the students' feedback on institutional performance through tutor ward system. The teachers are evaluated by using the NAAC structured questionnaire feedback from the students, in all the Departments.

Based on the outcome of the feedback, necessary actions and initiatives are taken for further improvement of the quality of the teachers as well as the College.

### 6.3 Faculty Empowerment Strategies

- 6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

Efforts are taken by the institution on enhancement of teaching faculty by implementing innovative programmes related to need based curriculum.

Efforts are taken by the institution to promote research publication by creating conducive atmosphere.

Support the faculty to participate in faculty improvement programmes like Refresher Courses, Orientation Programmes and Short Term Courses.

Efforts are taken by the institution to involve the faculty in co-curricular, extra-curricular, community development and social work.

Motivate the members of the faculty to publish their research works in reputed National and International Journals.

Motivate the Non Teaching staff members to learn computer in order to meet the requirements in office administration.

- 6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The institution permits the members of the faculty to participate in Refresher Courses, Orientation Programmes and Short Term Courses for professional empowerment.

The institution permits the members of the faculty to attend Faculty Improvement Programme and Faculty Development Programme for professional empowerment.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Each member of the faculty submits self-appraisal and self assessment report to the University for their career advancement.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The Management receives the self appraisal report from teaching community and personally advises them to improve the education in our College.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Welfare schemes available for teaching and non teaching staff:

- Salary paid on the last working day of every month by the state government as per the norms.
- The Government contributes its share equal to the share of the employee every month for the Contributory Pension Scheme.
- National Health Insurance Scheme is now in vogue for the welfare of both teaching and non teaching staff members. It is more helpful.
- Provident Fund Loan Facility.
- Separate Canteen facility for staff.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The institution attracts the eminent faculty by honouring them by holding special functions.

#### **6.4 Financial Management and Resource Mobilization**

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Internal and external auditing system is in practice. The Management is very keen in spending the money properly.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

**Internal Audit:**

Internal Audit is carried out by the registered Auditor appointed by the Management every year.

**External Audit:**

There is an Annual External Audit by the Joint Directorate of Collegiate Education, Tirunelveli and also by the Government.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

**Refer Annexure IV and V**

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The Management took effort to create additional fund by way of collecting endowments, income from College properties, rent from hostel buildings, sale of application form, student fines and various fees such as University entrance fees, +2 mark verification fees etc. In addition the Management contributes necessary fund for the development of the College.

## 6.5 Internal Quality Assurance System (IQAS)

### 6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes.

The College has established IQAC in 18-04-2009. IQAC functions actively in our College since June 2009 with the thrust on academic and administrative excellence. Quality sustenance and enhancement are the two major objectives of the IQAC. The institution has directed the IQAC activities in such a way as to contribute to national development, foster global competencies and inculcate a value based educational system. Within the existing academic and administrative system, the College has evolved mechanisms of its own for the quality assurance. The academic quality of the institution is maintained by the teaching and learning processes. The administrative quality is maintained by the effective functioning of the various committees.

The IQAC monitors, assures and retains the quality of the institution in the following ways.

- IQAC designs the lesson plan of the teachers to achieve quality assurance.
- Ensures that the education is done efficiently and effectively with high standards by designing curriculum.
- Ensures academic excellence.
- Motivating the faculty to opt for student-centric methodology in teaching.

- Feedbacks from students, parents, and other stockholders are consolidated and considered for betterment.
  - Encourages the Departments to organize more curricular programmes to improve the quality of the Department.
  - Quality instructions on curricular, co-curricular and personal are given to the students whenever necessary.
  - Academic suggestions proposed to the Management in terms of administrative functioning.
  - Suggestions were made to include more information in the Academic Handbook and Prospectus.
- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

All the decisions of the IQAC have been approved by the Management and implemented without fail.

- Encourages the students to take active part in the curricular and extracurricular activities.
- Encourages the students to become disciplined patriotic citizens.
- Teachers to maintain lesson plan and notes of lesson.
- To get feedback from the students and other stakeholders.
- To maintain all records in the Departments.
- Advises the teachers to make the teaching more student-centric.
- Encourages the Departments to conduct more

seminars/workshops/conferences etc.,

- Teachers are encouraged to attend orientation and refresher courses.
- Teachers are encouraged to upgrade their qualification.
- Advises the teachers to carry out tutor-ward system effectively. advice
- Advises to concentrate on minor and major research projects.
- Application for research grants for major and minor projects are encouraged and recommended.
- Alumni Association and Parent-teacher Association are requested to suggest and support the improvements in the College.

c. Does the IQAC have external members on its committee?

If so, mention any significant contribution made by them.

Yes. Prof. K. Sachidhanantham, Retired Professor of History, Kamaraj College, Tuticorin is the external expert of IQAC of Vivekananda College, Agasteeswaram.

d. How do students and alumni contribute to the effective functioning of the IQAC?

The students and the Alumni contribute much for improving the infrastructure and teaching-learning process through their feedback. Thus they help the institution to upgrade its quality at all level.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

Representatives of Teachers, Students, Non-Teaching Staff and Alumni association are present in the IQAC who give

their opinions and also convey the work plan and activities of IQAC to other constituents.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes. The College has the following integrated framework for Quality assurance of academic and administrative activities.

- The College has adopted certain strategies to satisfy the needs of the students from diverse backgrounds including socio-economic backward community.
- Mechanisms to adopt Learner-centric education approach, academic planning, improved and use of modern teaching-learning aids to make the curriculum interesting and effective for the students to facilitate effective learning outcome.
- Mechanism for the upkeep of the infrastructure facilities and promote the optimum use of the same to maintain the quality of academic and other programmes on the campus.
- Plans to promote research culture, research publication, and professional development by the faculty members for quality enhancement of the teaching community.
- Designs to participate in community services through extension programmes to develop innovative, creative, value-based education for inculcating social responsibilities and good citizenship amongst student community.
- Mechanism for participation of the students in various cultural and sports activities to foster holistic personality development of students.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes. The IQAC meeting was convened during the academic year 2009-10. Experts from other Colleges were invited and a seminar was conducted to train the staff for effective implementation of quality education.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes. The College undertakes Internal Academic Audit and also Government audit.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The college follows all rules and norms set by the Manonmanim Sundaranar University, Tirunelveli, in academic and curriculum aspects. So value based courses available in Manonmaniam Sundaranar University are introduced in our College.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The following are the institutional mechanisms advised by the IQAC to review the teaching-learning process.

- Requests the Principal to hold meeting with all the Head of the Departments every month.
- Requests the Principal to convene the Urgent Staff Council if necessary to take decisions on the implementation of academic activities.

- Requests the Head of the Departments to conduct Department meeting frequently for smooth implementation of the Departmental activities.
- Received suggestions from the parents during the PTA Meeting.
- Suggestions from the Alumni are collected every year.
- Subject wise feedback is also obtained from the students for the staff appraisal.
- Faculty is entrusted with the duty to determine the intended educational outcomes of their academic programmes and activities and maintain records.
- The examination sheets are corrected within the stipulated time and the marks are entered in work register, which acts as a ready reckoned for the academic progress of the students.
- Counselling is given to slow learners. Parents of such students are called to meet their respective faculty member, if required. Remedial measures are taken.
- The valuable suggestions from the feedback are taken into consideration for further improvement on Teaching-learning process and an opportunity is given to the staff to improve them.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution has an aim in communicating its quality assurance policies and mechanism to various stakeholders.

- Existing and alteration in quality assurance policy is communicated through Prospectus, Magazines and College Calendar.
- The adapted quality policy of the institution is intimated to the parents at the time of PTA meeting.
- The press is invited to the College function in order to publish the achievement of the College.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

Policies and plans regarding the quality assurance are communicated to the faculty members, especially the newly appointed ones in the general meeting convened in the beginning of the semester.

Policies and plans regarding the quality assurance are also communicated by the College Administration Council to all the teaching, non-teaching staff and students in the general meeting.

Policies and plans regarding the quality assurance are communicated to the alumni in the Alumni Association meeting.

## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes. The college has conducted a Green Audit of its campus. The Evergreen Committee is functioning effectively in our College. Our college has an eco-friendly campus. Varieties of trees and plants decorate the campus. The NSS units with the support of Department of Forest have planted many trees in and around the campus. Saplings were distributed to the students and local people to strengthen the plantation. The planted trees are maintained by the Evergreen Committee in the campus. Plastic usage is strictly prohibited inside the campus. Also usage of tobacco is strictly prohibited in and around the campus. To create eco-friendly awareness of campus in the minds of the students, display boards are placed in the major centers of the campus.

7.1.2 What are the initiatives taken by the College to make the campus eco-friendly?

\* Energy conservation

Our College has installed a wind mill which generates electricity.

\* Use of renewable energy

The Management has proposal to install solar power plant in our campus.

\* Water harvesting

Rain water harvesting mechanism is installed in the campus under "Namakku Naame" Scheme (We for ourselves Scheme). The rainwater stored is used for drinking and gardening purposes.

- \* Check dam construction  
We have constructed check dams in three places inside the campus.
- \* Efforts for Carbon neutrality  
The College has more trees and plants that neutralize the carbon.
- \* Plantation  
The NCC and NSS units of the College are keen in planting trees inside the campus. These planted trees are maintained carefully by the Evergreen Committee and the Department of Botany. Also saplings were distributed to the students and local people to strengthen plantation.
- \* Hazardous waste management  
The College authorities have constructed deep pits in the unused places for the disposal of hazardous wastes.
- \* e-waste management  
After their life time, computers and their accessories are sold as scrap to local vendors.

## 7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

### New Programme Initiated

Six academic programmes were initiated under self finance stream during last four years.

Programme	Academic Years			
	2005-06	2006-07	2007-08	2008-09
UG	-	-	-	B.Com with CA
PG	-	M.A- Tamil M.Com	M.A- English M.Phil-Economics	M.Phil- Tamil

### **Technical Education**

The knowledge about typewriting has become the most needful basic skill for the present generation in order to pick up speed in computer operation. Having realized this, our College started typewriting classes for the students. About 40 students get training during free hours.

### **“Earn While Learn” Scheme**

Our College is situated in a rural area. The students admitted here are also from those rural areas. About 90% of students studying in our College receive Government scholarships. That means, the annual income of 90% of the parents is less than Rs. 50,000. Hence in general most of the students of our College are economically backward. Keeping this in mind “Earn While Learn” Scheme is introduced in our College. Under this scheme, students are given training on fur-doll making, tailoring, typewriting etc., in the evening hours. These trainings help them to earn while they learn.

### **Diploma Course in Functional English**

To compete in the job market, a student must have a good communication skill. Keeping this in mind, our students are given an opportunity to improve spoken English. The Directorate of Distance Education of Manonmaniam Sundaranar University conducts a Diploma Course on Functional English in our College. 50 students of our College are admitted in this course, conducted in the evening hours.

### **Karate and Yoga Classes**

Bharat- Karate-Tai-chi Kickboxing Club made a proposal to conduct Karate and Yoga training classes for both boys and girls.

### **AIDS Awareness Programme**

The Health and Hygiene Club organized an AIDS

Awareness Programme on 01-07-2005.

### **Village Adoption Programme**

The Department of Commerce adopted Sundanparappu village, which is in the vicinity of Kanyakumari. The inaugural function for the village adoption was held in the village. Training on doll making, tailoring etc., was given to the villagers. The students of the village who secured first rank in 10<sup>th</sup> and 12<sup>th</sup> standards were also endowed with cash awards.

### **Blood Donors**

Most of the students of our College donate blood for the needy. The list of few is as follows:

Sl.No	Student Name	Class	Date	Blood Group
1	S. Smilnimmy Anand	I B.Sc-Zoo	07-05-2005	B <sup>+</sup>
2	I. Ravikumar	III B.Com	22-06-2005	AB <sup>+</sup>
3	S. Ananth	III B.Com	23-06-2005	O <sup>+</sup>
4	Akilan	III B.Com	28-06-2005	A <sup>+</sup>
5	I. Sam Gnana David	III B.Com	30-06-2005	B <sup>+</sup>
6	R. Harikara Suthan	III B.A- Tamil	19-07-2005	B <sup>+</sup>
7	T. Rajakumar	III B.A- Tamil	19-07-2005	B <sup>+</sup>

### **Two Wheeler Parking Shed**

The Parent Teacher Association constructed a shed for two wheeler parking. Thiru. Ekambaram, I.A.S, Collector of Thiruvavarur District inaugurated the same on 01-07-2005.

### **News Letter**

The News Letter was published during the academic year 2004-05 and was released on 16-06-2005. It was released by Prof. Sebastian, Retired HOD of English, Scott Christian College, Nagercoil and the first copy was received by our College President Thiru. S. Kannappan, and our Secretary Thiru. K.S. Moni.

The principal objective of our institution is to bring the students belonging to different faiths together to grasp the significance of our indigenous culture and ancient heritage on the basis of prophecy of swami Vivekananda. To promote the cause of the national integration and patriotism, the attention of the students is focused on the universal appeal of the Swamiji's teaching.

To involve the students in social activities the awareness camps (AIDS rally, Pollution rally, Anti Tobacco rally etc.) are organized by NSS, NCC and YRC Units.

AIDS Awareness Camp, Water Preservation and Bare Land Development, National Integration and Communal Harmony and Natural Pulse Polio Immunization programmes are conducted in the nearest villages through NSS and NCC units of our College.

### **Coaching classes**

Regular free coaching classes and extracurricular facilities were offered to all the students as follows:

- Remedial coaching Classes.
- Cultural Literary Classes.
- Spoken English and Communicative skills.
- Preparatory classes for TNPSC, UPSC and BSRB.
- Computer classes.
- Yoga practice and
- Coaching classes for NET and SLET Examinations.

### **Add on Infrastructure**

A permanent water purification system was installed and purified water is provided to the students.

### **Add on Course**

Add on course in "Tour and Travel" is conducted by the Department of Commerce, to enable the students to get jobs in

competent environment.

### **Community Services**

Our College has NCC, NSS and YRC units. NSS units conducted special camp in various villages every year. In these camps various awareness programmes were conducted.

- AIDS awareness programme.
- Awareness programme on Health Care.
- Awareness programme on Environmental Conservation.
- Awareness programme on Ban on Plastics.
- Awareness programme on Women's Rights.
- Awareness programme on Religious Assimilation.
- Awareness programme on small saving.
- Awareness programme on taking care of old people.
- Training for self employment.

In addition, our students actively participated in social activities like AIDS Rally, Pollution Rally and Anti Tobacco Rally etc.

### **7.3 Best Practices**

7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Realizing the significant dimensions of education, the college fosters several innovations to achieve academic excellence as well as overall development. For better academic and administrative functioning the institution has set many best practices. Two of the best practices are enumerated below:

## Best Practice-I

### 1. Title of the Practice:

#### **“Felicitation of Pongal Festival”**

Pongal is a festival celebrated in Tamil Nadu by all the people irrespective of caste, colour and creed. Pongal is also celebrated on the states of India in other names like ‘Mahara Sankranthi’. Pongal is a festival of harvest. It is a thanks giving function to the Nature, especially to Sun God. Pongal is celebrated in the ‘Thai’ month of Tamil. i.e., in the month of January. All at home will awake in the early morning and take a nice bath and wear new dresses. All will assemble in the courtyard of their respective houses and make an oven in front of the main door of their houses to cook the newly harvested rice. Turmeric and sugarcane occupies an important place in the festival. The cooking completes with the rising of the sun. The sweetened cooked rice is served all along with sugarcane. All sit together and enjoy the celebration.

This pongal festival is also celebrated in our College.

### 2. Goal:

- To promote the integration among the students who are coming from different economic and social backgrounds.
- To establish the conventional heritage of the festivals.
- To expose the value of the village traditional festival to the Nation and the World.
- To expertise the students in various spiritual programs.
- To maintain Ethical and Traditional Value.

### 3. The Context:

The students of the College are not only brilliant in studies but also experts in many arts. To bring out the hidden talents of the students, we involve the students in celebrating the traditional festivals. In order to bring unity and to inculcate tolerance among the students, it is a must to celebrate such festivals as pongal and

saraswathi pooja (Navaratri Pooja). The College has a cultural committee to chalk out institutional strategies for upgrading and creating infrastructural facilities to meet the needs of cultural programmes. It has stipulated the following strategies:

- The College has a separate cultural committee in addition to NCC and NSS Units.
- To promote, expose and develop the potentials present in the students.
- The students who are coming under different economic status and habits are brought together by the celebration of these festivals.
- Every year the students are celebrating the Pongal Festival for upholding the heritage of the society.
- The celebration of the festival raises the prestige of the students in the society.
- Pongal is a four-day festival celebrated in Tamil Nadu.
- Pongal Festival is a traditional and cultural festival celebrated by Tamilians all over the World. It is also celebrated throughout the Nation in different names.
- It is the indication of salute to the agriculturists.

#### **4. The Practice:**

- Encourages the students to felicitate the pongal festival in the campus with all formalities.
- The College encourages the harmony and enthusiasm among the students to cultivate good characters.
- The College encourages and extends all assistances to promote cultural activities in the campus.
- The College has enough space to facilitate and felicitate the function in the campus.

- By celebrating pongal festival every year in our campus with all formalities, eradicates the differences of opinions among the students.
- When the pongal function is celebrated in the campus, all the students are voluntarily involved in the process of cleaning the campus, class rooms and nearby areas. This advocates neatness.
- Girl students draw kolam (Rangoli) in front of the Departments and the College to bring out their talents in art. It also shows the happiness and prosperity among the students and staff members.

**5. Evidence of Success:**

- Inter-departmental relationships are promoted among the students both in and off the campus.
- Bad habits such as ragging and other misbehaviours are eliminated at the entry level.
- Pongal is actually a blessing festival to nature especially Sun. It mends the thanks giving characters to elders and benefactors.
- By promoting this type of festivals in the campus for remembering the culture, tradition and civilization in the establishment of organized and disciplined society.

## Best Practice-II

### 1. Title of the Practice:

### **“Village Adoption Programme”**

Adoption means to choose and follow course of action as it is our own. Adoption differs from foster. Foster means to help to develop and promote. Our College has adopted a village Sundanparappu not only to develop and promote but also to bring into certain relationship as our own. The Department of Commerce of our College is the patron of the village adoption.

Sundanparappu is a small hamlet in Panchalingapuram Village Panchayat of Agasteeswaram Taluk in Kanyakumari District. In this hamlet, there are 168 houses. The total population of this hamlet is 962. Of this, 502 are males and the remaining 462 are females. Majority, that is 99 percent of the people belong to backward community. They are engaged in agricultural activities, except 9 members who are employed in Government services. This village has one Government creche and one community hall. Nearly 90 percent of the people are living below poverty line. The Department of Commerce of Vivekananda College has adopted this village for improvement.

### 2. Goal:

- To link the students with the society.
- To generate employment opportunities in the village.
- To concentrate the target on women, youth and children for literacy, health and employment.
- To make known the people of the village on various welfare schemes of the Governments and NGOs.
- To inculcate the students on social responsibility and national integration.
- To nurture the helping tendency in the minds of the students.
- To make understand the students about the society, in general.

### 3. Context:

Vivekananda College is committed to its vision of **“to impart world class education to the youth of this country in general and educationally and economically backward community of the locality in particular”**. As the College is situated near the village, we want to associate the people through this programme.

The Department of Commerce adopted the Sundanparappu village where they had been for the extension activities. The inaugural function for the village adoption was held in the village.

This programme is carried out every day. The period of the programme is carried out for three months from 2<sup>nd</sup> November 2005 to 31<sup>st</sup> January 2006.

### 4. The Practice:

- The Students assessed the needs of the people.
- The students advised the villagers to form Self Help Group of both genders.
- The students also assisted the villagers for getting bank loans.
- The students explained the villagers about the services and financial helps available from the Government Departments.
- The students conducted a rally on sanitation of the village.
- Regular meetings were conducted by the students and made known the people about the importance of education.
- Cultural programmes with morals behind were conducted by the students.
- Training on doll making, tailoring etc., was given to the villagers to improve their earning capacity.
- The students of the village who secured first ranks in 10<sup>th</sup> and 12<sup>th</sup> standard were also given cash awards.
- The DTP Computer Training was given at the cost of Rs. 3000/-.

**5. Evidence of Success:**

- One tailoring unit has been started to generate employment opportunities. About 13 women have undertaken training in the unit and remuneration has been given to the tutor by the staff of Department of Commerce.
- In order to encourage the school going students prizes and financial assistances are given to the meritorious and poor students.

## Evaluative Report of the Department

1. Name of the Department : **Tamil**
2. Year of Establishment : **1982**
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : **UG**
4. Name of Interdisciplinary courses and the departments/ units involved : **Nil**
5. Annual/Semester/Choice Based Credit System (Programme wise) : **Semester and Choice Based Credit System**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

Position	Sanctioned	Filled
Selection Grade Lecturer	2	2
Senior Grade Lecturer	2	2
Lecturer	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Speciali zation	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. E. Ponnulingam	M.A., M.Phil., B.Ed., Ph.D.,	Principal		25 years	
T. Maria Juliet	M.A., M.Phil., B.Ed.,	Selection Grade Lecturer		20 years	
S. Soma Sundaram	M.A., M.Phil., B.Ed.,	Senior Grade Lecturer		12 years	
Dr. N. Neela Mohan	M.A., M.Phil., Ph.D.,	Senior Grade Lecturer		10 years	
P. Sasikala	M.A., M.Phil., B.Ed.,	Lecturer		3 years	

Dr. S. Jeyakumari	M.A., M.Phil., Ph.D.,	Lecturer		3 years	
K. Elamkumar	M.A., M.Phil., B.Ed.,	Lecturer		3 years	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : Nil
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	3	4	--

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Yes. Recognized by Manonmaniam Sundaranar University, Tirunelveli.
19. Publications:
- a. Publication per faculty : Nil
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil

- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : Nil
- b. International Committees : Nil
- c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a. National : Nil
- b. International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A- Tamil	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled
UG to PG	

PG to M. Phil	
PG to Ph. D	
Ph. D to Post- Doctoral	
Employed: - Campus selection - Other than campus recruitment	
Entrepreneurship/ self- employment	

## 30. Details of Infrastructural facilities

- |   |   |     |
|---|---|-----|
| a. Library                                  | : | Nil |
| b. Internet facilities for Staff & Students | : | Nil |
| c. Class rooms with ICT facility            | : | Nil |
| d. Laboratories                             | : | Nil |

31. Number of students receiving financial assistance from College, University, Government or other agencies :

32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts :

33. Teaching methods adopted to improve student learning :

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities :

35. SWOC Analysis of the department and future plans :

## Evaluative Report of the Department

1. Name of the Department : English
2. Year of Establishment : 1967
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG
4. Name of Interdisciplinary courses and the departments/ units involved : Nil
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Selection Grade Lecturer	1	1
Senior Grade Lecturer	1	1
Lecturer	4	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Mr. T. Sakthivel Murugesan	M.A., M.Phil.,	Selection Grade Lecturer			
Tmt. K. Sumathi	M.A., M.Ed., M.Phil.,	Senior Grade Lecturer			
Tmt. P. Sujatha	M.A. M.Phil.,	Lecturer			
Mr. A. Suresh	M.A., M.Phil.,	Lecturer			
Mr. M. Senthil Kumar	M.A., M.Phil.,	Lecturer			
Mr. H. Praveen Maria Hentry	M.A., M.Phil.,	Lecturer			

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : Nil
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	-	7	--

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- Publication per faculty : Nil
  - Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
  - Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
  - Monographs : Nil
  - Chapters in Books : Nil
  - Books Edited : Nil
  - Books with ISBN/ISSN numbers with details of publishers : Nil
  - Citation Index : Nil
  - SNIP : Nil
  - SJR : Nil
  - Impact Factor : Nil
  - H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- National Committees : Nil
  - International Committees : Nil
  - Editorial Boards : Nil
22. Student projects

- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a. National : Nil
- b. International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A- English	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled
UG to PG	
PG to M. Phil	
PG to Ph. D	
Ph. D to Post- Doctoral	
Employed:	
- Campus selection	

- Other than campus recruitment	
Entrepreneurship/ self- employment	

## 30. Details of Infrastructural facilities

- a. Library : Nil
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Nil

## 31. Number of students receiving financial assistance from

College, University, Government or other agencies : One

## 32. Details on students enrichment programmes (special

Lectures/ workshops/ seminars) with external experts :

## 33. Teaching methods adopted to improve student learning :

## 34. Participation in Institutional Social Responsibility (ISR)

and Extension Activities :

## 35. SWOC Analysis of the department and future plans :

## Evaluative Report of the Department

1. Name of the Department : Economics
2. Year of Establishment : 1966
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG - Economics, PG - Economics
4. Name of Interdisciplinary courses and the departments/ units involved : Tourism Management
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Commerce
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Tourism Management.  
Reason is Completion of UGC Aid)
9. Number of Teaching posts

Position	Sanctioned	Filled
Reader	2	2
Selection Grade Lecturer	2	2
Senior Scale Lecturer	2	2
Lecturer	3	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. T. Sri Renganayagi	M.A., M.Phil., Ph.D.,	Reader	Small Scale Industries	31	
Mr. R. Kannan	M.A., B.Ed., M.Phil.,	Senior Grade Lecturer	Small Scale Industries	25	
Dr. P. Balamirtham	M.A. M.Phil., Ph.D.,	Reader	Agriculture	24	

Mr. E. Neelaperumal	M.A., M.Phil.,	Selection Grade Lecturer	Marine Fishing	24	
Mr. A. Kuruswamy	M.A., B.Ed., M.Phil.,	Senior Scale Lecturer	Agricultural Finance	10	
Dr. C. Rajasekar	M.A., M.Phil., Ph.D.,	Senior Scale Lecturer	Population Studies	10	
Tmt. K. Vishalakshi	M.A., M.Phil.,	Lecturer	Finance	3	

11. List of senior visiting faculty :

- i. Dr. Velappan, Retired Principal, S.T. Hindu College, Nagercoil.
- ii. Dr. N. Durai Raj, H.O.D of Economics, M.K. University.
- iii. Dr. Hariharan, Professor, School of Economics
- iv. Dr. Dulasi Brindha

12. Percentage of lectures delivered and practical classes

handled (programme wise) by temporary faculty : Nil

13. Student- Teacher Ratio (programme wise) : Nil

14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	3	4	--

16. Number of faculty with ongoing projects from a). National

b) International funding agencies and grants received : One

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received :

Project Type	Period	Title of the Project	Sanctioned by	Amount Sanctioned	Amount Received
Major	01-04-2008 to 31-03-2011	A Comparative study on post effective of Tsunami in Kanyakumari and Ramnad District	UGC	Rs. 3,48,200/-	Rs. 3,48,200/-

18. Research Centre/ facility recognized by the University : Yes, Recognized by Manonmaniam Sundaranar University, Tirunelveli.

19. Publications:

a. Publication per faculty : Nil

- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : 2
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : 4
- b. International Committees : 3
- c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: All UG & PG students are done University Compulsory project every year.
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies and Colleges : 60% in other Universities
23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department :

Year	Visitors to the Department
	Dr. Durai Raj, Former H.O.D, School of Economics, Madurai Kamaraj University
	Dr. Tripathy, Gohulae Institute of Pune
	Dr. S. Manickam, Registrar, Manonmaniam Sundaranar University, Tirunelveli.

	Dr. M. Soundara Pandian, Department of Rural Industries and Management, Gandhigram, Dindugal.
	Dr. Dhulasi Brindha, Head, Environmental Studies, School of Economics, Madurai Kamaraj University, Madurai.

25. Seminars/Conferences/Workshops organized & the source of funding

- a. National : Nil  
b. International : Nil

26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A- Economics	100%	-	-
M.A- Economics	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: 5 members of the student cleared in SLET

29. Student Progression

Student Progression	Against % enrolled
UG to PG	50%
PG to M. Phil	70%
PG to Ph. D	20%
Ph. D to Post- Doctoral	
Employed:	

- Campus selection	
- Other than campus recruitment	
Entrepreneurship/ self- employment	

## 30. Details of Infrastructural facilities

- a. Library : Nil
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Nil

## 31. Number of students receiving financial assistance from

College, University, Government or other agencies : One

## 32. Details on students enrichment programmes (special

Lectures/ workshops/ seminars) with external experts :

## 33. Teaching methods adopted to improve student learning :

## 34. Participation in Institutional Social Responsibility (ISR)

and Extension Activities : Our faculty members and students are participated in Tsunami Relief work in Kanyakumari District

## 35. SWOC Analysis of the department and future plans :

## Evaluative Report of the Department

1. Name of the Department : Physics
2. Year of Establishment : 1979
3. Names of Proframmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG
4. Name of Interdisciplinary courses and the departments/ units involved :  
 Department of Mathematics } as allied subjects  
 Department of Chemistry }
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Reader	1	1
Selection Grade Lecturer	2	2
Senior Scale Lecturer	1	1
Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. S. Ramalingam	M.Sc.,B.Ed., M.Phil., Ph.D.,	Reader	Crystal Growth	22 Years	
Mr. R. Selvanathan	M.Sc., M.Phil.,	Selection Grade Lecturer	Crystal Growth	22 Years	
Tmt. C. Kaladevi	M.Sc., M.Phil.,	Selection Grade Lecturer	Crystal Growth	19 Years	
Tmt. T. S. Jeyanthi	M.Sc., B.Ed.,	Senior Grade		12 Years	

	M.Phil.,	Lecturer			
A.K. Mabitha	M.Sc., M.Phil.,	Lecturer		3 Years	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : 6:1 for theory, 4:1 for practical
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : 2
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	1	4	--

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- a. Publication per faculty : Nil
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : International- 1, National- 1
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil

## 21. Faculty as members in

- a. National Committees : Nil  
 b. International Committees : Nil  
 c. Editorial Boards : Nil

## 22. Student projects

- a. Percentage of students who have done in-house projects including inter departmental/programme: 100%  
 b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil

23. Awards/ recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : Nil

## 25. Seminars/Conferences/Workshops organized &amp; the source of funding

- a. National : Nil  
 b. International : Nil

## 26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc- Physics	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

## 29. Student Progression

Student Progression	Against % enrolled
UG to PG	
PG to M. Phil	

PG to Ph. D	
Ph. D to Post- Doctoral	
Employed: - Campus selection - Other than campus recruitment	
Entrepreneurship/ self- employment	

## 30. Details of Infrastructural facilities

- a. Library : Department library stacked with 65 reference books.
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Yes

31. Number of students receiving financial assistance from College, University, Government or other agencies : One

32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts :

33. Teaching methods adopted to improve student learning : Chalk and Talk

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities :

35. SWOC Analysis of the department and future plans :

## Strength:

- Qualified and experienced teachers in the department.
- Well furnished and well equipped labouratory.

## Evaluative Report of the Department

1. Name of the Department : Chemistry
2. Year of Establishment : 1965
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG
4. Name of Interdisciplinary courses and the departments/ units involved :  
 Department of Mathematics }  
 Department of Physics }  
 Department of Botany } as Allied Subject in Chemistry  
 Department of Zoology }
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Botany and Zoology
7. Courses in collaboration with other universities, industries, foreign institutions, etc : CECRT, Karaikudi.
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Reader	1	1
Senior Scale Lecturer	1	1
Lecturer	4	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. P. Kohila	M.Sc., M.Phil., Ph.D.,	Reader	Electro Chemistry	25 Years	5
Dr. M. Chandran	M.Sc., M.Phil., B.Ed., Ph.D.,	Selection Grade Lecturer	Electro Chemistry	17 Years	1
P. Raja	M.Sc., M.Phil.,	Lecturer	-	-	-
D. Anbuvel	M.Sc., M.Phil.,	Lecturer	-	3 Years	-

V. M. Porselvi	M.Sc., M.Phil.,	Lecturer	-	7 Years	-
S. Selvakumari	M.Sc., M.Phil.,	Lecturer	-	1 Year	-

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : Nil
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : 2
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	2	4	--

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- a. Publication per faculty : Nil
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in

- a. National Committees : Nil  
 b. International Committees : Nil  
 c. Editorial Boards : Nil

## 22. Student projects

- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil  
 b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil

23. Awards/ recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars/Conferences/Workshops organized &amp; the source of funding

- a. National : Nil  
 b. International : Nil

## 26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc- Chemistry	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

## 29. Student Progression

Student Progression	Against % enrolled
UG to PG	
PG to M. Phil	
PG to Ph. D	

Ph. D to Post- Doctoral	
Employed: - Campus selection - Other than campus recruitment	
Entrepreneurship/ self- employment	

## 30. Details of Infrastructural facilities

- a. Library : Nil
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Yes

31. Number of students receiving financial assistance from College, University, Government or other agencies :

32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts :

33. Teaching methods adopted to improve student learning :

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities :

35. SWOC Analysis of the department and future plans :

## Evaluative Report of the Department

1. Name of the Department : Botany
2. Year of Establishment : 1983
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG
4. Name of Interdisciplinary courses and the departments/ units involved :  
Non Major Elective course conducted to the students of the following departments.  
Department of Tamil  
Department of English  
Department of Mathematics  
Department of Physics  
Department of Chemistry
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : B. Sc - Zoology
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Selection Grade Lecturer	2	2
Reader	1	1
Lecturer	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of students guided for the last 4 years	
					M. Phil	Ph. D
Dr. R. Meena	M.Sc., M.Ed., M.Phil., Ph.D.,	Selection Grade Lecturer	Taxonomy	25 years		
Tmt. D. Vijayakumari	M.Sc., B.Ed., M.Phil.,	Selection Grade Lecturer	Microbiology	25 years		

Name of the Faculty	2005-06	2006-07	2007-08	2008-09	2009-10
Dr. R. Meena					06
Dr. R. Thirumal Thangam		01	01		05
Tmt. H. Prabhavathy					04

Dr. R. Thirumal Thangam	M.Sc., B.Ed., M.Phil., Ph.D.,	Reader	Phycology	24 years	02	
Tmt. H. Prabavathy	M.Sc., M.Phil., B.Ed.,	Lecturer	Phycology	3 years		
Mr. K. Krishnaswamy	M.Sc., M.Phil.,	Lecturer	Biotechnology	3 Years		

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

Programme	Percentage of lectures delivered by the temporary faculty	Percentage of practical classes handled by temporary faculty
UG- Botany	45%	55%

13. Student- Teacher Ratio (programme wise) : 17:1

14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : 2

15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	2	3	--

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received :

Project	Number	Agency	Amount
Minor	1	UGC	Rs. 64,000

18. Research Centre/ facility recognized by the University : Nil

19. Publications:

a. Publication per faculty :

- b. Number of papers published in peer reviewed journals (national /international) by faculty and students :

Name of the Faculty	2005-06	2006-07	2007-08	2008-09	2009-10
Dr. R. Meena					01
Dr. R. Thirumal Thangam		01	01		

- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : Nil
- b. International Committees : Nil
- c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students :  
Three students got University rank and one student got Gold Medal in University semester examination.
24. List of eminent academicians and scientists/ visitors to the department :

Year	Visitors
2006-07	Mr. N. Elango B.Sc (Agri)

2007-08	Mr. B. Kumaresan B.Sc (Agri), Horticulture Officer, Govt. Fruit Farm, Kanyakumari.
2008-09	Dr. T. Thanga Selva Bai, Senior Scientist, Horticulture Research Station, Pechiparai.
2009-10	Dr. R. Sorna Priya, Scientist, TNAU, Coimbatore.
	Dr. Jeya Jasmine, Scientist, TNAU, Killikulam.
	Dr. R. Mohanraj, Principal, Siddha College, Munchirai.
	Dr. T. Thanga Selva Bai, Senior Scientist, Horticulture Research Station, Pechiparai.
	Dr. J. Prem Joshua, Prof & Head, Horticulture Research Station, Pechiparai.
	Mr. T.C. Kannan, Assistant Director of Horticulture, Nagercoil.

25. Seminars/Conferences/Workshops organized & the source of funding

- a. National : Nil  
b. International : Nil

26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
Tamil	09	09			
English	06	06			
Physics	03	03			
Zoology	18	18			
<b>Total</b>	<b>36</b>	<b>36</b>	<b>02</b>	<b>34</b>	<b>100%</b>

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc- Botany	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student Progression

Student Progression	Against % enrolled				
	2005-06	2006-07	2007-08	2008-09	2009-10
UG to PG	20%	45%	07%	04%	03%
PG to M. Phil					
PG to Ph. D					
Ph. D to Post- Doctoral					
Employed:					
- Campus selection					
- Other than campus recruitment					
Entrepreneurship/ self- employment					

30. Details of Infrastructural facilities

- a. Library : Yes. The Department library stacked with 600 books.
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Yes

31. Number of students receiving financial assistance from College, University, Government or other agencies :

32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts :

Sl. No	Enrichment Programmes	Level	Date
1.	Seminar on Medical Plants	State	13-04-2009
2.	Workshop on Flower Management	State	14-09-2009
3.	Seminar on Floriculture	State	25,26-02-2010

33. Teaching methods adopted to improve student learning : Power point presentation, Use of LCD and OH

Projector, Coaching for weak students.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities :

Trees are planted inside the college campus. The planted trees are maintained carefully by the department of Botany.

Free saplings were distributed to the students and local people to strengthen the plantation.

35. SWOC Analysis of the department and future plans :

**Strength:**

Staff members are actively involved in handling Part-I, Part- II and Major subjects.

**Weakness:**

- Need of ICT enabled learning.
- Lack of communicative skill among the students.
- Entirely rural based students.

**Opportunities:**

- Rural based students can develop their knowledge.
- Rural based students can enroll themselves into higher education.
- Faculty members can gain good experience and exposure.

**Challenges:**

- Students are coming from rural areas and they do not have sound communicative skill as well as sound subject knowledge. It becomes a great challenge for the faculty members to develop the student community in both the aspects.

**Future Plan:**

- To arrange placement opportunities to all the students studying in B. Sc- Botany.

## Evaluative Report of the Department

1. Name of the Department : **Zoology**
2. Year of Establishment : 1969
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG
4. Name of Interdisciplinary courses and the departments/ units involved : Chemistry & Botany
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Chemistry & Botany
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Selection Grade Lecturer	1	1
Lecturer	4	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Mr. M. Jeyakumar	M.Sc., M.Phil.,	Selection Grade Lecturer			
Mr. K. Asokan	M.Sc., M.Phil	Lecturer	Aquaculture	20 years	
Mr. T. C. Mahesh	M.Sc., M.Phil	Lecturer	Biodiversity	12 years	
Dr. T. Sreedevikumari	M.Sc., M.Phil., Ph.D.,	Lecturer	Biomedical	13 years	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : 18:1

14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : 2
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	1	3	--

16. Number of faculty with ongoing projects from a). National  
b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received :
18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- a. Publication per faculty : Nil
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students :

Name of the Faculty	National	International
Mr. K. Asokan	-	02
Mr. T. C. Mahesh	01	-
Student	-	01

- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil

20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- National Committees : 2
  - International Committees : Nil
  - Editorial Boards : Nil
22. Student projects
- Percentage of students who have done in-house projects including inter departmental/programme: Nil
  - Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- National : Nil
  - International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
UG					
I B.Sc	60	32	1	31	38
II B.Sc	70	32	3	29	40
III B.Sc	65	26	1	19	60

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc- Zoology	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled
UG to PG	40%

PG to M. Phil	-
PG to Ph. D	-
Ph. D to Post- Doctoral	-
Employed:	-
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/ self- employment	02%

## 30. Details of Infrastructural facilities

- a. Library : Yes  
b. Internet facilities for Staff & Students : Nil  
c. Class rooms with ICT facility : Nil  
d. Laboratories : Yes

## 31. Number of students receiving financial assistance from

College, University, Government or other agencies : 100%

## 32. Details on students enrichment programmes (special

Lectures/ workshops/ seminars) with external experts :

33. Teaching methods adopted to improve student learning : Power point presentation

## 34. Participation in Institutional Social Responsibility (ISR)

and Extension Activities :

Adopted "Elusattupathu" village and organized one day awareness programme on "Environmental Pollution and Control Measures".

## 35. SWOC Analysis of the department and future plans :

**Strength:**

Adopting villages and organizing programme on ornamental fish culture, yoga and meditation, health & Hygiene, Apiculture, Sericulture, eye camp, cardio vascular camp, blood donation camp etc.

**Weakness: Nil**

**Opportunity: Nil**

**Challenges:**

Plan to improve research department.

## Evaluative Report of the Department

1. Name of the Department : Commerce
2. Year of Establishment : 1981
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG
4. Name of Interdisciplinary courses and the departments/ units involved :  
Non Major Elective course conducted to the students of the following departments.  
Department of Tamil  
Department of English  
Department of Economics
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Reader	1	1
Selection Grade Lecturer	2	2
Lecturer	1	1
Part- time Lawyer	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. S. Murugan	M.Com., M.Phil., Ph.D.,	Reader	Marketing	29	4
Dr. C. Retnasigamony	M.Com., M.Phil., Ph.D.,	Selection Grade Lecturer	Insurance	27	-
Dr. K. Ganesan	M.Com., Ph.D.,	Senior Grade Lecturer	Marketing	27	-

R. Dharmaragini	M.Com., M.B.A., M.Phil.,	Lecturer	Entrepreneurship	03	-
S. Gangaatharan	M.A., L.L.B.,	Part time Lawyer	Law	21	-

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : 48:1
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	L.L.B
--	3	1	1

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received :

UGC funded Career Oriented Programme (COP) - Add on Course Tour and Travel- Rs. 7,50,000/-.

18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- a. Publication per faculty : Nil
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : 11
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil

i. SNIP	:	Nil
j. SJR	:	Nil
k. Impact Factor	:	Nil
l. H-index	:	Nil
20. Areas of consultancy and income generated	:	Nil
21. Faculty as members in		
a. National Committees	:	Nil
b. International Committees	:	Nil
c. Editorial Boards	:	Nil
22. Student projects		
a. Percentage of students who have done in-house projects including inter departmental/programme:		University compulsory projects is done by all the students.
b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies	:	Nil
23. Awards/ recognitions received by faculty and students	:	Nil
24. List of eminent academicians and scientists/ visitors to the department	:	Nil
25. Seminars/Conferences/Workshops organized & the source of funding		
a. National	:	7

#### **Seminar Organized**

- Seminar on "Personality Development and E-Commerce" on 5<sup>th</sup> March 2005 - Resource Person: - Dr. M. Edwin Gnanadhas Scott Christian College Nagercoil and Dr. V. Umaurupegan S.T. Hindu College Nagercoil.
- Seminar on "Communicative Skill" on 18<sup>th</sup> August 2005 - Resource Person: - Prof. V.Surendran and Prof.K.Sumathi Vivekananda College

#### **Workshop Organized**

- Workshop on "Career Guidance" on 18<sup>th</sup> August 2005 Resource person - Thiru.P.Pandaram Pillai, District Employment Officer, Nagercoil Book Published on "Career Guidance".
- Workshop on "Career Prospects in Insurance" on 31<sup>st</sup> Jan 2006 - Resource Person: - Thiru. I Jebaraj Rajkumar, Development Officer, LIC of India Nagercoil
- Workshop on "AIDS awareness" on 16<sup>th</sup> March 2006 Resource Person - Thiru.Palaniya Pillai – CCA Co-Ordinator.Thiru. C.M.ThangaThurai – CCA Counsellor.

- **Computer Awareness – by Cape Computer Centre, Nagercoil - CSC Computer Education, Anjugramam – SISI Govt. of India computer Training Centre, Anjugramam & Nagercoil.**

b. International : Nil

26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
Non Major Electives			*M	*F	
Department of Tamil, English and Economics	60	60	15	45	100

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Com	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student Progression

Student Progression	Against % enrolled
UG to PG	60%
PG to M. Phil	
PG to Ph. D	
Ph. D to Post- Doctoral	
Employed:	10%
- Campus selection	
- Other than campus recruitment	

Entrepreneurship/ self- employment	20%
------------------------------------	-----

## 30. Details of Infrastructural facilities

- a. Library : Yes. Department library stacked with 100 reference books.
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Nil

## 31. Number of students receiving financial assistance from

College, University, Government or other agencies :

All the students are receiving state and central government scholarship. In addition student's aid fund is given to the meritorious students.

## 32. Details on students enrichment programmes (special

Lectures/ workshops/ seminars) with external experts :

- **State level seminar on "Recent trends in Indian Financial System" Organised by Department of Commerce, women Christian college Nagercoil on September 2004- Balakrishnan, Ponnappan, Bhagavathi Amutha, Jeyanthi and SoniaGandhi (III B.Com Students) Participated.**
- **State level seminar on "WTO and Service marketing on new millennium" organized by Department of Commerce S.T.Hindu College Nagercoil on 16<sup>th</sup> march 2005. Serman Raja, Chandrasekar and Vivek (III B.Com.) Participated.**
- **Seminar on "CRM-Strategies and Issues" conducted by Department of Management Studies, M.S.University.Tirunelveli. B.Maharajan and P.PonKumaresan. (III.B.Com) Participated.**
- **Seminar on "Research Methodology"Organised by Department of Commerce Goviandammal Aditanar College for women, Tiruchendur on 23<sup>rd</sup> September 2005.S.K.Usha Kumari and S.Simil. (III.B.Com) Participated.**
- **State level seminar on "Innovations in Marketing in the Contemporary contest" on 23<sup>rd</sup> March, 2006, Mr. S.Sivannaintha Perumal, A.Vinoth and C.Vijil Sekhar (II B.Com.,) participated.**

## 33. Teaching methods adopted to improve student learning :

Power point presentation,  
Use of LCD and OH  
Projector. Fast learners

presented seminar papers in class room.

## 34. Participation in Institutional Social Responsibility (ISR)

and Extension Activities :

village.

our department adopted a

35. SWOC Analysis of the department and future plans :

**Strength:**

Sundanparappu village, Kanyakumari was adopted by our department for the well being of the people.

## Evaluative Report of the Department

1. Name of the Department : PG Tamil
2. Year of Establishment : 2006 (S.F)
3. Names of Proframmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : PG
4. Name of Interdisciplinary courses and the departments/ units involved : Nil
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : BCA and B.Com CA for Part-I Tamil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Lecturer	5	5

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
N.R. Shibaja	M.A., M.Phil.,	Lecturer	Literature	3 years	
T. Sundara Mathan	M.A., M.Phil.,	Lecturer	Literature	4 years	
C. Ponmalar	M.A., M.Phil.,	Lecturer	Literature	3 years	
N. Punithalekshmi	M.A., M.Phil.,	Lecturer	Literature	3 years	
M. Santhini	M.A., M.Phil.,	Lecturer	Literature	2 years	

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : 6:1
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	-	5	--

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- Publication per faculty : Nil
  - Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
  - Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
  - Monographs : Nil
  - Chapters in Books : Nil
  - Books Edited : Nil
  - Books with ISBN/ISSN numbers with details of publishers : Nil
  - Citation Index : Nil
  - SNIP : Nil
  - SJR : Nil
  - Impact Factor : Nil
  - H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- National Committees : Nil
  - International Committees : Nil
  - Editorial Boards : Nil
22. Student projects

- a. Percentage of students who have done in-house projects including inter departmental/programme: 100%
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students :  
One student got University 1<sup>st</sup> rank during the years 2009-10.
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a. National : Nil
- b. International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
M.A- Tamil	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled
UG to PG	-
PG to M. Phil	4%
PG to Ph. D	45%
Ph. D to Post- Doctoral	
Employed:	

- Campus selection	
- Other than campus recruitment	
Entrepreneurship/ self- employment	

## 30. Details of Infrastructural facilities

- a. Library : Yes. Department library stacked with 220 Books
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Nil
31. Number of students receiving financial assistance from College, University, Government or other agencies : 90%
32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts : Nil
33. Teaching methods adopted to improve student learning : using power point presentation.
34. Participation in Institutional Social Responsibility (ISR) and Extension Activities : Nil
35. SWOC Analysis of the department and future plans : Nil

## Evaluative Report of the Department

1. Name of the Department : PG English
2. Year of Establishment : 2007 (S.F)
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : PG
4. Name of Interdisciplinary courses and the departments/ units involved : Nil
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : BCA and B.Com CA
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Lecturer	4	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
T. Stanie Sherin	M.A., M.Phil.,	Lecturer			
P. Maheswari	M.A., M.Phil.,	Lecturer			
K. Selva Vivekananthan	M.A., M.Phil.,	Lecturer			
R. Geethanjali	M.A., M.Phil.,	Lecturer		1 year	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : 10:1

14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	-	4	--

16. Number of faculty with ongoing projects from a). National  
b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- a. Publication per faculty : Nil
  - b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
  - c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
  - d. Monographs : Nil
  - e. Chapters in Books : Nil
  - f. Books Edited : Nil
  - g. Books with ISBN/ISSN numbers with details of publishers : Nil
  - h. Citation Index : Nil
  - i. SNIP : Nil
  - j. SJR : Nil
  - k. Impact Factor : Nil
  - l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : Nil
  - b. International Committees : Nil
  - c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil

- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a. National : Nil
- b. International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
M.A- English	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled
UG to PG	
PG to M. Phil	
PG to Ph. D	
Ph. D to Post- Doctoral	
Employed:	
- Campus selection	
- Other than campus recruitment	

Entrepreneurship/ self- employment	
------------------------------------	--

30. Details of Infrastructural facilities

- a. Library : Nil
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Nil

31. Number of students receiving financial assistance from College, University, Government or other agencies :

32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts :

33. Teaching methods adopted to improve student learning :

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities :

35. SWOC Analysis of the department and future plans :

## Evaluative Report of the Department

1. Name of the Department : PG Commerce
2. Year of Establishment : 2006 (S.F)
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : PG
4. Name of Interdisciplinary courses and the departments/ units involved : Nil
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Lecturer	5	5

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
K. Geetha	M.Com., M.Phil	Lecturer	Statistics	4 Years	
T. Jegatha	M.Com., M.Phil	Lecturer	Accountancy	4 years	
S. Sivasankar	M.Com., M.Phil	Lecturer	Finance	3 years	
N. Rekha	M.Com., M.Phil	Lecturer	Human Resource Management	3 years	
P. Vijayalekshmi	M.Com., M.Phil	Lecturer	Marketing	2 years	

11. List of senior visiting faculty : 5

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

Percentage of Lectures delivered by temporary faculty	Percentage of practical classes handled by temporary faculty
40%	-

13. Student- Teacher Ratio (programme wise) : 5:1  
 14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil  
 15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	-	5	--

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil  
 17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil  
 18. Research Centre/ facility recognized by the University : Nil  
 19. Publications:  
 a. Publication per faculty :

Sl. No	Name of the Faculty	No. of Publication
1	T. Jegatha	5
2	R. Sivasankar	5
3	N. Rekha	2
4	P. Vijayalekshmi	2

- b. Number of papers published in peer reviewed journals (national /international) by faculty and students :

Sl. No	Name of the Faculty	No. of Publication
1	T. Jegatha	2

2	R. Sivasankar	3
3	N. Rekha	2
4	P. Vijayalekshmi	2

- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : Nil
- b. International Committees : Nil
- c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: University compulsory project is done by the students every year.
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department :

Year	Visitors Details
2006-07	Prof. C. Retnasigamoney, Department of Commerce, Vivekananda College.
	Dr. X. Antony Thanaraj, Reader in Commerce, Scott Christian College (Autonomous), Nagercoil

2007-08	Dr. S. Murugan, Head, Department of Commerce, Vivekananda College.
	Prof. M. Karunanithi, Department of Commerce, Sivanthi Aditanar College, Pillayarpuram.
2008-09	Dr. M. Edwin Gnanadhas, Reader in Commerce, Scott Christian College, Nagercoil.

25. Seminars/Conferences/Workshops organized & the source of funding

a. National	:	Nil
b. International	:	Nil

26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male      \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
M. Com	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: Nil

29. Student Progression

Student Progression	Against % enrolled
UG to PG	
PG to M. Phil	89%
PG to Ph. D	
Ph. D to Post- Doctoral	
Employed:	2%
- Campus selection	

- Other than campus recruitment	
Entrepreneurship/ self- employment	2%

## 30. Details of Infrastructural facilities

- a. Library : one department library stacked with 256 books.
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Nil

## 31. Number of students receiving financial assistance from

- College, University, Government or other agencies : 6 students

## 32. Details on students enrichment programmes (special

- Lectures/ workshops/ seminars) with external experts :

## 33. Teaching methods adopted to improve student learning :

chalk and talk method.

## 34. Participation in Institutional Social Responsibility (ISR)

- and Extension Activities :

## 35. SWOC Analysis of the department and future plans :

**Strength:**

- Efficient Faculty
- Department Library

**Weakness:**

- No internet facility
- Shortage of library books
- No separate computer lab
- No facility for power point presentation

**Challenges:**

- Not able to cope up with international standards.

## Future Plan:

- Plan to arrange national and international seminar/conference.
- To coach the students who are interested to attend NET/SLET examination.
- Our vision is to start M.Phil course and Research Centre.
- To form the Entrepreneurial Awareness Cell to encourage the students to start business.
- To arrange classes for developing soft skills, communication skills and spoken English.

### Evaluative Report of the Department

1. Name of the Department : PG Zoology
2. Year of Establishment : 1992 (S.F)
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : PG Zoology
4. Name of Interdisciplinary courses and the departments/ units involved : Nil
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Lecturer	5	5

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
J. Dharmalingom	M.Sc., M.Phil., B.Ed.,	Lecturer	Toxicology	10	-
P. Madhana	M.Sc., M.Phil.,	Lecturer	Aquaculture	5	
C. Sudhamathy	M.Sc., M.Phil.,	Lecturer	Ornithology	4	
A. Mariakuttikkan	M.Sc., M.Phil.,	Lecturer	Aquaculture	2	
J. Rajaselvam	M.Sc., M.Sc., M.Phil.,	Lecturer	Immunology	1	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student- Teacher Ratio (programme wise) : 7:1
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	-	5	--

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received :

Year	Name of the Student	Name of the Principal Investigator	Project	Funding Agency	Amount
2008-09	A. Subha	P. Madhana	Student Research Project	TNSCST	Rs. 5000/-

18. Research Centre/ facility recognized by the University : Yes. Recognized by Manonmaniam Sundaranar University, Tirunelveli.

19. Publications:

- a. Publication per faculty : Yes
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : All Chapters
- f. Books Edited : 03
- g. Books with ISBN/ISSN numbers with details of publishers:

1. An Introduction to Animal Bio-Technology- ISBN: 978-81-907144-3-3
2. Modern Concept of Genetics- ISBN: 978-81-907144-2-6
3. Elements of Bioinformatics- ISBN: 978-81-907144-4-0

Publisher: Divya Jothy Publication, South Kundal, Kanyakumari District.

- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : One
- b. International Committees : One
- c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: 100%
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a. National : 03
- b. International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
M.Sc- Zoology	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

## 29. Student Progression

Student Progression	Against % enrolled
UG to PG	-
PG to M. Phil	65%
PG to Ph. D	10%
Ph. D to Post- Doctoral	
Employed:	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/ self- employment	

## 30. Details of Infrastructural facilities

- a. Library : Yes, Department library stacked with 348 Books
- b. Internet facilities for Staff & Students : Nil
- c. Class rooms with ICT facility : Nil
- d. Laboratories : Nil

31. Number of students receiving financial assistance from College, University, Government or other agencies :

32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts : State Level Seminar- 1

33. Teaching methods adopted to improve student learning : Using power point presentation

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities : Nil

35. SWOC Analysis of the department and future plans :

**Strength:**

- Good infrastructure
- Numerous excellent books available in our library for reference.

**Weakness:**

- Need of Information and Communication Technology (ICT) based education regularly.
- Lack of communication skills among the students.

**Opportunities:**

- Rural based students can develop their knowledge.
- Rural based students can control themselves into higher education.
- Faculty members can gain good experience and exposure.

**Challenges:**

Since the students are coming from rural areas they do not have sound communication skills as well as sound subject knowledge. It becomes a great challenge for the faculty members to develop the students' community in both the aspects.

**Future Plan:**

Arrange placement opportunities to all the students studying M.Sc Zoology.

## Evaluative Report of the Department

36. Name of the Department : **M.Phil- Tamil**
37. Year of Establishment : 2008 (S.F)
38. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : M.Phil
39. Name of Interdisciplinary courses and the departments/ units involved : Nil
40. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
41. Participation of the department in the courses offered by other departments : Nil
42. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
43. Details of courses/programmes discontinued (if any) with reasons : Nil
44. Number of Teaching posts

Position	Sanctioned	Filled
Lecturer	1	1

45. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. R. Thilaga	M.A., M.Phil., Ph.D.,	Lecturer	Literature	2 years	01

46. List of senior visiting faculty : Nil
47. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
48. Student- Teacher Ratio (programme wise) : 11:1
49. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil
50. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	1	-	--

51. Number of faculty with ongoing projects from a). National  
 b) International funding agencies and grants received : Nil
52. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
53. Research Centre/ facility recognized by the University : Yes. Recognized by Manonmaniam Sundaranar University, Tirunelveli.
54. Publications:
- a. Publication per faculty : Yes
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : 01
- g. Books with ISBN/ISSN numbers with details of publishers:
- Veerama munivarin sentamil illakkanam, Dr. R. Thilaga, Arul pathipagam, M.G.R. Nagar, Chennai- 600078.
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
55. Areas of consultancy and income generated : Nil
56. Faculty as members in
- a. National Committees : Nil
- b. International Committees : Nil
- c. Editorial Boards : Nil
57. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil

- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
58. Awards/ recognitions received by faculty and students : Nil
59. List of eminent academicians and scientists/ visitors to the department : Nil
60. Seminars/Conferences/Workshops organized & the source of funding
- a. National : 03
- b. International : Nil
61. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

62. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
M.Phil- Tamil	100%	-	-

63. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
64. Student Progression

Student Progression	Against % enrolled
UG to PG	
PG to M. Phil	
PG to Ph. D	
Ph. D to Post- Doctoral	
Employed:	
- Campus selection	
- Other than campus recruitment	

Entrepreneurship/ self- employment	
------------------------------------	--

65. Details of Infrastructural facilities

- |   |   |     |
|---|---|-----|
| a. Library                                  | : | Yes |
| b. Internet facilities for Staff & Students | : | Nil |
| c. Class rooms with ICT facility            | : | Nil |
| d. Laboratories                             | : | Nil |

66. Number of students receiving financial assistance from College, University, Government or other agencies :

67. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts : Seminar

68. Teaching methods adopted to improve student learning :

69. Participation in Institutional Social Responsibility (ISR) and Extension Activities :

70. SWOC Analysis of the department and future plans :

## Evaluative Report of the Department

1. Name of the Department : **M.Phil- Economics**
2. Year of Establishment : 2007 (S.F)
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : M.Phil
4. Name of Interdisciplinary courses and the departments/ units involved : Nil
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Dr. S. Natarajan	M.A., M.Phil., Ph.D.,	Lecturer	Agricultural Economics	3 years	-

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : 11:1
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	1	-	--

16. Number of faculty with ongoing projects from a). National  
b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Yes. Recognized by Manonmaniam Sundaranar University, Tirunelveli.
19. Publications:
- a. Publication per faculty : Nil
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : Nil
- b. International Committees : Nil
- c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil

23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a. National : 03
- b. International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
M.Phil- Economics	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled
UG to PG	
PG to M. Phil	
PG to Ph. D	
Ph. D to Post- Doctoral	
Employed:	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/ self- employment	

30. Details of Infrastructural facilities

- a. Library : Yes
  - b. Internet facilities for Staff & Students : Nil
  - c. Class rooms with ICT facility : Nil
  - d. Laboratories : Nil
31. Number of students receiving financial assistance from College, University, Government or other agencies :
32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts :
33. Teaching methods adopted to improve student learning : Seminar- Discussion
34. Participation in Institutional Social Responsibility (ISR) and Extension Activities :
35. SWOC Analysis of the department and future plans :

## Evaluative Report of the Department

1. Name of the Department : B.Com CA
2. Year of Establishment : 2008 (S.F)
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG
4. Name of Interdisciplinary courses and the departments/ units involved : BCA
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

Position	Sanctioned	Filled
Lecturer	-	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
N. Sahila	M.Com., M. Phil	Lecturer	Commerce	2 years	-
V.N. Sajitha	MCA., M. Phil	Lecturer	Computer	2 years	
R. Sivanesan	M.Com., M.Phil	Lecturer	Commerce	2 years	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : 30:1
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : 01

15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/  
M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	-	3	--

16. Number of faculty with ongoing projects from a). National  
b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- a. Publication per faculty : Nil
  - b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
  - c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
  - d. Monographs : Nil
  - e. Chapters in Books : Nil
  - f. Books Edited : Nil
  - g. Books with ISBN/ISSN numbers with details of publishers : Nil
  - h. Citation Index : Nil
  - i. SNIP : Nil
  - j. SJR : Nil
  - k. Impact Factor : Nil
  - l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : Nil
  - b. International Committees : Nil
  - c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil
  - b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil

23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a. National : Nil
- b. International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA	46	45	17	30	100

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B. Com CA	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled
UG to PG	50%
PG to M. Phil	
PG to Ph. D	
Ph. D to Post- Doctoral	
Employed:	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/ self- employment	

30. Details of Infrastructural facilities

- |   |   |   |
|---|---|---|
| a. Library                                  | : | Yes, Department library stacked with 92 Books |
| b. Internet facilities for Staff & Students | : | Nil   |
| c. Class rooms with ICT facility            | : | Nil   |
| d. Laboratories                             | : | Yes   |

31. Number of students receiving financial assistance from College, University, Government or other agencies :

32. Details on students enrichment programmes (special Lectures/ workshops/ seminars) with external experts :

33. Teaching methods adopted to improve student learning :

- Enhanced Active Learning
- Decision making skill
- Class discussion conducted by teacher
- Demonstration
- Recitation (oral question by teacher answered orally by students)
- Group discussion conducted by students
- Seminar, workshop, field work, study tour etc.
- Special coaching to weak students.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities : NSS and NCC

35. SWOC Analysis of the department and future plans :

**Strength** : Dedicated faculties.

**Weakness** : Academically and financially weak students.

**Opportunities** : Professional oriented courses

**Challenges** : Upliftment of poor students, motivating them to get rank and score high marks.

## Evaluative Report of the Department

1. Name of the Department : Information Technology
2. Year of Establishment : 2002 (S.F)
3. Names of Programmes/Courses offered (UG,PG,M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc) : UG- BCA, PG- M.S (IT)
4. Name of Interdisciplinary courses and the departments/ units involved : NME for B.Com CA
5. Annual/Semester/Choice Based Credit System (Programme wise) : Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons :  
M.S (IT) discontinued from 2010 due to student should do post graduate in the same discipline.
9. Number of Teaching posts

Position	Sanctioned	Filled
Lecturer	-	10

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
K. Krishna	M.Sc., M.Phil., M.E(CS)	Lecturer	Computer	8	-
P.S. Sujatha	M.Sc., MCA., PGDCA	Lecturer	Computer	7	
S. Bala Jeya	M.S(IT)., M.Phil.,	Lecturer	Computer	6	
P. Swamilekshmi	M.Sc., M.Phil.,	Lecturer	Maths	6	
V. Subramonian	MCA., M.Phil.,	Lecturer	Computer	5	
P. Ashok	M.Sc., M.Phil.,	Lecturer	Computer	5	

T.T. Chitra	MCA., M.Phil.,	Lecturer	Computer	5	
C. Murugan	M.Com., M.Phil., MCA.,	Lecturer	C++, Java	2	
N. Rohini	MCA., M.Phil.,	Lecturer	Computer	2	
S.T.Bharathi	MCA., M.Phil.,	Lecturer	Computer	1	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student- Teacher Ratio (programme wise) : UG- 48:5, PG- 40:5
14. Number of Academic support staff (technical) and administrative staff; sanctioned and filled : 01
15. Qualification of teaching faculty with D.Sc/D.Litt/Ph.D/ M.Phil/P.G

D. Sc/D. Litt	Ph. D	M. Phil	P.G
--	-	09	01

16. Number of faculty with ongoing projects from a). National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc and total grants received : Nil
18. Research Centre/ facility recognized by the University : Nil
19. Publications:
- a. Publication per faculty : Nil
- b. Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
- c. Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities, International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc) : Nil
- d. Monographs : Nil
- e. Chapters in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil

- i. SNIP : Nil
- j. SJR : Nil
- k. Impact Factor : Nil
- l. H-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a. National Committees : Nil
- b. International Committees : Nil
- c. Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b. Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/ industry/ other agencies : Nil
23. Awards/ recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a. National : Nil
- b. International : Nil
26. Student profile programme/course wise

Name of the Course/Programme (refer question no.4)	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com CA (Nov-2009)	40	40	09	31	89%
B.Com CA (April 2010)	37	37	09	28	89%

\*M= Male \*F= Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
BCA	100%	-	-
M.S (IT)	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled	
	Batch	%
UG to PG	2005-2008	56%
	2006-2009	37%
	2007-2010	47%
PG to M. Phil	2005-2007	45%
	2006-2008	47%
	2007-2009	55%
	2008-2010	66%
PG to Ph. D	Nil	
Ph. D to Post- Doctoral	Nil	
Employed:		
- Campus selection		
- Other than campus recruitment		
Entrepreneurship/ self- employment	20%	

## 30. Details of Infrastructural facilities

- a. Library : Yes, Department library stacked with 500 Books
- b. Internet facilities for Staff & Students : Yes, 10 Computers are connected in internet
- c. Class rooms with ICT facility : 03 classrooms
- d. Laboratories : Yes. Computer lab with 40 Computers

## 31. Number of students receiving financial assistance from

College, University, Government or other agencies : Nil

## 32. Details on students enrichment programmes (special

Lectures/ workshops/ seminars) with external experts : Nil

33. Teaching methods adopted to improve student learning : Nil

## 34. Participation in Institutional Social Responsibility (ISR)

and Extension Activities : Nil

## 35. SWOC Analysis of the department and future plans

**Strength** :

- Experienced teaching faculty.
- Well equipped lab with UPS.
- Generator provided during power failure.
- Internet facility for staff and students.
- E-books
- E-Tutor CD available for student reference.
- Library with 500 books on latest topics.
- Students taken on industrial visit.
- Spacious class room with fresh air.

**Weakness** :

**Opportunities** :

- Students from very rural background have excellent opportunity to upgrade them in latest technology.
- 100 % job placement after finishing degree.
- Students can finish MCA IN 2 Years (Lateral Entry)

**Challenges** :

- The students from the rural background are coached to obtain university ranks.

Future Plan:

- Propose to bring PG, M.Phil and Research Centre in our department.

## 5. Post-Accreditation Initiatives

### 1. Curricular Aspects

As an affiliated college of the Manonmaniam Sundaranar University, Tirunelveli, as per the University norms within the available syllabi we have opted value based and need based syllabi for Arts, Science, Commerce, Information Technology and Commerce with Computer Application.

Our College is following semester system with internal assessment under CBCS pattern of education. In the vision and mission of our College, it is clearly stated that we are promoting national integration and world peace on the basis of the teachings of Swami Vivekananda. Our College offers 9 UG programmes and 2 PG programmes in regular and 2 UG programmes, 5 PG programmes and 2 M.Phil programmes in self financed stream. One Diploma Course and one Certificate course has been introduced. Tour and Travel both Diploma and Certificate Courses are incorporated with the Department of Commerce.

Several teachers of our College are members of the Board of Studies of Manonmaniam Sundaranar University, Tirunelveli and are playing vital role in updating the syllabi.

### 2. Teaching, Learning and Evaluation

Our College publishes its updated Calendar annually, which contains the admission procedure as well as the related information regarding fee structure, different kinds of financial aids from State and Central Government etc. Further the rules regarding the College discipline, academic calendar, the curricula, library, sports activities, tests, University examinations and evaluation methods etc also provided in the calendar.

The College Prospectus depicts the different programmes offered in the College, fee structure, reservation norms, mode of selection and the facilities available in the College.

The College ensures effective implementation of annual academic schedule prepared from time to time. The faculty in-charge monitors the teaching programmes. The number of teaching days is 90 per semester. There are 98 teaching staff and 39 non-teaching staff.

There are 17 faculty members having Ph.D and remaining 81 faculty members having M.Phil as the highest academic qualification. Ample opportunities are offered to the teaching faculty members to attend Faculty Improvement Programme (FIP) to enrich their knowledge. Besides academic programmes, remedial coaching is provided to academically weak students. Apart from these, seminars, study tours and quiz competitions are also conducted in various Departments.

### **3. Research, Consultancy and Extension**

The College promotes research activities. 13 members of the teaching faculty are Ph.D guides to the candidates under the distance mode. Collaborative activities with Research Centers in Scott Christian College, Nagercoil, S.T.Hindu College, Nagercoil and Women's Christian College, Nagercoil for Ph. D programmes are undertaken. 10 Ph.D scholars had completed their Ph.D and 8 Ph.D scholars were undergoing Ph.D programme under the guidance of Dr. S. Murugan, Department of Commerce. Dr. C. Retnasigamony, Department of Commerce is guiding 6 Ph.D scholars. The students of both PG and UG carried on project work as part of their courses. Both major and minor projects are obtained from UGC. One student is also doing student research project sanctioned by TNSCST (Tamil Nadu State Council for Science and Technology) for Rs. 5,000/-. UGC funded Career Oriented Programme (COP) of Rs. 7,50,00/- to conduct the add on course "**Tour and Travel**". Dr. S. Ramachandran, Dept of Mathematics published, books on University Modern Algebra and Invitation to Graph Theory. Dr. N. Arumugam, Dept of Zoology published syllabi based 20 books. Our College has taken up several extension activities including community development, social work, health and hygiene awareness medical camp, adult education and blood donation camp.

Our College NCC and NSS have engaged in outreach programmes like village adoption and distribution of school uniform to the children. Our College provided accommodation and food to Tsunami affected people.

### **4. Infrastructure and Learning Resources**

The College campus spread over 60 acres of land and now we have developed sister concerns Vivekananda College of Education and Vivekananda Polytechnic College in the

campus area and so now our College campus is comprised of 15 acres of land. The College has a master plan of its campus. We have enough class rooms and also library, ladies common rooms, staff rooms and laboratories. Apart from these there are separate rooms for NCC, NSS and Visiting Doctor.

Hostel facilities are available for both boys and girls inside the campus. There is a Government free hostel for boys inside the campus. Also a Government free hostel for girls adjacent to our campus. Generators were installed in order to provide uninterrupted power supply.

The College has a Library Working Committee consisting of Dr. P. Kokila, HOD of Chemistry as the Convener and Tmt. P. Sasikala, Dept. of Tamil, Selvan M. Senthil Kumar, Dept of English, Tmt. P.Selvakumari, Dept of Chemistry, Tmt. Rathika, Dept of Physics, Thiru G. Selvamoni, Record Clerk and Thiru P. Ponraj, Lab Assistant are as the members. This committee considers the proper utilization of UGC and Management funds for purchasing new books and journals. Our library has a total collection of 27,199 books. We also subscribe 19 periodicals, 18 journals and 7 dailies.

All the students should undergo compulsory medical checkup once a year. A Doctor used to visit our College during evening hours and a separate room for consultation is constructed. The College has the facilities for outdoor and indoor games.

## **5. Student Support and Progression**

The students studying in our College are predominantly rural and majority of the students are girls. A large number of State and Central Government scholarships are made available to the students by the efforts of the Management. Both Government free hostels and paid hostels are available for the students. The Career Guidance and Placement Cell coordinated by faculty members is functioning effectively in our College. The Alumni Association is also taking active part for the improvement of the infrastructure of the College. The Parent-Teachers Association (PTA) donated Rs. 45,000 to install a computer in the Principal's room. The PTA also provided uniform free of cost to the kabaddi players. The PTA also planned to construct an arch at the entrance at the cost of Rs. 4,00,000/-.

The tutor-ward system insists on the student counseling by the faculty members. Each Department follows a mentoring system for the benefit of students in academic, personal and psychological level. The students are grouped into smaller sections and are assigned to a staff. The Staff Advisor meets the students frequently and renders their guidance if required.

## **6. Organization and Management**

The College has an efficient internal coordinating and monitoring mechanism. The Society has a general body which elects the member of the Management Committee (Executive Committee). There is also a College Committee consisting of 9 members from the Management, the Principal, two senior faculty members, one University representative and the Office Superintendent. The academic coordination and monitoring mechanism is controlled by Staff Council. Large number of prominent committees such as Calendar Committee, Admission committee, Discipline Committee, NAAC Review Committee, UGC Committee, Students Grievance Cell, Career Guidance and Placement Cell, Bus Committee, UGC Building Committee, Model Exam Committee, Fine Arts Club, Women's Waiting Centre Accommodation Committee, Quiz Club, Evergreen Committee, News Letter Editorial Board, Result Analysis Committee, Library Working Committee, Spiritual Committee, Vivekananda Music Academy, Anti-Eve Teasing Committee and Internal Quality Assurance Cell are functioning in our College. The Principal functions as the coordinating and monitoring authority.

National Health Insurance Scheme is now on for the welfare of both teaching and non teaching staff members. It is more helpful, if any one meets accident or any other health problems.

Loans are arranged from one's Provident Fund Account for some specified purpose. The Cooperative Thrift Society also provides loans to the members. Apart from these loans, festival advance, housing loan, co-optex dress loan and personal loans are also arranged by the Management. The accounts of the College are well-maintained and are audited regularly by the internal and external auditors regularly. Computer facility is available in the office.

## **7. Healthy Practices**

Our vision is to reach the best of its ability to impart world class education to the youth of this Country in general and educationally and economically backward community of the locality in particular.

Our mission is to achieve excellence by providing quality education to the downtrodden and backward people in and around Kanyakumari District and to develop Vivekananda College into a modern centre of higher education with the best available faculty, infrastructure and equipment.

We provide quality education with suitable courses through class room teaching, training in self study, field work etc.

We arrange lectures, discussions, camps, competitions etc to promote moral values.

We make the youth aware of the benefits of being citizens of a large democratic nation and thereby, promote national integration.

We serve the surrounding rural population, with Swamiji's teaching and Indian culture.

Through 19 Committees functioning in our College we bring the students together, belonging to different faiths, to grasp the significance of our indigenous culture and ancient heritage, through a study of the teaching of Swami Vivekananda and thereby promoting the cause of national integration and world peace.

## 6. Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer- team will validate the information provided in this SSR during the Peer-team visit.

10/04/17  
13/04/17

Signature of the Head of the

Place: *Agasteeswaram*

Date: *13-04-17*

VIVEKANANDA COLLEGE  
Institution with seal  
AGASTESWARAM  
KANYAKUMARI DISTRICT

